

July 14, 2025

A meeting of the Town Board of the Town of Aurora took place on Monday, July 14, 2025, beginning at 6:30 p.m. The Board met in-person at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York. The meeting was streamed via YouTube.

Present:	Joseph McCann Raymond M. Wrazen Charles D. Snyder	Councilman Councilman Supervisor
Absent/Excused:	Luke Wochensky Brigid Maloney	Councilman Town Attorney
Others Present:	Elizabeth Cassidy David Gunner Karin Dojnik Paul Ernst Rod Simeone Doug Crow	Code Enforcement Officer Highway Superintendent Deputy Town Clerk ZBA Chairman ZBA Member Planning Board Chairman

Supervisor Snyder opened the meeting at 6:30 p.m. with the recitation of the Pledge of Allegiance to the Flag.

The first item on the agenda was a public hearing on a Special Use Permit application from Leah Foss for a bed and breakfast establishment at 1756 Hubbard Road. Supervisor Snyder opened the hearing at 6:30 p.m. and asked if anyone wished to comment on this request. Hearing no one, the Supervisor closed the hearing at 6:31 p.m.

Councilman McCann moved to approve consent agenda including the June 17 Town Board work session, June 23, 2025 Town Board meeting minutes and the July 14, 2025 Abstract of Claims, consisting of vouchers 861 to 976, to be paid from the following funds:

General	\$ 48,798.91
Part Town	18,549.82
Highway/DA	190.00
Highway/DB	18,269.39
Trust & Agency	35,129.60
Capital/H7	48,312.34
Special Districts	<u>\$ 4,654.60</u>
Grand Total Abstract	\$173,904.66

Action #233
6/23 Twn
Brd minutes
& 7/14
abstract
aprvd

Councilman Wrazen seconded the motion. Upon a vote being taken:
ayes – three noes – none Motion carried.

AUDIENCE I:

Leah Foss, 1756 Hubbard Road, stated she resides at this address and wants to have a bed and breakfast there. (Ms. Foss was not present at the time of tonight’s public hearing.)

UNFINISHED BUSINESS:

Councilman Wrazen moved to approve payment no. 4 to Azar Design Co. in the amount of \$9,995.10 for professional services rendered from May 31 through June 27, 2025 for the Brooklea Bridge replacement project. Funds will be disbursed from H7 5120.210. Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none
Motion carried.

Action #234
Pymt 4 to
Azar for
Brooklea
aprvd

Councilman Wrazen moved to approve payment no. 5 to Azar Design Co. in the amount of \$15,690.28 for professional services rendered from May 31 through June 27, 2025 for the Shearer Avenue bridge replacement project. Funds will be disbursed from H7 5120.210. Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none
Motion carried.

Action #235
Pymt 5 to
Azar for
Shearer
aprvd

Councilman Wrazen moved to approve payment no. 7 to Azar Design Co. in the amount of \$22,626.93 for professional services rendered from May 31 through June 27, 2025 for the Cornwall Road culvert replacement project. Funds will be disbursed from H7 5120.210. Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none
Motion carried.

Action #236
Pymt 7 to
Azar for
Cornwall
aprvd

Councilman McCann moved to set July 28, 2025 at 6:30 p.m. at the Aurora Municipal Center, 575 Oakwood Ave., East Aurora, NY, as the date, time and place for a public hearing on a site plan application for 12 Old Glenwood Road, West Falls, NY. Councilman Wrazen seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried.

Action #237
Public hrg set
for 12 Old
Glenwood
site plan

Councilman Wrazen moved to award the bid/contract for the replacement of the movable wall at the Aurora Senior Center to Kraftwerks, 92 Cooper Ave., Tonawanda, NY, in the amount of \$101,185.00. Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried.

Action #238
Bid/contract
for SrCtr
movable wall
awarded to
Kraftwerks

NEW BUSINESS:

Councilman Wrazen moved to declare a Husqvarna 128LD Weedwacker (Town inventory #2527) as surplus inventory to be disposed of as it is no longer in working condition. Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none
Motion carried.

Action #239
Weedwacker
declared
surplus
inventory

Councilman McCann moved to approve the following budget amendment to record grant funds received from Erie County to purchase new playground equipment at Community Pool Park:

- Increase revenue line A2706 Local government grants by \$50,000.00
- Increase appropriation line A7110.210 Park equipment by \$50,000.00

Councilman Wrazen seconded the motion. Upon a vote being taken: ayes – three noes - none Motion carried.

Action #240
Budget
amendment
for
playground
grant funds
aprvd

Councilman Wrazen moved to accept a \$200.00 donation to the Aurora Senior Center from the Lions Club to be used toward the Center's Volunteer Reception Luncheon. Funds will be deposited to TA1000.0090 Senior Center donations. Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried.

Action #241
Lions Club
donation to
SrCtr
accepted

Councilman McCann moved to accept a \$2,875.00 donation from an anonymous donor to be used toward the bands at the July 3rd celebration. Funds will be deposited to A2080.1. Councilman Wrazen seconded the motion. Upon a vote being taken: ayes – three noes – none
Motion carried.

Action #242
Anonymous
donation for
7/3 bands
aprvd

Councilman Wrazen moved to approve a Temporary Use Permit to Earth Spirit Educational Services, Inc., to conduct nature programs at JP Nicely West Falls Park from 10:00 a.m. to 2:00 p.m. on July 12, August 13, and September 13, 2025. Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none Motion carried.

Action #243
TUP for
Earth Spirit
programs at
WF park
aprvd

Councilman McCann moved to cancel the July 22, 2025 Town Board work session due to lack of a quorum. Councilman Wrazen seconded the motion. Upon a vote being taken: ayes – three noes – none
Motion carried.

Action #244
7/22/25 Twn
Board work
session
cancelled

Councilman McCann moved to approve the rescheduling of the Aurora Zoning Board of Appeals meetings as follows:

- Thursday, September 18, 2025 moved to Wednesday, September 17, 2025
- Thursday, November 20, 2025 moved to Wednesday, November 19, 2025

Councilman Wrazen seconded the motion. Upon a vote being taken: ayes – three noes – none
Motion carried.

Action #245
Two ZBA
meetings
rescheduled

Councilman Wrazen moved to approve the request from Assessor Stephen Pigeon to attend the NYS Assessor's Association educational conference on October 6-9, 2025 in Lake George, NY. The \$1,282.00 cost to attend the conference will be reimbursed by New York State. Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none
Motion carried.

Action #246
Assessor to
attend
NYSAA
conference
Oct 6-9, 2025

Councilman McCann moved to approve the following addition to the first paragraph of the Town of Aurora Sick Leave Policy (Section 4.02):

A "full calendar month of completed work service" means the employee worked and was paid or used available time off to cover any absence for all the workdays in the month. However, unpaid absences for active-duty military service or military training shall not prevent an employee from earning a sick leave day in the month in which the absences occur.

Action #247
Sick leave
policy
amended to
cover active
military svc
& training

Councilman Wrazen seconded the motion. Upon a vote being taken: ayes – three noes – none
Motion carried.

Councilman Wrazen moved to approve eight hours retroactive sick time earned to Town employee Joseph Kenefick for the month of May. Mr. Kenefick took May 15, 2025 as an unpaid day off to attend National Guard training, and per the newly adopted policy, he is now eligible for the sick time. Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none
Motion carried.

Action #248
8 hrs sick
leave time
aprvd for J.
Kenefick

COMMUNICATIONS AND REPORTS:

Senior Center – June 2025 report
Building Department – June 2025 report
Town Clerk – June 2025 report
Town Clerk/Tax – June 2025 report
Town Clerk/Water – June 2025 report
Garbage/recycling – June 2025 report
EAPD – June 2025 report
NYSEG press release re: rate increases
Supervisor – June 2025 report

BUSINESS FROM BOARD MEMBERS/LIAISONS:

Councilman Wrazen stated that trail markers have been put up at Majors Park south area and that he and Supervisor Snyder will be meeting with Rachel Chrostowski from the WNY Land Conservancy to discuss agriculture and farmland policies.

Councilman McCann stated the deer management plan is going well and that the application has been submitted to the NYSDEC.

Supervisor Snyder: 1) stated that he has received many positive responses to the deer culling plan; 2) read an email he had received complimenting Meaghan Tent on the great work she did for the July 3rd celebration activities; and 3) he participated in a NYSEG webinar that covered their request for a 23% rate increase over five years that would support a 6-year vegetation management cycle and other upgrades. Mr. Snyder stated that NYSEG is anticipating winter electric usage spikes due to the introduction of all electric homes and electric heating systems.

AUDIENCE II: none

STAFF REPORTS:

Code Enforcement Officer Cassidy stated that she had met with the new owners of the former Knox Road seminary property and they will be submitting a site plan. The property is not currently occupied as they are working on the fire suppression system.

Highway Superintendent Gunner stated that: 1) Church Street bridge project was delayed due to having to move utility poles and remove several large trees. Construction is scheduled to begin July 21st; 2) the NYSDOT may be able to design and install a gateway sign on Route 16 just before the circle/round-about; and 3) his department is starting the project of leveling the boardwalk at Majors Park.

Councilman McCann moved to adjourn at 6:58 p.m. Seconded by	Action #249
Councilman Wrazen. Upon a vote being taken: ayes – three	Meeting
Motion carried.	adjourned

Martha L. Librock
Town Clerk