

August 11, 2025

A meeting of the Town Board of the Town of Aurora took place on Monday, August 11, 2025, beginning at 6:30 p.m. The Board met in-person at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York. The meeting was streamed via YouTube.

Present:	Joseph McCann	Councilman
	Raymond M. Wrazen	Councilman
	Charles D. Snyder	Supervisor
Via Zoom:	Luke Wochensky	Councilman
Others Present:	Brigid Maloney	Town Attorney
	Rich Miga	Asst. Code Enforcement Officer
	David Gunner	Highway Superintendent
	Chris Musshafen	Recreation/Aquatics Director
	Karin Dojnik	Deputy Town Clerk
	Paul Ernst	ZBA Chairman
	Doug Crow	Planning Board Chairman
	Patrick Welch	Chief of Police
	Greg Perkins	EAFD
	Tony Borrelli	Colliers Engineering & Design
	Brian Dankert	NYSDOT
	Mario D’Alfonso	NYSDOT

Supervisor Snyder opened the meeting at 6:30 p.m. with the recitation of the Pledge of Allegiance to the Flag.

The first item on the agenda was a power point presentation by the NYSDOT and their engineering firm, Colliers, on the proposed culvert replacement project on Quaker Road/Route 20A just east of Davis Road. Tony Borrelli, Colliers Engineering, stated that the project to replace the existing 65 year old culvert is in the preliminary design phase. They anticipate Quaker Road/Route 20A to be closed for 8 to 10 weeks during construction. A 2.3 mile detour – Transit to Jewett Holmwood to Quaker/Route 20A is proposed. Mr. Borrelli stated they anticipate a 2027 start, but did not have an exact date yet. They are requesting comments on the project be submitted by September 2, 2025.

Councilman McCann moved to approve the consent agenda including the July 28, 2025 Town Board meeting minutes and the August 11, 2025 Abstract of Claims, consisting of vouchers 1049 to 1130, to be paid from the following funds:

General	\$ 32,479.65	Action #258 7/28 Twn Brd minutes & 8/11 abstract aprvd
Highway/DA	232.93	
Highway/DB	17,994.40	
Capital H7	65,896.86	
Trust & Agency	284.86	
Special Districts	<u>\$ 11,007.54</u>	
Grand Total Abstract	\$127,896.24	

Councilman Wrazen seconded the motion. Upon a vote being taken:
ayes – three noes – none Motion carried.

AUDIENCE I: none

UNFINISHED BUSINESS:

Councilman Wrazen moved to adopt the following resolution; seconded by Councilman McCann:

RESOLVED that the Town Board of the Town of Aurora declares itself lead agency with regard to SEQR for the Site Plan application for exterior stairs for the two second floor apartments in this five unit apartment building at 12 Old Glenwood Road; and further

RESOLVED that after considering the action stated herein, reviewing the criteria contained in Section 617.11 of the Rules and Regulations of the State Environmental Quality Review Act, determines that the action is an Unlisted action; and further

RESOLVED that the Town Board of the Town of Aurora has determined that this Unlisted action will result in no significant adverse impacts on the environment, and therefore, an environmental impact statement need not be prepared; and further

RESOLVED that a negative declaration is issued with regard to the Site Plan for two sets of exterior stairs from the two second floor apartments at 12 Old Glenwood Road, PO West Falls, NY. Action #259
Upon a vote being taken: ayes – three noes – none Motion carried. 12 Old
Glenwood
SEQR
negative
declaration

Councilman McCann moved to adopt the following resolution; seconded by Councilman Wrazen:

WHEREAS, Jacob Berger has submitted a Site Plan Review Application for two exterior stairways from two second floor apartments at 12 Old Glenwood Road, West Falls, NY; and

WHEREAS, at their July 2, 2025 meeting the Aurora Town Planning Board recommended approval of the site plan; and

WHEREAS, the Code Enforcement Officer determined this to be an unlisted action under SEQRA and the Town Board found that the project will not result in any significant adverse environmental impacts and issue a negative declaration.

Now, therefore, be it

RESOLVED that the Site Plan for 12 Old Glenwood Road, West Falls, NY, consisting of the addition of two exterior stairways from the second floor of the building is approved by the Town Board. Action #260
Upon a vote being taken: ayes – three noes – none Motion carried. 12 Old
Glenwood
site plan
aprvd

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Councilman McCann moved to authorize the following payments for bridge and culvert projects:

Payment no. 18 to Azar Design Co. in the amount of \$14,149.07 for professional services rendered from March 1 through July 25, 2025 for the East Fillmore Avenue bridge replacement project; and

Payment no. 18 to Azar Design Co. in the amount of \$15,093.15 for professional services rendered from March 1 through July 25, 2025 for the Church Street bridge replacement project; and

Payment no. 5 to Azar Design Co. in the amount of \$28,730.40 for professional services rendered from June 28 to August 1, 2025 for the Brooklea bridge replacement project; and

Payment no. 8 to Azar Design Co. in the amount of \$5,867.29 for professional services rendered from June 28, 2025 through August 1, 2025 for the Cornwall Road culvert replacement project; and

Payment no. 6 to Azar Design Co. in the amount of \$2,056.95 for professional services rendered from June 28, 2025 through August 1, 2025 for the Shearer Ave. bridge replacement project.

Funds will be disbursed from H7 5120.210.

Councilman Wrazen seconded the motion. Upon a vote being taken: Action #261
ayes – three noes – none Motion carried. 5 Azar bridge
pymts aprvd

Councilman Wrazen moved to defer SEQRA Lead Agency and SEQRA determination to the Village of East Aurora for the site plan application for 400 Quaker Road and vacant lot SBL 175.06-3-8 Quaker Road due to the majority of the project being in the Village. Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried. Action #262
400 Quaker
SEQR
deferred to
EA Village

Councilman McCann moved to set 6:30 p.m. on Monday, August 25, 2025 at the Aurora Municipal Center, 575 Oakwood Ave., East Aurora, NY, as the time, date and place for a public hearing on a Special Use Permit application for a dog grooming, boarding, daycare and training facility at 691 Olean Road, East Aurora, NY. Councilman Wrazen seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried.

Action #263
Public hrg set
for 691 Olean
SUP for dog
grooming,
etc.

Councilman McCann moved to authorize Robbyn Drake, Grant consultant for the Town, to submit the following grant applications:

- 1) Salt Storage Building Replacement and New Brine System
 - a. Water Quality Improvement Project (WQIP) through the NYS Department of Environmental Conservation
 - b. Project cost: \$607,555.00
 - i. Grant funds requested: \$486,044.00
 - ii. In-kind salary and wages: \$98,375.00
 - iii. In-kind program administration: \$23,136.00
- 2) Warren Drive Park Improvements
 - a. Municipal Parks and Recreation (MPR) through NYS Parks, Recreation and Historic Preservation
 - b. Project cost: \$1,057,302.00
 - i. Grant funds requested: \$951,513.00
 - ii. In-kind materials/Town match: \$105,789.00

Action #264
Submittal of
grant apps for
salt building,
brine system
& Warren
Park aprvd

Councilman Wrazen seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried.

Councilman Wrazen moved to reappoint Stephen R. Pigeon as Town of Aurora Assessor for a six-year term, October 1, 2025 through September 30, 2031. Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried.

Action #265
S. Pigeon
reappointed
assessor 6-yr
term

Councilman McCann moved to approve the following budget amendment to record receipt of \$1,000.00 from EA Baseball & Softball, as per the contract:

- Increase revenue line A2705.2 Donations EA Baseball by \$1,000.00
- Increase appropriation line A7110.444 Parks Landscaping by \$1,000.00

Councilman Wrazen seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried.

Action #266
Budget
amend for
EA Baseball
\$1,000
donation

Councilman Wrazen moved to approve the following budget transfer to prevent an overdrawn appropriation account:

From: A1910 Unallocated Insurance	\$900.00
To: A6989.411 Grant Writing Services	\$900.00

Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried.

Action #267
Budget trans
for grant
writing aprvd

Councilman Wrazen moved to approve the purchase of 3,200 gallons of liquid asphalt from Sealmaster (Sealworks – Buffalo), 555 Ludwig Ave., Buffalo, NY, at a cost of \$20,800.00, to reseal Center Ridge Road.

Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried.

Action #268
Purch of
liquid asphalt
for Center
Ridge aprvd

Councilman Wrazen moved to approve a Temporary Use Permit, contingent on receipt of proof of insurance, to the SPCA Serving Erie County, Harlem Road, West Seneca, NY, to use the east parking area on the Town managed side of Knox Farm State Park for additional parking for their fund raising event at the Stables at Knox on Saturday, September 27, 2025. Councilman McCann seconded the motion. Upon a vote being taken:
 ayes – three noes – none Motion carried.

Action #269
TUP for
SPCA use of
KFSP
parking
aprvd

Councilman McCann moved to approve a Temporary Use Permit to Immaculate Conception School/Mark Mozrall, Athletics Director, 510 Oakwood Ave., East Aurora, to hold school soccer practices on the soccer fields at Knox Farm State Park on Tuesday and Friday evenings from 5:00 p.m. to 7:30 p.m., from August 26 to November 1, 2025, for a one-day use fee. Councilman Wrazen seconded the motion. Upon a vote being taken:
ayes – three noes – none Motion carried.

Action #270
TUP for IC
School to use
soccer fields
for team
practices
aprvd

COMMUNICATIONS AND REPORTS:

Dog Control – July 2025 report
Work requisitions – July 2025 report
Town Clerk – July 2025 report
Town Clerk/Tax – July 2025 report
Town Clerk/Water – July 2025 report

Garbage/recycling services – July 2025 report
Building Department – July 2025 report
Supervisor – July 2025 report
SASI announcement re: Lothlorien
Therapeutic Riding Center

BUSINESS FROM BOARD MEMBERS/LIAISONS:

Councilman Wrazen stated that Comprehensive Plan Steering Committee will meet on August 12, 2025

Supervisor Snyder stated he and Councilman Wrazen met with Rachel Chrostowski from the WNY Land Conservancy.

AUDIENCE II: none

STAFF REPORTS:

Chris Musshafen stated that Recreation summer programming has ended and his department is working on Fall programs.

Police Chief Welch stated his department is: working on educating the public about e-bikes; focusing on speed problem areas; and officers are attending various schools and training sessions.

Highway Superintendent Gunner stated that work on the Majors Park boardwalk is in progress, along with creek bank clearing and drainage ditch clearing. Work has begun on the E. Fillmore and Church Street bridge projects.

Councilman McCann moved to adjourn at 7:18 p.m. Seconded by Councilman Wrazen. Upon a vote being taken: ayes – three noes – none
Motion carried.

Action #271
Meeting
adjourned

Martha L. Librock
Town Clerk