

Town of Aurora
Warrant Report

3B

Unposted Batch Totals

Fund	Fund Description	Invoice Batch	Manual Checks	Total
Unposted Batch Grand Totals		\$0.00	\$0.00	\$0.00

Posted Batch Totals

Fund	Fund Description	Invoice Batch		Manual Checks		Total	
		Paid	Unpaid	Paid	Unpaid	Paid	Unpaid
A00	GENERAL FUND	\$179,834.33	\$0.00	\$62,044.50	\$0.00	\$241,878.83	\$0.00
B00	PART TOWN FUND	\$59,928.00	\$0.00	\$0.00	\$0.00	\$59,928.00	\$0.00
D00	HIGHWAY PART TOWN FUND	\$18,464.98	\$0.00	\$0.00	\$0.00	\$18,464.98	\$0.00
H70	VILLAGE BRIDGE REPAIRS	\$23,969.02	\$0.00	\$0.00	\$0.00	\$23,969.02	\$0.00
L30	CONSOLIDATED LIGHTING DIST.	\$5.40	\$0.00	\$0.00	\$0.00	\$5.40	\$0.00
SR0	RUBBISH COLLECTION DISTRICT #1	\$0.00	\$0.00	\$5,291.75	\$0.00	\$5,291.75	\$0.00
TA0	TRUST AND AGENCY	\$284.86	\$0.00	\$200.00	\$0.00	\$484.86	\$0.00
WH0	WATER DISTRICT #16	\$0.00	\$0.00	\$30,771.25	\$0.00	\$30,771.25	\$0.00
WJ0	WATER DISTRICT 10 EXT 4	\$0.00	\$0.00	\$3,618.75	\$0.00	\$3,618.75	\$0.00
WK0	WATER DISTRICT 6 EXT 1	\$0.00	\$0.00	\$20,542.50	\$0.00	\$20,542.50	\$0.00
WL0	WATER DISTRICT 1 EXT 1	\$0.00	\$0.00	\$18,403.13	\$0.00	\$18,403.13	\$0.00
WN0	WATER DISTRICT 16 EXT 1	\$0.00	\$0.00	\$2,486.25	\$0.00	\$2,486.25	\$0.00
WO0	WATER DISTRICT 6 EXT 2	\$0.00	\$0.00	\$11,088.75	\$0.00	\$11,088.75	\$0.00
WP0	WATER IMPROVEMENT AREA #5	\$0.00	\$0.00	\$22,848.75	\$0.00	\$22,848.75	\$0.00
WQ0	WATER DISTRICT #17	\$0.00	\$0.00	\$4,339.38	\$0.00	\$4,339.38	\$0.00
WR0	WATER DIST 10 EXT 5	\$0.00	\$0.00	\$20,932.50	\$0.00	\$20,932.50	\$0.00
ZP0	PRIVATE WATER SYSTEM	\$18.00	\$0.00	\$0.00	\$0.00	\$18.00	\$0.00
Posted Batch Grand Totals		\$282,504.59	\$0.00	\$202,567.51	\$0.00	\$485,072.10	\$0.00

Motion to rescind November 25, 2024 Action #398 that approved the purchase of trail markers at a cost of \$500 using ARPA funds, and approve the purchase of trail markers from Blue Devil Design at a cost of \$588.44 to be disbursed from A7110.444.

Councilman Wrazen moved to approve the purchase of 100 trail markers from Blue Devil Design at a cost of \$500.00 for use at Majors Park and JP Nicely West Falls Park. Funds will be disbursed from A7110.454 ARPA. Councilman McCann seconded the motion. Upon a vote being taken: ayes – none noes – five Motion carried.

Action #398
Purchase of
100 trail
markers
aprvd

RESCIND

Councilman Wochensky moved to refer the application to rezone 1342 Quaker Road from RR (rural residential) to C2 (commercial) to the Planning Board for review and recommendation(s). Councilman McCann seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #399
1342 Quaker
rezoning appl
referred to
Planning Brd

Councilman Granville moved to refer the Site Plan application for 1045 Davis Road to the Planning Board for review and recommendation(s). Councilman Wrazen seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #400
1045 Davis
site plan
referred to
Planning Brd

COMMUNICATIONS AND REPORTS:

- Recreation Director - September 2024 report
- Recreation Director – October 2024 report
- Town Clerk/Tax – October 2024 report
- Town Clerk/Tax – September amended report
- Town Clerk/Water – October 2024 report

BUSINESS FROM BOARD MEMBERS/LIAISONS:

Councilman Wochensky spoke about changing the Town's domain from .com to .gov, noting that we received the .gov site. He noted that the switch would be made to .gov, but the Town would keep the .com site, also. Supervisor Snyder stated that the estimated cost for Nick Fodero of WNY Networks to help with the transition would be between \$5,000 and \$10,000. Town Clerk Librock asked who gave authorization for anyone to go out for the .gov domain. Councilman McCann noted that we just secured the domain and we do not have a .gov website yet and that most municipalities use .gov.

Councilman McCann spoke about the availability of NARCAN and a recent training that was held at the Aurora Senior Center. Mr. McCann stated he, Chief Welch, Village Administrator Krieger and members of the Garden Club met with NYSDEC representatives regarding the over population of deer in the Village and Town.

Councilman Wrazen stated that Senior Center Director Donna Bodekor was interviewed as a Comprehensive Plan stakeholder. Ms. Bodekor will be submitting paper copies of the Comprehensive Plan survey to the members of the Center.

Supervisor Snyder wished everyone a Happy Thanksgiving.

AUDIENCE II:

Evan Roden, Grover Road, spoke in favor of wind turbines in Lake Erie.

Patricia Meckes and Nicole Duffner of Citizens Against Wind Turbines in Lake Erie (CAWTILE) spoke to the Board about the heavy metals that would enter into the water in Lake Erie if the lake bed were disturbed with the siting of wind turbines. Ms. Meckes stated that their group is being pro-active as there are not definite plans for the turbines at this time and noted that only four towns in Erie County have not adopted resolutions opposing the siting of wind turbines in Lake Erie. Councilman Granville asked for more information.

Blue Devil Design
1003 Center Street
East Aurora, NY 14052 US
bddsales@eak12.org



BILL TO
Town of Aurora

SHIP TO
Town of Aurora
575 Oakwood Ave,
East Aurora NY, 14052

INVOICE 1311

DATE 03/20/2025 TERMS NET 30

DUE DATE 04/19/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/10/2025	Engravable Alluminum Sheets	12x24 Matte Aluminum Sheet	9	8.16	73.44
01/10/2025	Engraving Fee		100	5.00	500.00
01/10/2025	Custom Logo Design		1	15.00	15.00

Thank you for choosing Blue Devil Design!
Checks are payable to Blue Devil Design.
We appreciate your business!

SUBTOTAL 588.44
TAX 0.00
TOTAL 588.44

FINAL TOTAL \$588.44

SUPERVISOR
Charles D. Snyder
(716) 652-7590
ssnyder@townofaurora.com



towncl

5B-1

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board

From: Martha Librock, Town Clerk

Date: April 8, 2025

Re: Azar Design Co. (formerly Foit-Albert) Payment – Brooklea Drive

Please consider approval of payment no. 1 to Azar Design Co. in the amount of \$20,043.16 for professional services rendered from November 11, 2024 through March 28, 2025 for the Brooklea Drive bridge replacement project.

Funds will be disbursed from H7 5120.210.



**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Brooklea Drive over Tannery Brook
PIN 5765.46**

Progress Report No. 1: November 11, 2024 through March 28 , 2025

Achievements

- Begin Survey and Mapping
- Begin environmental research
- Begin DAD research

Scheduled Statement

- The project is on schedule

Budget Statement

- On Budget.

Planned For Next Month

- Complete survey and mapping
- Advance the environmental research
- Perform hydraulic analysis
- Continue DAD sections

Items Required

- Nothing at this time.

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

SUPERVISOR
Charles D. Snyder
(716) 652-7590
ssnyder@townofaurora.com



[townclerk](#)

5B-2

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board

From: Martha Libroek, Town Clerk

Date: April 8, 2025

Re: Azar Design Co. (formerly Foit-Albert) Payment – Cornwall Rd.

Please consider approval of payment no. 4 to Azar Design Co. in the amount of \$3,925.86 for professional services rendered from March 1 through March 28, 2025 for the Cornwall Road culvert replacement project.

Funds will be disbursed from H7 5120.210.



**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Cornwall Rd over Cazenovia Creek
PIN 5765.55**

Progress Report No. 4: March 1, 2025 through March 28 , 2025

Achievements

- Continued the environmental research
- Continued the preliminary design layout
- Continued authoring DAD

Scheduled Statement

- . The project is on schedule

Budget Statement

- On Budget.

Planned For Next Month

- . Continue the DAD sections

Items Required

- Nothing at this time.

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

**FEDERAL AID PROJECT
SPONSOR CONSULTANT REIMBURSEMENT REQUEST**

FIN 421LL (05/12)

PAYEE ID: 16-1210859 (FEDERAL ID)	NYS Comptroller's Contract No.	Est. No. 4
Work Period (this est.) FROM 3/01/25 TO 3/28/25		
Payee Name: Azar Design Co., Formerly Foit-Albert Assoc 295 Main Street, Suite 200 Buffalo New York 14203	Current Completion Date MIR Date <u> / / </u> (completed by SPONSOR)	
	Original Contract Amount	\$253,750.56
	Current Contract Amount (includes thru approved S.A. NO.) RRDA NO. (if applicable)	\$253,750.56

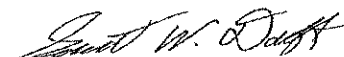
	Consultant Prepares	Sponsor use only
1. Total work reported on previous estimates	\$30,273.05	
2. Work reported on this estimate	\$3,925.86	
3. Total work reported to date (must equal page 2)	\$34,198.91	
4. Adjustments (Sponsor use only) Reason _____		
5. Retainage thru current estimate	\$0.00	
6. Total work reported less retainage	\$34,198.91	
7. Previous payments	\$30,273.05	
8. Payment requested or processed	\$3,925.86	

CERTIFICATION BY CONSULTANT

I, Scott W. Dabb, do hereby certify that I am Controller of Azar Design Co, consultant for the work referred to in the foregoing reimbursement request, that I am the person in whose name, the foregoing account against the State of New York is rendered; that the labor, materials, expenses or services charged for were actually delivered, incurred or rendered, as named, heretofore, and that the prices charged are just and reasonable; that the expenses detailed herein were actually incurred; that the services specified were actually rendered as charged; and further, that no percentage or compensation has been paid or promised to be paid to any manager, trustee, officer or employee of said institution, department, board of commission by reason of the claimant having been allowed to sell to, incur expenses for, or render services to, said institution; and also, that to the best of my knowledge and belief, no manager, trustee, officer or employee of said institution, department, board of commission has or has had, any interest directly or indirectly in said article, materials, expenses or services; and that no part of the foregoing account has been paid, and that the above statement is true and correct.

By my signature I further certify that all partial payments due to subconsultants or subcontractors in accordance with Article 5 of the subject consultant agreement have been paid.

April 2, 2025 0
(DATE)


(SIGNATURE)

CERTIFICATION BY SPONSOR

I, _____, do hereby certify that I am the _____
(Name) (Title)

in the supervision of the work described in the attached consultant's reimbursement request; that the materials, labors and services have been furnished and the work properly performed in accordance with the contract and that payment in the sum of \$ _____ can be made on this contract without detriment of the interests of the sponsor, _____ to the best of my knowledge and belief.

(DATE)

(SIGNATURE)

OUT OF DISTRICT WATER AGREEMENT

This Agreement is made this _____ day of _____, 2025 by and between the **Town of Aurora**, a New York State municipal corporation with offices at 575 Oakwood Avenue, East Aurora, New York 14052, hereinafter referred to as the "Town", and **Allie Philips and Joseph Lorenc**, owners of record at **8739 Falls Road, PO West Falls, Town of Colden, New York (SBL# 213.00-4-2)** hereinafter referred to as the "Applicants".

WITNESSETH:

WHEREAS, the Applicants hereby represent and warrant to the Town that they are the owners of an improved, or to be improved, property in the Town of Colden situated at 8739 Falls Road (the "Premises"), which Premises is described in Exhibit A (copy of deed) annexed hereto; and

WHEREAS, the Applicants are desirous of obtaining water from the from the Erie County Water Authority from an existing water main (formerly Water District No. 18 of the Town) to service the Premises; and

WHEREAS, the Applicants have asked the Town for permission to obtain water from the Erie County Water Authority as an out of district customer for a premises that is not in the Town of Aurora.

NOW THEREFORE, in consideration of the Town granting permission to the Applicants to obtain water from the Erie County Water Authority, the Applicants do hereby represent, warrant and agree as follows:

1. The terms, conditions and covenants contained herein shall run with the Premises and shall be binding upon subsequent owners of the Premises.
2. To advise any subsequent owners of the Premises of the terms and conditions of this Agreement.
3. Applicants agree to pay all charges and fees applicable to the Town of Aurora for this water service, including, without limitation, debt service for the bonded cost of the water main(s) (formerly Water District 18), debt service for the bonded cost of the Master Water Improvement Area, and applicable hydrant fees. This Agreement may be terminated by the Town should the Applicants fail to pay any charges or fees attributable to the services described herein in a timely manner, either through or to the Town, an independent water district of the Town, adjoining municipality, or other entity providing water. Attached hereto as Exhibit B is a fee schedule showing the estimated first year costs for providing water service to the Premises.

4. Should a mortgagee, who has perfected a lien on the Premises prior to the effective date of this Agreement, commence a foreclosure action which by its terms could terminate this Agreement, the Town, adjoining municipality or any entity providing water to the Applicants may terminate the terms and conditions of this Agreement and said water service, unless the mortgagee in question subordinates the lien of its mortgage to the terms and conditions of this Agreement.
5. Should the Town, municipality, or entity providing water determine, in its sole discretion, that a suspension or termination of water service is necessary to protect other properties within the Town or adjoining municipality, then the Town, such municipality or such entity that provides water service to the Premises may terminate or temporarily suspend water service to the Premises without incurring any liability for any damages or losses which may result from such termination or suspension of water service.
6. Unless otherwise specifically agreed in writing, all improvements to be constructed by the Applicants to facilitate the delivery of water service to the Premises will be constructed upon the Premises by Applicants and will be owned and serviced by the Applicants.
7. This Agreement shall be binding on the heirs, assignees and legal representatives of the Applicants and, as previously indicated shall constitute covenants running with the land which will be binding upon all subsequent owners of the Premises.

IN WITNESS WHEREOF, the Town has caused this Agreement to be signed on behalf of the Town, or if appropriate, an independent water district of the Town, by the Supervisor of the Town duly authorized pursuant to a resolution of the Town Board, and the Applicants caused this Agreement to be signed as of the day and year first above written.

TOWN OF AURORA

APPLICANTS

By: _____
Charles D. Snyder, Supervisor

Allie Philips

Joseph Lorenc

STATE OF NEW YORK)
) SS:
COUNTY OF ERIE)

On the _____ day of _____, in the year _____, before me, the undersigned, a notary public in and for said state, personally appeared Charles D. Snyder, Supervisor of the Town of Aurora, personally known to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS:
COUNTY OF ERIE)

On the _____ day of _____, in the year _____, before me, the undersigned, a notary public in and for said state, personally appeared Allie Philips, personally known to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she/they executed the same, and that by his/her/their signature(s) on the instrument, the individual(s) executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS:
COUNTY OF ERIE)

On the _____ day of _____, in the year _____, before me, the undersigned, a notary public in and for said state, personally appeared Joseph Lorenc, personally known to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she/they executed the same, and that by his/her/their signature(s) on the instrument, the individual(s) executed the instrument.

Notary Public

Exhibit A

DEED
(See attached.)

Exhibit B

**OUT-OF-DISTRICT CUSTOMER
FIRST YEAR FEE SCHEDULE**

Owners: Allie Philips and Joseph Lorenc

Address: 8739 Falls Road, PO West Falls, Town of Colden

SBL#: 213.00-4-2

First Year Estimated Cost:

District Debt Service (Annual fee)	
\$ <u>88,136</u> /\$1,000 assessed valuation *	
x 4.913349 tax rate	\$433.04
Master Water Improvement Area fee	\$ 44.00
Hydrant fee	<u>\$ 43.00</u>
2025 Total fees	<u>\$520.04</u> **

*Assessed value (A.V.) is derived from current Colden A.V.
(\$95,800) ÷ current Colden equalization rate (25%) = Full
Market Value (\$383,200) x current Aurora equalization rate
(23%) = A.V. (\$88,136) for debt service purposes

**Does not include metered water usage charges

--	--

Applicants' initials

--

Town Representative initials

Application # _____

Application For Temporary Use Permit

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field
At Knox Farm State Park

Submit applications to:
Town of Aurora Parks and Recreation
575 Oakwood Ave
East Aurora, NY 14052
Telephone (716) 652-8866 Fax: (716) 652-5646

ALL REQUESTS MUST BE MADE NO LESS THAN 30 DAYS IN ADVANCE OF EVENT/USE.

**PLEASE NOTE THAT THE PERMIT CANNOT BE ACCEPTED FOR BOARD APPROVAL
WITHOUT THE FULL COMPLETION OF THIS DOCUMENT.**

1. Name of organization: _____
2. Individual responsible for this request: DAVID W. BRASON
3. Address: 30 TROON ROAD
EAST AURORA, NY 14052
4. Telephone number: 71 _____
5. Fax: _____
6. Email: DB _____ .com
7. Date(s) of event: 5/31/2025
8. Hours of use including set up/take down: Start 2:30pm End 6:00pm
9. Description of the event or use:
CRICKET GAME
10. Specific area(s) request. Please attach a map of the area.
 - a. Soccer fields _____
 - b. Polo Field ✓
 - c. Equestrian Park _____
 - d. Other _____
 - i. Describe _____
11. Specific equipment to be brought into the park (porta-johns, tents, etc.)
CRICKET EQUIPMENT - BATS, BALLS AND PADS.
12. Needs: Water _____ Electric _____
13. Estimated attendance: 16
 - a. Will participants be crossing Knox Road? NO
 - b. Will participants be attending via bus? NO

PLEASE NOTE: Based on the estimated attendance of the event, a meeting with the Town Supervisor, Dir. of Recreation and Aquatics, the Highway Superintendent, and Chief of Police may be scheduled at the discretion of the Aurora Town Board to discuss a plan for proper traffic control and parking.

14. Will food or drinks be served? NO

a. If yes, please describe _____

15. Will there be sound amplification, music, or a band(s)? NO

a. If yes, please describe _____

16. Other services requested, please describe: NONE

a. NYS Park Police*

i. *Applicant is responsible for contacting the East Aurora Police Department if the event involves the Village or Town streets.

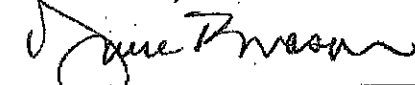
b. Parks Department: _____

17. Do you intend to use the main part of Knox Farm State Park between Buffalo Rd, Willardshire Rd., and Knox Rd.? NO

a. If yes, you must request a permit from NYS Parks and Recreation. Contact their office at 716-549-1802.

Provide drawings that describe location, size, and text of all proposed signs for this event to the Town of Aurora Building Department, 575 Oakwood Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after.

I make this application and agree to abide by the Guidelines for Use of Barb and Neil Chur Equestrian Park, Soccer Fields, and/or Polo Field



Signature of Applicant

4/2/2025

Date

General Fees (Cash/Card)		
	Fee	Paid
Application	\$25/\$25.78	
Permit	\$15/\$15.47	
Security Deposit*	\$250	

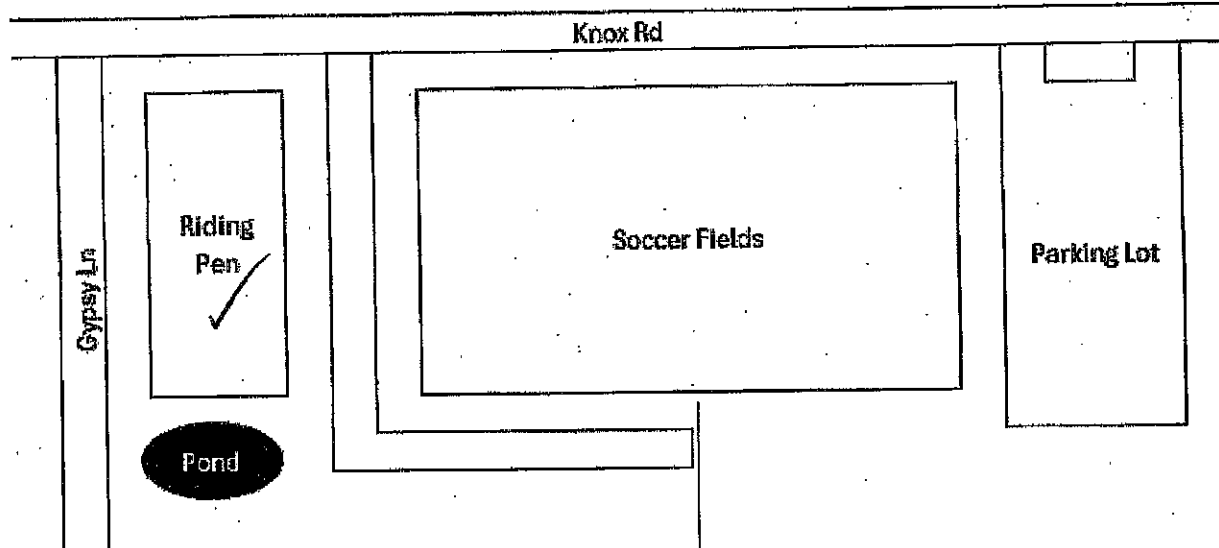
*Subject to change dependent on anticipated damage.

Additional Services (Cash/Card)				
Service	Per hour	# of Employees	# of Hours	Total
Crossing Guards	\$30/\$30.93			
Parking Attendant	\$30/\$30.93			
Total Additional Services				

(Invoiced after event or adjustments to security deposit return.)

Per Day Event Specific Fees (Cash/Card)					
Item	Fee	NP or TR	NP & TR	# of Days	Total
1-100 Attendants	\$150/\$154.65	\$135/\$139.19	\$120/\$123.72	1	154.65
101-750 Attendants	\$300/\$309.30	\$270/\$278.37	\$240/\$247.44		
750+ Attendants	\$500/\$515.50	\$450/\$463.95	\$400/\$412.40		
Garbage Service	TBD	TBD	TBD		
NP- Non- Profit	TR- Town Resident	Total Event Fee			154.65

Knox Map



Please mark the areas of the park you intend to use for your event. Please describe any additional information below that may be needed.

Please describe how your event will handle parking and traffic (if your event will be crossing the road) for your event.

There will be 4 cars and we plan to park on the perimeter of the Riding Pen.

Is there any additional information you believe the Town Board will need to know for you to host this event?

This event is a bunch of old guys trying to play cricket for the first time. The average age is 62. We've been doing this competition amongst ourselves for 20 years. Cricket came into play because last year's champion (2 1/2 days of games) is from Pakistan, and he gets to choose one of the sports, to my dismay.

SUPERVISOR
CHARLES SNYDER
(716) 652-7590
supervisor@townofaurora.com



TOWN CLERK
MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Ave., East Aurora, NY 14052
www.townofaurora.com

Indemnification Agreement

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field

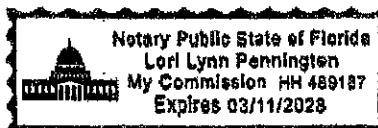
To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.

A handwritten signature in cursive script, appearing to read "Neil and Barb Chur".

Authorized Applicant or Officer

Florida
State of ~~New York~~
County of ~~Erie~~ Palm Beach

Subscribed and sworn to before me this 3 day of April, 2025

A handwritten signature in cursive script, appearing to read "Lori Lynn Pennington".
Notary Public

Qualified in Erie County, New York
My commission expires: 03/11/2028

Official Use Only

Event: _____

Attachments Submitted

- ☒ Indemnification Agreement
☒ Certificate of Insurance
☒ Map with area(s) requested to be used indicated

Parking and Traffic plan
☒ Copy of application for sign permit, if applicable. (Upon application approval copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)
☒ Copy of this application to NYS Parks and Recreation c/o Evangola State Park

Application. ☒ Recommended or _____ Not recommended
by the Recreation Department.

Action by Aurora Town Board

The Aurora Town Board, upon review of the application request # _____ submitted by _____ (organization or individual) took the following action with or without conditions (as applicable) noted below:

Approved: _____
Supervisor's Signature

Date: _____

Denied: _____
Supervisor's Signature

Date: _____

Conditions:

- _____
Police Department Approval

Highway Department Approval

Building Department Approval

Requesting organization shall attach a completed **Certificate of Insurance** with minimum limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional name insured

Requesting organization or individual shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.

Approval of parking and traffic plan

Arsenal Soccer Contacted – No Conflicts. Date: _____

Other

Contacted Arsenal w/ no response



CERTIFICATE OF LIABILITY INSURANCE

BRASONDA01

JMUNSCHAUER

DATE (MM/DD/YYYY)

2/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ASSURED PARTNERS NORTHEAST LLC 90A John Mulr Dr, Suite 100 Amherst, NY 14228	CONTACT John Munschauer PHONE (716) 688-8888 235 FAX (716) 688-9001 E-MAIL john.munschauer@assuredpartners.com ADDRESS
INSURED David W. Brason 30 Troon Rd East Aurora, NY 14052	INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Insurance Company 18058 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR	TYPE OF INSURANCE	ADD'L SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
CTR		INSD		(MM/DD/YYYY)	(MM/DD/YYYY)	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO. ☐ LOC OTHER:	X	EV1690339	5/31/2026	6/2/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 300,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NY) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 104, Additional Remarks Schedule, may be attached if more space is required)
 Cricket Match 5-31-25. Location: Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field at Knox Farm State Park, 675 Oakwood Ave., East Aurora, NY 14052

CERTIFICATE HOLDER

CANCELLATION

Town of Aurora Parks and Recreation
 575 Oakwood Ave
 East Aurora, NY 14052

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



MAR'

6B

townclerk@

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Aurora Town Board
FROM: Kathleen Moffat
RE: Budget Amendment: JCAP Award
DATE: 4/14/25

I respectfully request approval to amend the budget to properly record the receipt of JCAP funds for the Justice Court. The Board authorized the Court to apply for the grant at the 10.15.25 Town Board meeting. The amendment is as follows:

- Increase revenue line A 3389 JCAP by \$7,922
- Increase appropriation line A 1110.401 Office Supplies by \$7,922

SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



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townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Aurora Town Board

FROM: Kathleen Moffat

RE: Personnel Policy Updates: Annual Paid Time Off for Cancer Screening
Sick Leave

DATE: 4/14/25

New York State Law, specifically Civil Service Law Section 159-b, allows public employees up to four hours of paid leave per year for cancer screenings, including travel time, without charging it against their leave credits.

In order to update the Town's Personnel Policy to reflect this, I respectfully request approval to add the following section:

4.12 Leave for Cancer Screening

Employees will be permitted paid excused leave, not to exceed four hours annually, to undertake a screening for cancer. Employees will not have such leave deducted from their vacation, personal or sick accruals provided that the employee provides a note from the screening facility setting forth the date and time the screening occurred.

The Town will not retaliate against employees for requesting or obtaining a leave of absence to undertake cancer screening.

In addition, I respectfully request approval to add the following bold print to paragraph 4 of section **4.02 Sick Leave**:

*Sick leave shall not be used for any purpose other than the employee's legitimate illness **or medical appointments**, except that an employee may use up to five (5) days of available sick leave per year to attend to the illness of an immediate family member (meaning a family member who resides in the same household as the employee).*

The practice of using sick leave for medical appointments has been in practice but has not been accurately reflected in the Town's personnel policy.

New York Consolidated Laws, Civil Service Law - CVS § 159-b.

Excused leave to undertake a screening for cancer

Current as of January 01, 2024 | Updated by [FindLaw Staff](#)

1. Every public officer, employee of this state, employee of any county, employee of any community college, employee of any public authority, employee of any public benefit corporation, employee of any board of cooperative educational services (BOCES), employee of any vocational education and extension board, or a school district enumerated in section one of chapter five hundred sixty-six of the laws of nineteen hundred sixty-seven, employee of any municipality, employee of any school district or any employee of a participating employer in the New York state and local employees' retirement system or any employee of a participating employer in the New York state teachers' retirement system shall be entitled to absent himself or herself and shall be deemed to have a paid leave of absence from his or her duties or service as such public officer or employee of this state, employee of any county, employee of any community college, employee of any public authority, employee of any public benefit corporation, employee of any board of cooperative educational services (BOCES), employee of any vocational education and extension board, or a school district enumerated in section one of chapter five hundred sixty-six of the laws of nineteen hundred sixty-seven, employee of any municipality, employee of any school district, or any employee of a participating employer in the New York state and local employees' retirement system or any employee of a participating employer in the New York state teachers' retirement system for a sufficient period of time, not to exceed four hours on an annual basis, to undertake a screening for cancer.

2. The entire period of the leave of absence granted pursuant to this section shall be excused leave and shall not be charged against any other leave such public officer, employee of this state, employee of any county, employee of any community college, employee of any public authority, employee of any public benefit corporation, employee of any board of cooperative educational services (BOCES), employee of any vocational education and extension board, or a school district enumerated in section one of chapter five hundred sixty-six of the laws of nineteen hundred sixty-seven, employee of any municipality, employee of any school district or any employee of a participating employer in the New York state and local employees' retirement system or any employee of a participating employer in the New York state teachers' retirement system is otherwise entitled to.

SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



MA. 6D

townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board
FROM: Kathleen Moffat
RE: Use of Debt Reserve Funds
DATE: 04/14/25

I respectfully request approval to use Debt Reserve funds to make the \$45,000 principal and \$877.50 interest payment to Greene County Commercial Bank for the Gleed Avenue Parking Lot bond. The payment is due 04/15/25 and is the final payment.

The Debt Reserve account will have a remaining balance of \$5,500 once the above payment is made. This balance is the result of the early pay off of the Gleed Renovations Serial Bonds in 2021. I respectfully request approval to use the remaining Debt Reserve funds as partial payment for the Equipment bond due 4/15/25 with Greene County Commercial Bank.



CE

TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurora.com

To: Town Board

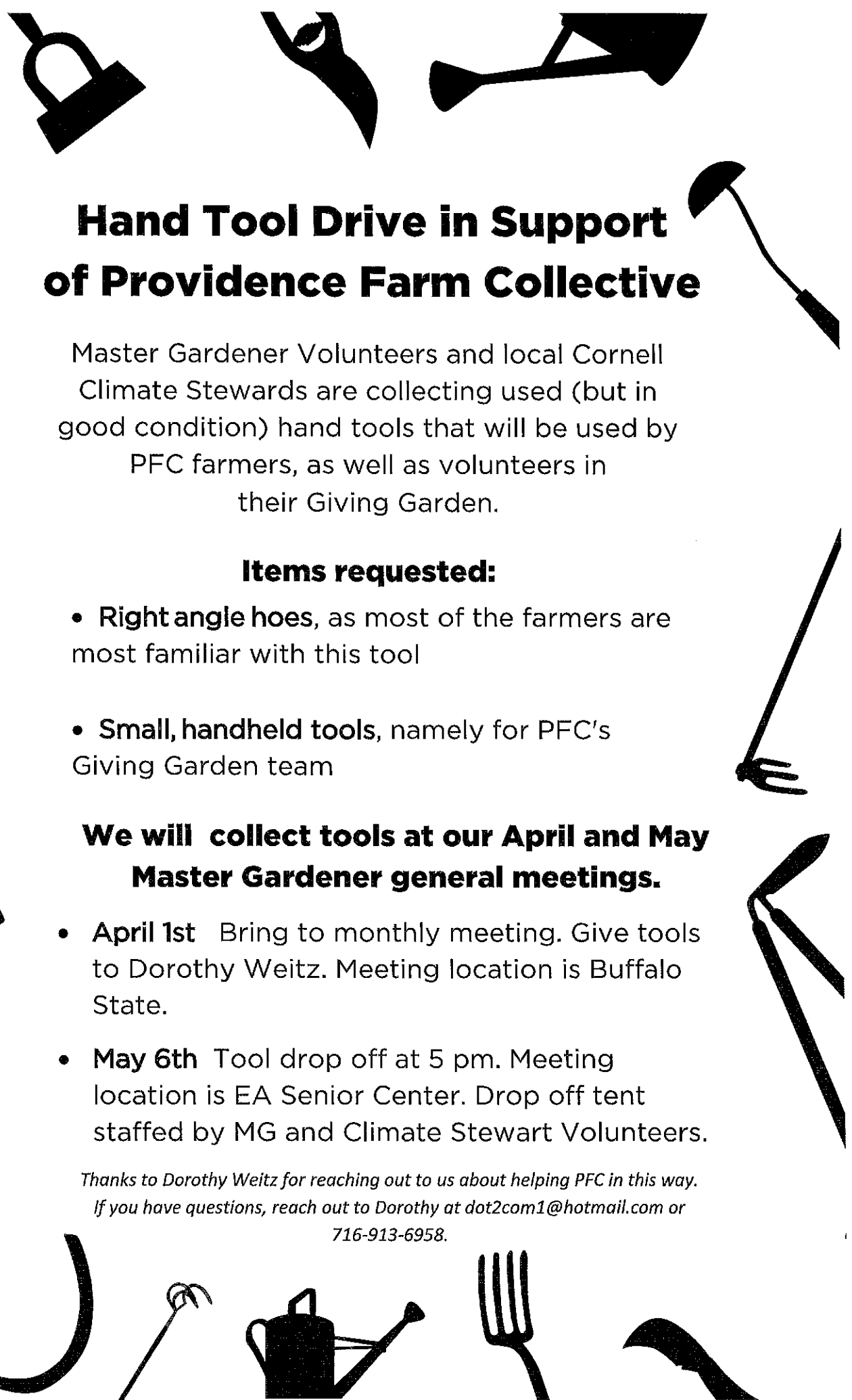
From: Deputy Supervisor Wochensky

Date: April 9, 2025

The Cornell Cooperative Extension ("CCE") is requesting permission to put a 10' x 10' tent near the back entrance of the Senior Center (but available to be placed where we think best) on May 6, 2025, from 4:30 pm (for setup) for an event starting at 5:00 pm, to last no later than sundown.

The CCE would like to hold a hand tool drive to collect hand tools for gardening in support of Providence Farm Collective, a non-profit umbrella organization with a mission of cultivating farmer-led and community-rooted agriculture and food systems to actualize the rights of under-resourced peoples (<https://providencefarmcollective.org/about/>).

The Senior Center is hosting, at this time, a Master Gardener meeting, and it is hoping that gardeners will donate the tools when they come to the meeting, but this event will be advertised via ACES and social media as well. It is not expected that there will be a large turnout. Please see the attached flyer.

The page is framed by various black silhouettes of garden tools. At the top are a shovel, a trowel, and a watering can. On the left side, from top to bottom, are a pitchfork, a trowel, a shovel, and a pair of pruning shears. On the right side, from top to bottom, are a shovel, a pitchfork, a shovel, and a pair of pruning shears. At the bottom are a pair of pruning shears, a pitchfork, a watering can, a pitchfork, and a shovel.

Hand Tool Drive in Support of Providence Farm Collective

Master Gardener Volunteers and local Cornell Climate Stewards are collecting used (but in good condition) hand tools that will be used by PFC farmers, as well as volunteers in their Giving Garden.

Items requested:

- **Right angle hoes**, as most of the farmers are most familiar with this tool
- **Small, handheld tools**, namely for PFC's Giving Garden team

We will collect tools at our April and May Master Gardener general meetings.

- **April 1st** Bring to monthly meeting. Give tools to Dorothy Weitz. Meeting location is Buffalo State.
- **May 6th** Tool drop off at 5 pm. Meeting location is EA Senior Center. Drop off tent staffed by MG and Climate Stewart Volunteers.

Thanks to Dorothy Weitz for reaching out to us about helping PFC in this way.

If you have questions, reach out to Dorothy at dot2com1@hotmail.com or

716-913-6958.

6F

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board
FROM: Elizabeth Cassidy, Code Enforcement Officer
DATE: April 2, 2025

=====

I respectfully request approval for a civil service title change for Dorothy Bailey from Clerk PT to Clerk PT Seasonal effective May 5, 2025 through September 19, 2025. This allows her to work up to 39.5 hours to accommodate the Building Department during the busy season. Effective September 20, 2025 her civil service title will be Clerk PT with hours of 19.5 per week.

Thank you,



Elizabeth Cassidy

66

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board Members

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: March 28, 2025

The Building Department has received a Special Use Permit application for a Bed and Breakfast at 1756 Hubbard Rd by owner, Leah Foss, as per Town Code section 116-8.B(1). The property is an existing two-family dwelling (1 bedroom apartment and 5 bedroom apartment). Ms. Foss will be enlarging the parking areas so that there are 2 spots for her apartment, and 8 spots (possibly more) for the BnB. The property is zoned RR along the road and A behind.

Town Code section 116-41A(2) states that the Town Board may take one of the following actions:

- 1-take no action
- 2-request modification and resubmission
- 3-request a site plan application (*not applicable*)
- 4-refer the application to the Planning Board for review and recommendation.

If the Board refers it to Planning Board, a public hearing should be scheduled prior to a decision on SEQR and the application. A county referral is not required for this application.

This is an Unlisted action for purposes of SEQRA.

Thank you
Liz Cassidy



Town of Aurora Town Board
575 Oakwood Avenue, East Aurora NY, 14052

Special Use Permit Application Form

I. PROJECT INFORMATION (Applicant/Petitioner):

Business/Project Name: Bed and Breakfast
Business/Project Address: 1756 Hubbard Road East Aurora NY 14052
Applicant Name: Leah Foss
Mailing Address: 1756 Hubbard Road
City East Aurora State NY ZIP 14052
Phone 71 Fax _____ Email leah nail.com
Interest in this property, as owner/purchaser/developer) Own

II. PROPERTY OWNER INFORMATION (If different than Applicant AND the Owner does not sign below, please submit and original, notarized "Owner Authorization" form - attached):

Property Owner(s) Name(s) Leah Foss
If a corporate, please name a responsible party/designated officer: _____
Address 1756 Hubbard Road
City East Aurora State NY ZIP 14052
Phone 71 Fax _____ Email leah Fo.com

III. SPECIAL USE AND PROPERTY INFORMATION:

Property Address 1756 Hubbard Road East Aurora NY 14052
SBL# 175.00 - 2-24
Describe Special Use requested (use additional pages if needed):
Bed and Breakfast.

Property size in acres 4.6 Property Frontage in feet 291.76'
Zoning District RR/A Surrounding Zoning RR/A
Current Use of Property Residential
Size of existing building(s): 3840 sf house Size of proposed building(s) NA sf
Present/Prior tenant/use: 4320 Aborn
Residential
Parking spaces: Existing: 6 Proposed additional spaces: 4 Total #: 10

Proposed water service: _____ public _____ private (well) _____ n/a Is this existing Y/N

Proposed sanitary sewer: _____ public X private (septic) _____ n/a Is this existing Y/N

Hours of operation (if applicable):

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	By Appt.
Hours	X	X	✓	✓	✓	X	X	

Peak hours: _____

Number of employees (if applicable): Full-time _____ Part-time _____ Seasonal NA

Upon approval of this application, the applicant intends to apply for: (Check all that apply)

a. Building Permit _____

b. Sign Permit _____

IV. SIGNATURE (This application must be signed by the applicant/petitioner. If the applicant is not the owner of the property, a separate owner authorization form must be submitted – see pg. 4)

Leah Foss
Signature of Applicant/Petitioner

Leah Foss
Print name of Applicant/Petitioner

State of New York; County of Erie

On the 17 day of MARCH in the year 2025 before me, the above individual appeared, personally known to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she/they executed the same for the purposes therein stated.

Martina Librock
Notary Public

(Notary stamp)
MARTHA L. LIBROCK
Notary Public, State of New York
No. 0115028312
Qualified in Erie County
My Commission Expires May 31, 2026

Office Use Only:

Date received: 3/31/25 \$ 100 CK 495 Receipt #: 713773 NA

Application reviewed by: _____

EA Bed and Breakfast Retreat

Location: 1756 Hubbard Road, East Aurora

EA Bed and Breakfast Retreat is a charming five-bedroom property featuring 2.5 bathrooms. We are in the process of applying for permits to add one more bathroom in the hidden room my contractor found.

Our design includes two family suites, designed to ensure a worry-free experience for families and guests.

Family Suite #1: Accommodates up to four guests, featuring one queen bed and one king bed.

Family Suite #2: Accommodates up to six guests, featuring one king bed, a bunk bed, and a pull-out couch.

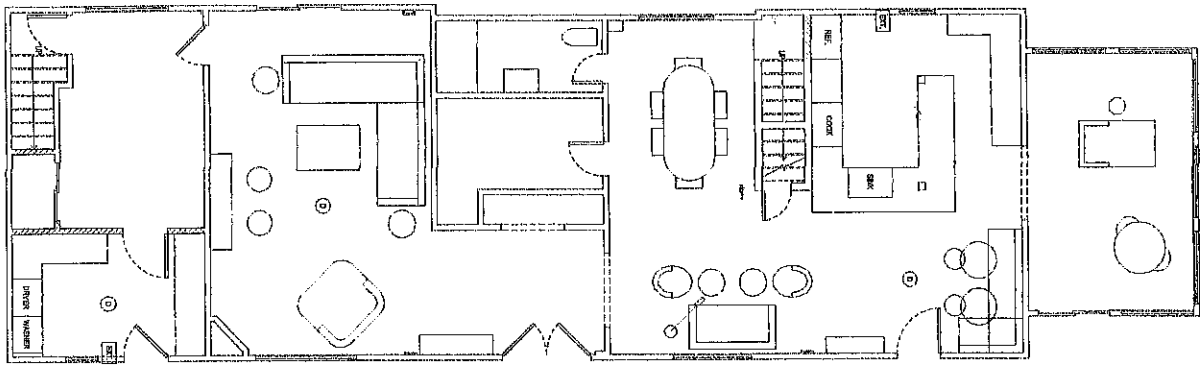
To enhance our guests' stay, the refrigerator will be stocked with prewashed vegetables, fresh fruit, and convenient grab-and-go items. My vision is for guests to come in and not have any worries about what to cook for breakfast.

I will be living in the one-bedroom apartment adjacent to the main house, allowing me to provide personalized service and attention to guests.

Having grown up on my family's farm in Alden, NY, I have a deep appreciation for the agriculture industry; however, my true passion lies in the realm of hospitality. With this venture, I aim to deliver the highest standard of service, which I and my dedicated staff have consistently provided at my other two homes. One is located in Darien NY and the other in Lancaster NY.

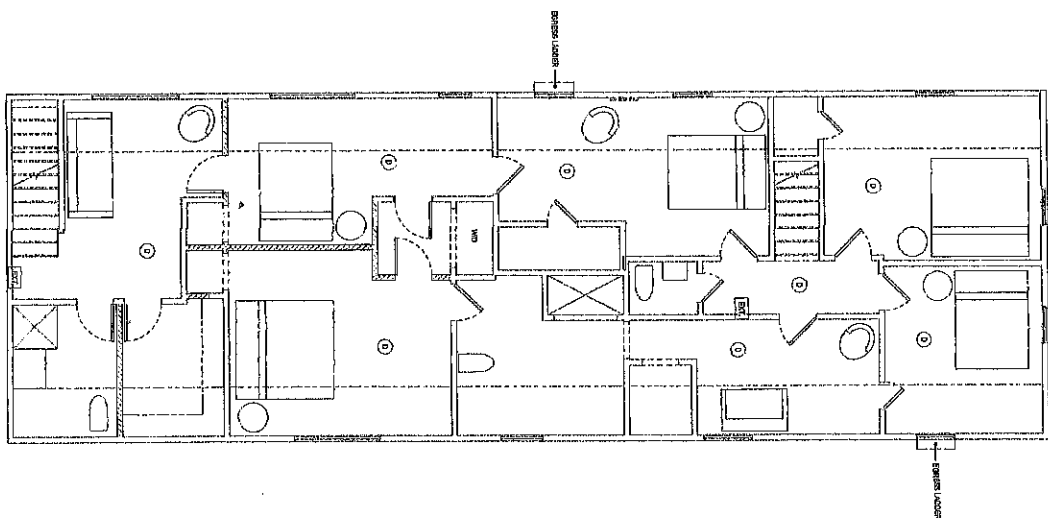
I look forward to hopefully serving the beautiful community of East Aurora.

Leah Foss
Owner



① FIRST FLOOR PROPOSED PLAN
1/4" = 1'-0"

1st Floor



② SECOND FLOOR PROPOSED PLAN
1/4" = 1'-0"

2nd Floor

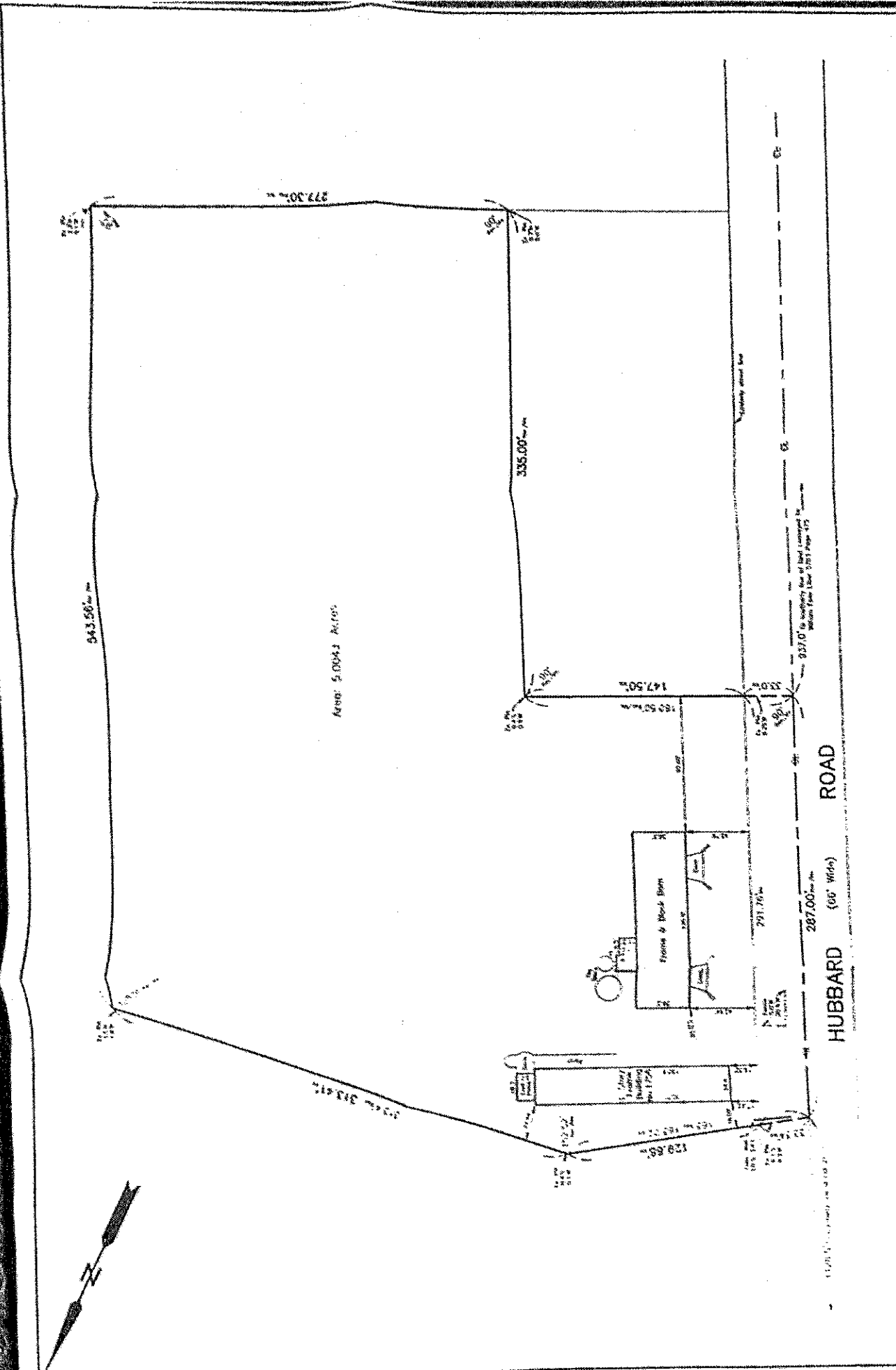
CONSTRUCTION LEGEND

- HATCHED: EXISTING
- DASHED: DEMOLISHED
- SOLID: NEW
- STIPPLED: EXISTING
- STIPPLED: NEW

FINISH SYSTEMS LEGEND

- STIPPLED: BASED / ON EXISTING
- STIPPLED: NEW FINISHES

DOCUMENT IS NOT FOR CONSTRUCTION Drawings are for design and bidding purposes only	MICHAEL P DESIGN 1235 heriel avenue buffalo, ny 14216 716.931.9362 mpd@room-buffalo.com michaelpdesign.com	Client Info Leah Foss 1576 Hubbard Rd East Aurora, NY 14052 Project Name EA RESIDENCE Project Number FOS241015	Date 03.21.25 Drawn by TED Checked by Checker	FLOOR PLAN 10 Scale: 1/4" = 1'-0"
--	---	---	--	---



ADVANCE SURVEY GROUP LLC JAY SAVINZEL LICENSED LAND SURVEYOR LIC. NO. 50225 100 MAIN STREET MADISON PARK, N.Y. 10042 PHONE (718) 255-4888	
SURVEY MAP OF: 17th HUBBARD ROAD Tax Map: 17580-2-24	
DATE: Nov. 22, 2014 Part of Lot 21, Township 8, Range 6 of the Hubbard Land Company's Survey SCALE: 1" = 40' JOB NO.: 2014-08 6th County, New York State	
17th HUBBARD ROAD 60' Wide	17th HUBBARD ROAD 60' Wide



6H

6/1/2025- 5/31/2026 Memorandum of Understanding

Farm Market Program

This document constitutes an agreement between FeedMore WNY and Town of Aurora Senior Center, a.k.a. the Farm Market Host Organization (hereinafter referred to as the *Host Organization*). The Host Organization is responsible for providing an appropriate location for FeedMore WNY to park a Farm Market truck and sell food to the public. FeedMore WNY reserves the right to terminate this agreement at any time and for any reason.

Rules of Hosting:

1. The Farm Market is a program of FeedMore WNY and operates independently of the host organization to provide public access to nutritious foods for purchase.
2. Products made available on the Farm Market truck are for sale to the public and not distributed for free.
3. Host organization may not restrict access to the Farm Market nor require participation in any host organization events, services, or programs to have access to the Farm Market.
4. Farm Market truck will have a 15-minute window before and after the entire mutually agreed upon schedule in order for the truck to arrive, set up, and then also clean up and leave the site.
5. Access to restrooms and handwashing areas for shoppers of the Farm Market are encouraged.
6. FeedMore WNY or host site can choose to end partnership at any time if it is determined there is not enough of a clientele to maintain a steady stream of sales for any other reason.

Host Organization Requirements:

1. Responsible for acquiring all applicable permits, insurance and permissions for FeedMore WNY's Farm Market to sell food on location to the general public.
2. Must provide and mark off an appropriate location for truck to park and set up, along with adequate space for individuals to access the location of the truck and to congregate while shopping or waiting to shop at the truck.
3. Must not require shoppers to participate in or sit through religious music, talks, or services to receive food.
4. Allow FeedMore WNY employees access to restrooms and handwashing facilities at host location.
5. Shoppers may not be discriminated against on the basis of race, ethnicity, creed, religious beliefs, age, disabilities, personal values or preferences, gender, veteran status, marital status, sexual preference or any other categorization.
6. Notify FeedMore WNY at least two weeks in advance of any facility closure or inability for Farm Market to utilize space at the host organization.
7. Must practice active means of encouraging utilization of Farm Market to all segments of the community, posting informational flyers, distributing brochures, or posting events on social media.
8. Provide notification of any changes to Farm Market schedule through all available means of communication, including flyers and social media.
9. Agree to allow other FeedMore WNY programming to accompany the Farm Market that would benefit the shoppers, such as SNAP Outreach, food tasting demonstrations, nutrition education etc.
10. The Host Organization must notify FeedMore WNY whenever it receives notice of any allegation or problem associated with the distribution or quality of the food distributed at the Farm Market.
11. Primary site contact must check in at the site at least once a month and provide any changes in contact information if necessary.

SUPERVISOR
Charles Snyder
(716) 652-7590
csnyder@townofaurora.com



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TOWN OF AURORA
Southside Municipal Center
575 Oakwood Ave, East Aurora, NY 14052
www.townofaurora.com

April 9, 2025

To: The Town Board

Re: Ten -hour work day

Please approve a ten- hour, four-day work week for highway employees, from April 28, 2025 to August 29, 2025

Thank You,

**Elizabeth Deveso
Highway Secretary**

6J

Motion to authorize the Supervisor to sign the MS4 Annual
Report/Interim Progress Certification - 2025 (Annual Stormwater report)

MS4 REPORT CAN BE FOUND ON
HOME PAGE OF TOWN WEBSITE

WWW.TOWNOFAURORA.COM

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board Members
FROM: Elizabeth Cassidy, Code Enforcement Officer
DATE: April 2, 2025

Attached is the MS4 Annual Report/Interim Progress Certification 2025 detailing our compliance with the new NYS DEC SPDES General Permit Number GP-0-24-00. Please place this on the April 14th agenda for discussion. A paper copy of this report along with the General Permit and the updated Town of Aurora Storm Water Management Plan are available in the Building Department for review.

liz

A handwritten signature in black ink, appearing to be 'Elizabeth Cassidy', written over the printed name 'liz'.



7A

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052

From: Martha L. Librock, Town Clerk

Monthly Statement – Tax Collection

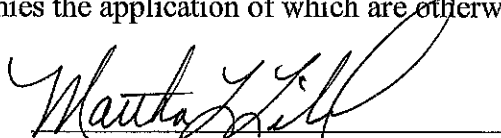
To: Charles D. Snyder, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of **March, 2025** in connection with the collection of taxes, excepting only such fees the application and payment of which are otherwise provided for by law:

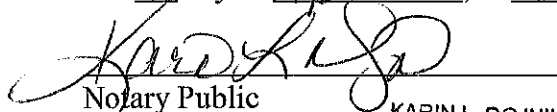
Received From	Type of Receipt	Amount
Taxes	Town/County tax	\$152,713.18
Taxes	Penalties	4,654.66
Taxes	Interest	-0-
Taxes	NOW Acct Interest	\$ 230.63
Taxes		
	Total Received	\$157,598.47

State of New York
County of Erie
Town of Aurora

Martha L. Librock, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to tax collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.


Martha L. Librock, Town Clerk

Subscribed and Sworn to before me
this 2nd day of April, 2025


Notary Public

KARIN L. DOJNIK
Notary Public, State of New York
Reg. # 01DO6445148
Qualified In Erie County
Commission Expires December 12, 2026

Month Year Reported: ---> March 2025
Town Name: ---> Town of Aurora
Prepared By: ---> Martha L. Librock
Date Submitted: ---> Apr, 02 2025

CLERK'S MONTHLY REPORT

7B

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description rpt_RT_CM_03_2011	Item Count	Total Revenue	Town Portion	Other Disburses
100	SPORTING LICENSE REVENUE	7	105.00	5.82	99.18
200	DOG LICENSE REVENUE	221	2,731.00	2,485.00	246.00
301	MARRIAGE LICENSE	1	40.00	17.50	22.50
303	CERTIFIED MARRIAGE CERTIFICATE	6	70.00	70.00	0.00
304	ONE-DAY MARRIAGE OFFICIANT LICENSE	1	25.00	25.00	0.00
602	DEATH CERTIFICATE	4 (35)	350.00	350.00	0.00
Report Totals:		240	3,321.00	2,953.32	367.68

REVENUES TO SUPERVISOR - CLERK FEES	468.32
REVENUES TO SUPERVISOR - DOG FEES	2,485.00
TOTAL TOWN REVENUES TO SUPERVISOR:	2,953.32

Amount paid to NYS DEC REVENUE ACCOUNTING	99.18
Amount paid to DEPT. OF AG. AND MARKETS	246.00
Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES	22.50
TOTAL DISBURSED TO OTHER AGENCIES:	367.68
TOTAL DISBURSED:	3,321.00

APRIL 2 20 25 CHARLES D. SAYDEE Supervisor,
State of New York, County of Erie, Town of Aurora

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me
this 2nd day of April 20 25
Karin L. Dojnik Notary Public

Martha L. Librock
Town Clerk

KARIN L. DOJNIK
Notary Public, State of New York
Reg. # 01DO6445148
Qualified in Erie County
Commission Expires December 12, 2026

7C

**TOWN OF AURORA SENIOR CENTER
DIRECTOR'S REPORT
MONTH OF March 2025**

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

ADMINISTRATION

Commissioner Randy Hoak visited the center on March 28th to talk with both myself and the seniors. We discussed what the future looks like for him in this role again. Randy had been the commissioner before and is aware of the needs and wants of all the aging population. He joined us for lunch and a wonderful discussion with Ginny Lee, one of our members.

The center received an 86" TV, sound bar, and portable speaker from Erie County Senior Services. The installed TV in our dining room is to be used for programs especially University Express. It will be permanently attached to the wall. We continue to use the mobile unit throughout the building that was donated by the county. The county purchased this equipment with the ARPA funds. We are still waiting for our new dishwasher to be installed.

On March 6th at the Hamburg Senior Center, I attended our Older Adult Group meeting for Live Well Erie. We are looking to focus on specific attainable goals. Food insecurity, transportation, and social isolation is our primary goal for all seniors throughout the county. Communication with this population needs to be a clear message where to turn for assistance.

The AARP tax preparers are finishing up on April 5th with our people. Marie Glenn, the coordinator, estimates 500+ people have had their taxes prepared.

On March 18 the AFP Group completed their fire system inspection of the building. They are returning on April 4th to replace sprinklers, perform 5-year internals, and install ball drip on FDC.

PROGRAMS:

Title: WORKOUT ROOM

Day & time: M-F 8:00am-4:00pm

Participants: Approximately 45 per day

Title: LINE DANCING

Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)

Participants: 22 people

Supervisors: Nance Baranowski

Title: SENIOR NOTES

Day & time: Mondays, 12:45 – 2:30pm

Participants: 23 people

Supervisor: Kathy Almeter

Title: BUCHRE

Day & time: Mondays, 1:00 – 4:00pm

Participants: 24 people

Title: PINOCHLE

Day & Time: Fridays, 1:00 – 4:00pm

Participants: 20 people

Title: CERAMICS

Day & time: Tuesdays, 10:00am – 4:00pm

Participants: 35 people

Supervisor: Elaine Schiltz

Title: EXERCISE CLASS

Day & time: Tuesdays & Wednesdays 8:30 – 9:30am

Participants: 14 people

Title: TAI CHI

Day & time: Tuesdays & Thursdays 3:00 beginners 3:30 veterans

Supervisor: Judy Augustyniak & Susan Ott

Participants: 15 people

Title: TAI CHI – advanced

Day & time: Mondays 10:00 & Thursdays 9:00am

Supervisor: Dennis Desmond

Participants: 10

Title: YOGA

Day & time: Wednesdays, 9:45 – 11:00am

Supervisor: Amy Sheehan

Participants: 14 people

Title: BOWLING

Day & time: Wednesdays, 1:00pm

Supervisor: Barb D'Amato

Participants: 24 people

Title: PAINTING

Day & time: Wednesdays, 1:00 – 3:30pm

Supervisor: Walt Carriock

Participants: 4 people

Title: BRIDGE

Day & time: Wednesdays, 9:30am – 2:00pm

Supervisor: Dave Lorcum

Participants: 24 people

Title: SENIOR CLUB

Day & time: Thursdays, 10:00am – 3:00pm

President: Bev Ciszkowski

Title: PACE (people with arthritis can exercise)

Day & time: Fridays, 9:00 – 10:00am

Supervisor: Donna Bodekor

Participants: 12 people
 Title: SEWING & QUILTING
 Day & time: Tuesday 10-2pm
 Supervisor: Terry Piper
 Participants: 12 people
 Title: 55 ALIVE – Defensive driving classes
 Day & time: 1st Monday & Wednesday of the month – March 2025
 Supervisor: Ronald Krowka
 Participants: 40 people max.
 Title: SCRABBLE
 Day & time: Wednesdays 9:30-11:00am
 Supervisor: Dianne Bender
 Participants: 8+ people
 Title: FIBER ARTS
 Day & time: Tuesdays 1st & 3rd
 Participants: 12 people
 Title: MAHJONG
 Day & time: Mondays 2:00pm
 Supervisor: Lou Plotkin
 Participants: 12
 Title: MEXICAN DOMINOS
 Day & time: Thursdays 9:30 am
 Supervisor: Laurie Smith
 Participants: 8+
 Title: BOOK CLUB
 Day & time: 2nd Wednesday of the month
 Supervisor: Barb Dadey
 Participants: 8-10
 Title: Chess Club
 Day & time: Thursdays 10:00am
 Supervisor: Roberto Gesualdi
 Participants: 4
 Title: Wii Bowling
 Day & time: Tuesdays 12:30pm
 Supervisor: Cliff Lee
 Participants: 6
 Title: Portrait Sketching
 Day & time: Fridays
 Supervisor: Kurt Almond
 Participants: varies 4-8
 Title: Creative Painting
 Day & time: Friday 9-12noon
 Supervisor: Meg Hausauer
 Participants: 6

TRIPS

March 4 – Seneca Niagara Casino

March 24 – AKG Museum, Theo Roosevelt Museum & more

FUTURE TRIPS

April 7-9 – Sight & Sound Theatre Lancaster, PA

April 28 – Batavia Casino

EVENTS & OTHER ACTIVITIES

March – The Farm Market truck sponsored by Feedmore WNY is selling produce for our seniors and all community members for a fair price.

March 26 – Book Club – The Briar Club by Kate Quinn

March 10 - Jewelry Making class instructed by Susie Baker

March 10- Erie County Senior Services sponsored Trivia competition.

March 20– Highmark representatives were here to assist our senior with Medicare insurance for 2025.

March 11- Clarity Group representatives were here to assist seniors with Medicare insurance for 2025.

March 27 – Erie County Social Worker, Rachel Potter, has been assisting seniors on various topics. This has been a plus for our members and the center staff

March 13 – Thursday Senior Social Club celebrated St. Patrick's Day with games. Senior Notes performed also.

NUTRITIONAL LUNCH PROGRAM

Lunches are offered daily at a donation of \$3.00. Our weekly count for the program is 402 per week. Lunch totals for the month of March are 1608.

	In-house	Frozen		In-House	Frozen
Week of Mar. 3	279	115	Week of Mar. 10	296	107
Week of Mar. 17	300	120	Week of Mar. 24	277	114

Submitted by: Donna Bodekor

7D

TOWN OF AURORA DOG CONTROL REPORT: *MARCH*-25

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	NYSP	TOTAL CALLS
Attack/Fighting				
Barking	1	1		
Bites		1		
Cats	1			
Damage by Dogs				
Deceased Dogs				
Found Dogs				
Injured/Sick				
Licensing	3			
Loose/Unleashed Dogs	2	3		
Lost Dogs				
Miscellaneous Calls				
Mutual Aid				
MVC-Dogs/Cats				
Other Animals	3			
Threatening Dogs				
Welfare				
TOTAL	10	5	0	15

IMPOUNDMENTS:

DATE	BREED	Amount
3/15/2025	Lab	\$25

total	\$25
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7E

Town of Aurora Building Department
Monthly Report - March 2025

	Town	Village	Totals
Permits Issued			
Number of Permits	16	23	39
Current Month Fee Total	\$ 7,399.85	\$ 21,700.74	\$ 29,100.59
2025 Year Fee Total	\$ 18,106.64	\$ 30,740.74	\$ 48,847.38
2024 Year Fee Total	\$ 10,710.45	\$ 8,524.48	\$ 19,234.93

Inspections Completed			
Building Permit	103	64	167
Fire Safety	1	2	3
Complaint/Violation	3	2	5

Notices Sent			
Permits Expired	1	0	1
2nd Notice Permit Expired	8	3	11
Violations - expired permits	6	4	10
2nd Notice Viols - exp permits	1	1	2
Zoning Compliance Letter	1	0	1
False Alarm	25	0	25

Reviews			
Zoning Board Cases - New	0	0	0
Site Plan Applications	0	0	0
Special Use Permit Applications	0	0	0
ODA Applications	0	0	0
Rezone Applications	0	0	0

Town of Aurora/Village of East Aurora

Building Permits Issued 03/01/2025-03/31/2025

Permit number	Permit address	Property ID	Work Category	Owner	Issued Date	Municipality	Permit fees total	Construction Cost	Num	Notes
2025-028	7 CREEKSTONE DR	175.15-1-35	Residential Builds	PAT LEARY	3/31/2025	Aurora	\$796.00	\$15,000.00	1	
2025-060	1085 UNDERHILL RD	187.00-3-42.111	Residential Builds	April Rudnicki, Jason	3/21/2025	Aurora	\$1,081.00	\$290,000.00	1	
2025-063	1080 CENTER ST	187.00-3-29	Residential Builds	Anthony Nesel	3/7/2025	Aurora	\$110.00	\$1,000.00	1	
2025-064	130 MANCHESTER RI	186.01-1-5.1	Residential Builds	JOELLE VEROS	3/3/2025	Aurora	\$793.85	\$0.00	1	
2025-066	1248 BOIES ROAD	187.00-4-57.2	Residential Builds	Patrick Shea	3/17/2025	Aurora	\$1,525.00	\$564,782.00	1	
2025-067	1377 MILL RD	187.09-1-21.11	Other	Patrick Deyton	3/6/2025	Aurora	\$50.00	\$1,000.00	1	
2025-071	1045 DAVIS RD	186.00-5-32.2	Commercial building	Godly Sandhu	3/21/2025	Aurora	\$323.50	\$350,000.00	1	
2025-077	90 ROYCROFT CIR	164.12-2-12	Accessory structures & bulk Vince Claude	James & Donna Attki	3/17/2025	Aurora	\$150.00	\$60,000.00	1	
2025-081	275 BOWEN RD	164.00-1-42.2	Pools	Paul Schubring	3/19/2025	Aurora	\$75.00	\$71,133.00	1	
2025-084	1759 CENTER ST	200.00-1-16	Other	Louis Manze	3/25/2025	Aurora	\$110.00	\$8,535.00	1	
2025-086	217 TREEHAVEN DR	164.11-1-62	Residential Builds	Louis Manze	3/21/2025	Aurora	\$600.00	\$2,500.00	1	
2025-089	1779 BOIES RD	200.00-1-49.12	Accessory structures & bulk Ronald Solem	Gary Gawronski	3/24/2025	Aurora	\$50.00	\$299,999.00	1	
2025-090	116 GIRDLE RD	165.10-1-13	Other	Marty O'Connor	3/21/2025	Aurora	\$50.00	\$5,100.00	1	
2025-094	0 EMERY RD	201.15-1-40	Commercial building	Jennifer Calkins, Joe	3/26/2025	Aurora	\$200.00	\$50,000.00	1	
2025-102	2117 GROVER RD	199.00-3-40	Residential Builds	Jennifer Calkins, Joe	3/31/2025	Aurora	\$200.00	\$35,000.00	1	
2025-104	115 GENEVA RD	175.16-1-29	Accessory structures & bulk Don Vidler		3/28/2025	Aurora	\$70.00	\$4,000.00	1	
Total Town Fees							\$7,259.85	\$1,756,039.00	16	
2024-089	49 KNOX RD	164.19-7-23.1	Commercial building	Brian Fisher	3/7/2025	East Aurora	\$2,785.00	\$800,000.00	1	
2024-460	522 LINDEN AVE	175.12-3-16	Accessory structures and bu	Nathaniel Weyman	3/12/2025	East Aurora	\$145.75	\$25,000.00	1	
2024-566	129 CENTER ST	175.08-1-18	Other	PETER MERCURIO	3/17/2025	East Aurora	\$50.00	\$2,988.00	1	
2024-582	158 PARKDALE AVE	164.19-3-15	Accessory structures and bu	Andrew Bonerib	3/7/2025	East Aurora	\$113.50	\$20,000.00	1	
2025-016	670 MAIN ST	165.17-6-25	Commercial building	Rachel Krajewski	3/21/2025	East Aurora	\$2,405.00	\$179,000.00	1	
2025-083	128 GREY ST	175.07-1-11	Other	Genny Griffin	3/18/2025	East Aurora	\$75.00	\$20,000.00	1	
2025-084	128 GREY ST	175.07-1-11	Commercial building	93 NVRPT LLC	3/24/2025	East Aurora	\$11,426.00	\$575,000.00	1	
2025-095	211 HAMLIN AVE	164.15-2-41.1	Residential Builds	Scott Uebelhoer	3/19/2025	East Aurora	\$1,422.00	\$250,000.00	1	
2025-064	200 SOUTH GROVE S	175.08-6-45	Accessory structures & bulk	Erik Dhringer	3/26/2025	East Aurora	\$75.00	\$13,492.00	1	
2025-059	129 GREY ST	175.07-1-11	Commercial building	93 NVRPT LLC	3/18/2025	East Aurora	\$436.00	\$160,000.00	1	
2025-068	160 MAIN ST	164.19-5-18.111	Signs	BENDERSON DEVELC	3/17/2025	East Aurora	\$60.00	\$2,800.00	1	
2025-069	129 GREY ST	175.07-1-11	Signs	Valerie Fragale	3/18/2025	East Aurora	\$120.00	\$2,000.00	1	
2025-070	585 PERSONS ST	175.08-5-2	Residential Builds	Casey Norton	3/10/2025	East Aurora	\$258.00	\$40,000.00	1	
2025-071	160 MAIN ST	164.19-5-13.111	Commercial building	GENNY GRIFFIN	3/10/2025	East Aurora	\$50.00	\$3,500.00	1	
2025-075	78 KNOX RD	164.19-1-21	Residential Builds	Ken Reider	3/11/2025	East Aurora	\$110.00	\$24,000.00	1	
2025-080	21 NYE HILL RD	176.09-3-11	Other	Bridget Clark	3/17/2025	East Aurora	\$50.00	\$4,600.00	1	
2025-083	574 SOUTH ST	175.12-4-1	Other	Amy Sullivan	3/25/2025	East Aurora	\$75.00	\$9,125.00	1	
2025-091	203 MAIN ST	164.19-6-3.2	Commercial building	Kathleen Crook	3/21/2025	East Aurora	\$1,151.25	\$1,200,000.00	1	
2025-099	776 EAST FILLMORE	165.17-4-41	Other	EDUARDO & ARIENNA	3/26/2025	East Aurora	\$50.00	\$7,975.00	1	
2025-096	100 SHEARER AVE	164.20-3-15	Other	Ryan Fust-Klink	3/26/2025	East Aurora	\$50.00	\$2,800.00	1	
2025-097	177 ELMWOOD AVE	176.05-5-18	Accessory structures & bulk John Hawk	Feng Lin	3/25/2025	East Aurora	\$105.00	\$10,000.00	1	
2025-107	16 BUFFALO RD	164.19-2-9	Signs		3/31/2025	East Aurora	\$80.00	\$1,000.00	1	
2025-109	484 SOUTH ST	175.12-5-28	Accessory structures & bulk Timothy Levindofski		3/31/2025	East Aurora	\$128.24	\$70,000.00	1	
Total Village Fees							\$21,200.74	\$3,429,290.00	23	
Total Fees							\$28,460.59	\$5,185,329.00	39	

1 3/28/25 Gow demo Main building, front of new const. site. Nec. for continued progress w/ new building.

Town of Aurora/Village of East Aurora

Certificate of Compliance/Occupancy Issued 03/01/2025-03/31/2025

Permit number	Address	Property ID	Inspection name	Workspace	Inspection status	Visit date	Visit result	Municipality
2023-455	2277 EMERY RD	201.00-1-41	Final Building Department Inspection	Finished	Completed	3/5/2025	Granted an Aurora	Aurora
2024-019	2277 EMERY RD	201.00-1-41	Final Building Department Inspection	Finished	Completed	3/5/2025	Granted an Aurora	Aurora
2024-392	228 OLD GLENWOOD	199.01-3-19	Final Building Department Inspection	Constructive	Active	3/5/2025	Failed	Aurora
2024-106	693 QUAKER RD	175.09-1-11	Final Building Department Inspection	Constructive	Completed	3/6/2025	Granted an Aurora	Aurora
2025-029	1327 UNDERHILL RD	201.01-1-35	Final Building Department Inspection	Finished	Completed	3/11/2025	Granted an Aurora	Aurora
2025-067	1377 MILL RD	187.03-1-21.11	Final Building Department Inspection	Finished	Completed	3/11/2025	Granted an Aurora	Aurora
2024-073	2264 LAPHAM RD	176.00-2-28.12	Final Building Department Inspection	Finished	Completed	3/13/2025	Granted an Aurora	Aurora
2024-407	102 WOODLAND DR	164.11-1-75	Final Building Department Inspection	Finished	Completed	3/17/2025	Granted an Aurora	Aurora
2024-352	128 OLD GLENWOOD	199.01-1-28	Final Building Department Inspection	Finished	Completed	3/17/2025	Granted an Aurora	Aurora
2024-240	190 STONEYBROOK R	163.00-2-7.2	Final Building Department Inspection	Constructive	Active	3/17/2025	Failed	Aurora
2024-415	1549 HUBBARD RD	187.02-1-44	Final Building Department Inspection	Finished	Completed	3/18/2025	Granted an Aurora	Aurora
2025-010	99 GLENRIDGE RD	176.06-2-38	Final Building Department Inspection	Constructive	Active	3/18/2025	Granted an Aurora	Aurora
2024-338	435 SNYDER RD	186.00-4-6.12	Final Building Department Inspection	Finished	Completed	3/19/2025	Granted an Aurora	Aurora
2024-458	1040 SWEET RD	187.01-1-52.2	Final Building Department Inspection	Finished	Completed	3/19/2025	Granted an Aurora	Aurora
2024-048	1651 HUBBARD RD	187.02-1-52	Final Building Department Inspection	Finished	Completed	3/24/2025	Failed	Aurora
2024-077	90 ROYCROFT CIR	164.12-2-12	Final Building Department Inspection	Finished	Completed	3/25/2025	Granted an Aurora	Aurora
2024-060	1581 HUBBARD RD	187.02-1-46	Final Building Department Inspection	Finished	Completed	3/28/2025	Granted an Aurora	Aurora
2023-541	1897 DAVIS RD	199.03-1-9.21	Final Building Department Inspection	Finished	Completed	3/28/2025	Failed	Aurora
2024-048	1651 HUBBARD RD	187.02-1-52	Final Building Department Inspection	Finished	Completed	3/31/2025	Granted an Aurora	Aurora
2024-103	64 ELLICOTT RD	186.01-1-39	Final Building Department Inspection	Finished	Completed	3/31/2025	Granted an Aurora	Aurora
2024-599	1907 BOIES RD	200.00-4-9.212	Final Building Department Inspection	Finished	Completed	3/31/2025	Granted an Aurora	Aurora
2023-204	1907 BOIES RD	200.00-4-9.212	Final Building Department Inspection	Finished	Completed	3/31/2025	Granted an Aurora	Aurora
2025-039	64 NORTH WILLOW S	164.20-2-41	Final Building Department Inspection	Finished	Completed	3/31/2025	Granted an Aurora	Aurora
2024-079	567 CRESCENT AVE	175.12-4-25	Final Building Department Inspection	Finished	Completed	3/14/2025	Granted an East Aurora	East Aurora
2024-112	11 ERNST PL	164.19-7-41	Final Building Department Inspection	Occupied	Active	3/14/2025	Failed	East Aurora
2024-078	636 EAST FILLMORE A	165.17-1-8	Final Building Department Inspection	Finished	Completed	3/18/2025	Granted an East Aurora	East Aurora
2023-044	636 EAST FILLMORE A	165.17-1-8	Temporary Certificate of Occupancy	Occupied	Active	3/24/2025	Granted an East Aurora	East Aurora
				Occupied	Active	3/28/2025	Granted an East Aurora	East Aurora

Town of Aurora
All Calls & Complaints

7F

Summary Report by Date: 03-01-2025 through 03-31-2025, for Category: PARKS - P

Caller Name/Address	Date/Phone	Notes	Closed
Parks			
Meaghan Gleed gym	03-04-25	Please move 2 hockey nets and big barrel of sticks from Gleed to Lion's shack. Code to get into gym is Nets are in big storage room located at far end of gym and the barrel of sticks is located in the smaller room which is on the near side of the gym when you enter.	03-10-25
Jason Warren Park	03-10-25	Wooden Trash can is broken. Nick 30 minutes.	03-14-25
Jason Pool Park	03-10-25	Broke wood trash can and plastic trash can needs replacement (by playground). Nick-1 hour	03-14-25
Jason Majors Park	03-10-25	Need lock on gate. It is missing an s hook. 30 minutes-Nick	03-14-25
Jason West Falls Park	03-10-25	Sink hole near parking lot. There is an exposed ditch pole in that hole. Nick-Need mini and excavator to fix.	
Mike West Falls Park	03-12-25	Clear trail of downed trees. Justin	03-13-25
Liz Site One	03-13-25	Pick up pallet of Pro Choice Field Marker from Site one.	03-18-25
Mike Knox Park	03-14-25	Reset split rail fences . Kyle 3.75 hours	03-20-25
Mike Warren Park	03-14-25	Reset split rail fences. Kyle-30 minutes	03-20-25
Mike West Falls Park	03-14-25	Reset split rail fences. Kyle-45 minutes	03-20-25
Mike Warren and Community pool park	03-18-25	Repair two gabages in Community pool and one at Warren Park and put two new trash cans inside of wood trash can box. Mike and Nick-2 hours	03-19-25
Mike Warren Park	03-18-25	Install new "in " arrow sign at driveway.Nick 1-45 minutes	03-26-25
Jason Community Pool Park	03-18-25	Flag needs repair. only one clamp is holding the flag. Mike 1-45 minutes Replaced clip.	03-28-25
Sue Scott West Falls Park	03-19-25 (716)713-6162	Would like to meet to coordinate a West Falls Park trail cleanup and rehab the week of March 31, 2025. Please call her when coming.	

All Calls & Complaints

Summary Report by Date: 03-01-2025 through 03-31-2025, for Category: BUILDING DEPARTMENT WORK REQUI -

Caller Name/Address	Date/Phone	Notes	Closed
Building Department Work Requi			
Paula Town Library	03-03-25	Main furnace in library is not heating up. Mike I 3/3 Replaced HP Blower Motor-2.5 hours. Tri R left main heat disabled. This caused a 60 degree temp.	03-03-25
Mike Town Hall	03-04-25	Inspect lower town hall drinking fountain. Needs control work. Nick 1.25 hours	03-19-25
Mike Highway Garage	03-04-25	Paint dirt/salt screen in highway garage. Jim 3/6 8 hrs. 3/7-8 hrs	03-07-25
Martha Town Hall	03-05-25	A prong from the cleaner's Vacuum cleaner got stuck in the wall plug in the village office . Please remove. Mike I-30 minutes. Pulled tab out of plug socket that was broken off from vaccum cleaner.	03-05-25
Paula Town Library	03-11-25	Please hand a 32x39 painting from the Historical Society over the J-Fiction section. Mike I and Nick-1 hour	03-12-25
Mike I Town Library	03-12-25	Reset concrete bumpers. Set bumpers starting at left line, going to right. Do Overlook as well.	03-14-25
Chuck Town Hall	03-12-25	Please shape/trim the trees around the outside of the parking lot of Town Hall. Martha to meet crew at 8AM. Justin and crew	03-13-25
Maria Senior Center	03-13-25	Hot water is not working in kitchen. Need to work during lunch. Mike I to check ASAP. 10:40AM Mike I-checked unit cold adjusted. advised staff. Next time will need a replacement. 3/18 Nick Replaced	03-18-25
Justin Town Hall	03-13-25	Pull fence stakes up and bring to Park/B & G garage. Mike I	03-13-25
Donna Senior Center	03-17-25	Ordered new valve from Grainger. 1.5 hours-Nick and Mike	03-18-25
Donna Senior Center	03-18-25	Purchase and install FDC sign outside fire protection area.	03-28-25
Mike I Town Hall	03-18-25	Take Christmas lights off roof and store. Mike and Nick-1.5 hours	03-19-25

7G

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: FEBRUARY 2025

ADMINISTRATIVE:

Reports:

- We have 16,468 members registered in our recreation system.
- We had 154 activity registrations.
 - 121 total registrants (90% residents, 10% non-residents)
- We generated \$11,802 in sales.
- Credit card purchases totaled 63% (96% on-line, 4% office)
 - 2024 to 2025 comparison:

▪ Total sales from 1/1/2024 – 2/29/2024	\$17,757
▪ Total sales from 1/1/2025 – 2/28/2025	\$26,744

Our Winterfest activities went as planned! Each program was well attended and local businesses were great about participating and giving our children plenty to do during February Recess.

Summer and spring programming plans were completed and all information is available on our website. The Advertiser will, once again, publish the Summer Guide. Registration for programs begins April 7th for residents and April 21st for non-residents.

We have begun to receive applications from potentially new staff and confirmations from returning staff for our summer programs. Meaghan and I feel like we are in a good position for staffing this summer based on our early numbers.

EAST attended several meets this month at Orchard Park, Clarence, and Tonawanda. EAST placed 1st for small teams at the Silver Championships in Tonawanda for the second year in a row! We are looking forward to our final meets this March before our break.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics

7H

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: MARCH 2025

ADMINISTRATIVE:

Reports:

- We have 16,617 members registered in our recreation system.
- We had 221 activity registrations.
 - 178 total registrants (89% residents, 11% non-residents)
- We generated \$12,754 in sales.
- Credit card purchases totaled 85% (100% on-line, 0% office)
 - 2024 to 2025 comparison:

▪ Total sales from 1/1/2024 – 3/31/2024	\$31,592
▪ Total sales from 1/1/2025 – 3/31/2025	\$39,498

Meaghan and I have been reviewing applications for summer programming. Meaghan has several new prospects for day camp counselors. Chris has the unique problem of having too many applicants for the pool. He has had to turn away multiple lifeguards due to their availability.

Resident registration begins April 7th and non-resident on April 21st! We continued with our brief, weekly recreation newsletters to give parents directions on how to be prepared for registration day. Some of the topics include how to upload your child's immunization form and a flow chart for swimming lessons to determine what level they should be registered in.

EAST competed in multiple championship meets this month. We started with our league championships at SUNY Fredonia where we placed 2nd. We moved to our 15 and older athletes who competed at the Gold Championships that hosted over 600 athletes where we placed 3rd for small teams. We finished off our successful season with the 14 and under Gold championships where we also placed 3rd for small teams. EAST now takes a break until after Spring Break where we will hop back in the poo.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics