

July 28, 2025

A meeting of the Town Board of the Town of Aurora took place on Monday, July 28, 2025, beginning at 6:30 p.m. The Board met in-person at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York. The meeting was streamed via YouTube.

Present:	Joseph McCann Raymond M. Wrazen Charles D. Snyder	Councilman Councilman Supervisor
Absent/Excused:	Luke Wochensky Brigid Maloney	Councilman Town Attorney
Others Present:	Elizabeth Cassidy Chris Musshafen Karin Dojnik Paul Ernst Rod Simeone Doug Crow	Code Enforcement Officer Recreation/Aquatics Director Deputy Town Clerk ZBA Chairman ZBA Member Planning Board Chairman

Supervisor Snyder opened the meeting at 6:30 p.m. with the recitation of the Pledge of Allegiance to the Flag.

The first item on the agenda was a public hearing on a Site Plan application from Jacob Berger for the addition of two exterior stairways on the apartment building at 12 Old Glenwood Road, West Falls. Supervisor Snyder opened the hearing at 6:31 p.m. and asked if anyone wished to comment on this request. Hearing no one, the Supervisor closed the hearing at 6:32 p.m.

Councilman McCann moved to approve consent agenda including the July 14, 2025 Town Board meeting minutes and the July 28, 2025 Abstract of Claims, consisting of vouchers 977 to 1048, to be paid from the following funds:

	General	\$ 56,779.07	Action #250
	Part Town	438.86	7/14 Twn
	Highway/DB	81,687.28	Brd minutes
	Trust & Agency	284.86	& 7/28
	Special Districts	<u>\$ 15,093.49</u>	abstract
	Grand Total Abstract	\$154,283.56	aprvd
Councilman Wrazen seconded the motion. Upon a vote being taken:			
ayes – three	noes – none		Motion carried.

AUDIENCE I:

Jacob Berger, owner of 12 Old Glenwood Road, confirmed that his site plan was just for adding two staircases. (Mr. Berger did not speak at the public hearing.)

UNFINISHED BUSINESS:

Councilman Wrazen moved to authorize the Supervisor to sign a contract with Kraftwerks, 92 Cooper Avenue, Tonawanda, NY for the Senior Center electric partition wall replacement. (Kraftwerks was awarded the contract/bid at the July 14, 2025 Town Board meeting.) Councilman McCann seconded the motion. Upon a vote being taken: ayes – three	noes – none	Motion carried.	Action #251 Supv auth to sign Kraft- werks contract for SrCtr wall
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Councilman McCann moved to adopt the following SEQR resolution for 1756 Hubbard Road Special Use Permit; seconded by Councilman Wrazen:

RESOLVED that the Town Board of the Town of Aurora declares itself lead agency with regard to SEQR for the Special Use Permit application for a

Bed and Breakfast at 1756 Hubbard Road; and further

RESOLVED that after considering the action stated herein, reviewing the criteria contained in Section 617.11 of the Rules and Regulations of the State Environmental Quality Review Act, determines that the action is an Unlisted action; and further

RESOLVED that the Town Board of the Town of Aurora has determined that this Unlisted action will result in no significant adverse impacts on the environment, and therefore, an environmental impact statement need not be prepared; and further

RESOLVED that a negative declaration is issued with regard to the Special Use Permit for a Bed and Breakfast at 1756 Hubbard Road.

Action #252
Neg
Declaration
issued for
1756
Hubbard
BnB SUP

Upon a vote being taken: ayes – three noes – none Motion carried.

Councilman Wrazen moved to adopt the following resolution; seconded by Councilman McCann:

RESOLUTION APPROVING SPECIAL USE PERMIT
1756 Hubbard Road

WHEREAS, Leah Foss has applied for a Special Use Permit to operate a Bed and Breakfast at 1756 Hubbard Road, East Aurora, NY; and

WHEREAS, Chapter 116 of the Aurora Town Code states that this type of use requires a Special Use Permit from the Town Board; and

WHEREAS, the Town Board of the Town of Aurora referred the Special Use Permit application to the Town of Aurora Planning Board for their review and recommendation; and

WHEREAS, the Planning Board voted unanimously to recommend that the Town Board approve the Special Use Permit with conditions as to the number of bedrooms and the number of occupants; and

WHEREAS, as an unlisted action under SEQRA the Town Board found that the project will not result in any significant adverse environmental impacts.

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to Chapter 116 – Zoning, Article III of the Code of the Town of Aurora, the Town Board of the Town of Aurora does hereby grant a Special Use Permit, to Leah Foss to operate a Bed and Breakfast at 1756 Hubbard Road, East Aurora, NY, with the following conditions: 1) no more than five (5) bedrooms for guests; 2) no more than ten (10) guest occupants; and 3) the property shall remain owner occupied.

Action #253
1756
Hubbard
BnB SUP
aprvd

Upon a vote being taken: ayes – three noes – none Motion carried.
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NEW BUSINESS:

Councilman McCann moved to declare a 2001 Jackson Tempstar dishwasher from the Aurora Senior Center as surplus inventory to be disposed of by the company that installed the new dishwasher which was received from Erie County Senior Services ARPA funds. Councilman Wrazen seconded the motion. Upon a vote being taken: ayes – three noes - none
Motion carried.

Action #254
SrCtr dish-
washer
declared
surplus
inventory

Councilman Wrazen moved to approve and adopt the following 2026 Budget Calendar:

Departmental Budget Request Forms to Department Heads	Friday 7/18/25	
Department Heads Formulate Budget Requests and meet with Town Board Liaisons	Monday 7/21-Thursday 7/31/25	
Departmental Request Forms due to Supervisor’s Office	Friday 8/1/25	
Town Board Meeting w/ Department Heads and Budget Officer *Special Meeting*	Tuesday 8/5/25 @ 11am	
Town Board Work Session to Review Tentative Budget *Special Meeting*	Wednesday 9/10/25 @ 5pm	
Budget Officer Files Tentative Budget with Town Clerk	Thursday 9/18/25	
Town Clerk Presents the Tentative Budget to the Town Board	Monday 9/22/25 Board Mtg	
Town Board Tentative Budget Work Session *Special Meeting*	Wednesday 9/24/25 @ 5pm	
Town Board approves changes to Tentative Budget and accepts it as the Preliminary Budget; Sets Public Hearing	Tuesday 10/14/25 Board Mtg	
Public Hearing on the Preliminary Budget (by Nov 10)	Monday 10/27/25 Board Mtg	
Town Board Preliminary Budget Work Session *Special Meeting*	Wednesday 10/29/25 @ 5pm	
Adopt the Budget (no later than Nov 20)	Tuesday 11/10/25 Board Mtg	
Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none	Motion carried.	Action #255 2026 budget calendar aprvd

Councilman McCann moved to refer a Special Use Permit application from Robert and Rachel Weiner for a dog grooming, daycare, boarding and training center at 691 Olean Road, East Aurora, to the Planning Board for review and recommendation(s). Councilman Wrazen seconded the motion. Upon a vote being taken: ayes - three noes – none	Motion carried.	Action #256 SUP application for dog boarding, etc at 691 Olean referred to Planning
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COMMUNICATIONS AND REPORTS:

Dog Control – June 2025 report
Work requisitions – June 2025 report
EAPD – June 2025 report
NYSDOT – Sweet Road speed reduction approval

BUSINESS FROM BOARD MEMBERS/LIAISONS:

Councilman Wrazen stated that Comprehensive Plan Steering Committee will meet on August 12, 2025; the preliminary Comprehensive Plan should be ready soon; and a final public forum will be held by the end of August. Mr. Wrazen noted that the Lancaster-Depew Soccer Tournament that was held at Knox Farm State Park this past weekend was a great event.

Councilman McCann stated he sat in for Councilman Wrazen at a recent Open Space Committee meeting and that they want to try to have a kayak launch at Majors Park. Mr. McCann noted that there were over fifty-five attendees at the recent Dare to Repair event that was held at the Aurora Senior Center. Thirty-four items were repaired, saving 338lbs of waste from going to a landfill.

AUDIENCE II: none

STAFF REPORTS:

Chris Musshafen stated that Recreation has been very busy this summer and the camp staff and the lifeguards have been phenomenal. He noted that pool memberships are lower this year, but the per diem is higher.

Councilman McCann moved to adjourn at 6:46 p.m. Seconded by	Action #257
Councilman Wrazen. Upon a vote being taken: ayes – three	Meeting
Motion carried.	adjourned

Martha L. Librock
Town Clerk