

Town of Aurora
Warrant Report

Unposted Batch Totals

Fund	Fund Description	Invoice Batch	Manual Checks	Purchase Cards	Total
Unposted Batch Grand Totals		\$0.00	\$0.00	\$0.00	\$0.00

Posted Batch Totals

Fund	Fund Description	Invoice Batch	Manual Checks	Purchase Cards	Total
A00	GENERAL FUND	\$32,499.04	\$0.00	\$0.00	\$32,499.04
B00	PART TOWN FUND	\$161.45	\$0.00	\$0.00	\$161.45
DA0	HIGHWAY TOWN WIDE FUND	\$69.96	\$0.00	\$0.00	\$69.96
DB0	HIGHWAY PART TOWN FUND	\$9,042.27	\$0.00	\$0.00	\$9,042.27
H70	VILLAGE BRIDGE REPAIRS	\$279,562.14	\$0.00	\$0.00	\$279,562.14
L30	CONSOLIDATED LIGHTING DIST.	\$55.01	\$0.00	\$0.00	\$55.01
L40	CONSOLIDATED LIGHTING DIST.	\$35.57	\$0.00	\$0.00	\$35.57
SR0	RUBBISH COLLECTION DISTRICT #1	\$438.90	\$0.00	\$0.00	\$438.90
TA0	TRUST AND AGENCY	\$284.86	\$0.00	\$0.00	\$284.86
ZP0	PRIVATE WATER SYSTEM	\$679.07	\$0.00	\$0.00	\$679.07
Posted Batch Grand Totals		\$322,828.27	\$0.00	\$0.00	\$322,828.27

Report Grand Totals

Fund	Fund Description	Invoice Batch	Manual Checks	Purchase Cards	Total
A00	GENERAL FUND	\$32,499.04	\$0.00	\$0.00	\$32,499.04
B00	PART TOWN FUND	\$161.45	\$0.00	\$0.00	\$161.45
DA0	HIGHWAY TOWN WIDE FUND	\$69.96	\$0.00	\$0.00	\$69.96
DB0	HIGHWAY PART TOWN FUND	\$9,042.27	\$0.00	\$0.00	\$9,042.27
H70	VILLAGE BRIDGE REPAIRS	\$279,562.14	\$0.00	\$0.00	\$279,562.14
L30	CONSOLIDATED LIGHTING DIST.	\$55.01	\$0.00	\$0.00	\$55.01
L40	CONSOLIDATED LIGHTING DIST.	\$35.57	\$0.00	\$0.00	\$35.57
SR0	RUBBISH COLLECTION DISTRICT #1	\$438.90	\$0.00	\$0.00	\$438.90
TA0	TRUST AND AGENCY	\$284.86	\$0.00	\$0.00	\$284.86
ZP0	PRIVATE WATER SYSTEM	\$679.07	\$0.00	\$0.00	\$679.07
Grand Totals		\$322,828.27	\$0.00	\$0.00	\$322,828.27

1452 V# 1453-1504

3B

SUPERVISOR
Charles D. Snyder
(716) 652-7590
ssnyder@townofaurora.com



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TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.gov

To: Aurora Town Board

From: Martha Librock, Town Clerk

Date: October 22, 2025

Re: Oakgrove Construction – payment request

Please consider approval of the following:

- Payment no. 2 to Oakgrove Construction Inc., 6900 Seneca Street, PO Box 103, Elma, NY, in the amount of \$194,019.63 for construction services rendered from 9/6/2025 to 10/3/2025 for the Church Street bridge replacement project.
- Payment no. 3 to Oakgrove Construction Inc., 6900 Seneca Street, PO Box 103, Elma, NY, in the amount of \$194,019.63 for construction services rendered from 8/30/2025 to 10/3/2025 for the East Fillmore Avenueridge replacement project.

Funds will be disbursed from H7 5120.230.

**TOWN OF AURORA
575 OAKWOOD AVENUE
EAST AURORA, NY 14052**

DEPARTMENT E Fillmore - Church Contract

CLAIMANT'S NAME AND ADDRESS	OAK GROVE CONSTRUCTION INC 6900 SENECA STREET ELMA, NY 14059 P.O. Box 103
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5A-1

Contractor

194019 63

TOTAL	194	019	63
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VENDOR'S REF. NO. 4568

DATE	INVOICE NO.	QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
10/15/2025	87-002	1 LS	Church St. 9/6/25-10/3/25 Invoice see attached for backup	\$194,019 63	\$194,019 63
				TOTAL	\$194,019 63

I, David L. Bittar, certify that the above account in the amount of \$ 194,019.63, is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

DATE _____

SIGNATURE

TITLE

(SPACE BELOW FOR MUNICIPAL USE ONLY)

OFFICIAL APPROVAL FOR PAYMENT

THIS CLAIM IS APPROVED AND ORDERED FROM
THE APPROPRIATE ION INDICATED ABOVE.

AUTHORIZED OFFICIAL



Payment Invoice

Church St. Over Tannery Brook Culvert Replacement

Description The project is a culvert replacement with a precast concrete box culvert and precast concrete wing walls. Medium stone fill will be placed in the vicinity of the wing walls and along Tannery Brook. The vertical concrete parapets will be replaced with a steel pedestrian/bicycle rail. The sidewalk, curb and ramps will be replaced. The road will incorporate full-depth pavement reconstruction. The proposed work will be performed while traffic is maintained via an offsite detour.

Payment Number 2
Pay Period 09/06/2025 to 10/03/2025
Prime Contractor Oakgrove Construction Inc.
Payment Status Pending
Awarded Project Amount \$968,322.26
Authorized Amount \$937,187.77

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 1 Description					
0060	203.07	CY	108.880	\$60.000	\$6,532.80
SELECT GRANULAR FILL					
0110	207.26	SY	52.000	\$16.000	\$832.00
PREFABRICATED COMPOSITE STRUCTURAL DRAIN					
0260	595.50000018	SF	1,954.320	\$4.000	\$7,817.28
SHEET-APPLIED WATERPROOFING MEMBRANE					
0270	603.6001	LF	10.000	\$160.000	\$1,600.00
REINFORCED CONCRETE PIPE CLASS III, 12 INCH DIAMETER					
0280	603.6005	LF	10.000	\$180.000	\$1,800.00
REINFORCED CONCRETE PIPE CLASS III, 24 INCH DIAMETER					
0290	603.63190815	LF	8.380	\$6,000.000	\$50,280.00
PRECAST CONCRETE BOX CULVERT, 19' SPAN x 8' RISE					
0310	603.77	EACH	2.000	\$2,000.000	\$4,000.00
CONCRETE COLLARS					

Project Total: \$194,019.63

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
0320	603.77000101	EACH	2.000	\$2,000.000	\$4,000.00
CONCRETE COLLARS FOR CONCRETE BOX CULVERTS					
0520	613.04000001	CY	30.500	\$50.000	\$1,525.00
STOCKPILING AND PLACING EXISTING STREAM BED MATERIALS					
0540	619.01	LS	0.307	\$124,000.000	\$38,068.00
BASIC WORK ZONE TRAFFIC CONTROL					
0600	625.01	LS	0.200	\$5,000.000	\$1,000.00
SURVEY OPERATIONS					
0630	637.11	MNTH	1.000	\$2,000.000	\$2,000.00
ENGINEER'S FIELD OFFICE - TYPE 1					
0760	554.42	SF	437.380	\$170.480	\$74,564.55
FILL TYPE RETAINING WALL (GREATER THAN 12 FT. - 18 FT.)					

Section Total: \$194,019.63

Project Total: \$194,019.63

Summary

Current Approved Work: \$194,019.63

Current Stockpile Advancement: \$0.00

Current Stockpile Recovery: \$0.00

Current Retainage: \$0.00

Current Retainage Released: \$0.00

Current Liquidated Damages: \$0.00

Current Adjustment: \$0.00

Current Payment: \$194,019.63

Previous Payment: \$470,316.53

Approved Work To Date: \$664,336.16

Stockpile Advancement To Date: \$0.00

Stockpile Recovery To Date: \$0.00

Retainage To Date: \$0.00

Retainage Released To Date: \$0.00

Liquidated Damages To Date: \$0.00

Adjustments To Date: \$0.00

Payments To Date: \$664,336.16

Previous Payments To Date: \$470,316.53

Payment Invoice:

Church St. Over Tannery Brook Culvert Replacement

10/14/2025

VOUCHER

TOWN OF AURORA
575 OAKWOOD AVENUE
EAST AURORA, NY 14052

CAPITAL FUND

DEPARTMENT E Fillmore - Church Contract

CLAIMANT'S
NAME OAK GROVE CONSTRUCTION INC
AND 6900 SENECA STREET
ADDRESS ELMA, NY 14059
P.O. Box 103

DO NOT WRITE IN THIS B

DATE VOUCHER RECEIVED

5A-2

H7 5120.230

Contractor

85542 51

TOTAL 85542 51

VENDOR'S REF. NO. 4568

DATE	INVOICE NO.	QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
10/15/2025	88-003	1 LS	E. Fillmore Ave - 8/30/25-10/3/25 Invoice see attached for backup	\$85,542 51	\$85,542 51
TOTAL					\$85,542 51

CLAIMANT'S CERTIFICATION

I, David L. Bittar, certify that the above account in the amount of \$ 85,542 .51, is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

10/15/2025

DATE

David L Bittar

SIGNATURE

Vice President

TITLE

(SPACE BELOW FOR MUNIPAL USE ONLY)

DEPARTMENTAL APPROVAL

OFFICIAL APPROVAL FOR PAYMENT

THE ABOVE SERVICES WERE RENDERED OR FURNISHED TO THE MUNICIPALITY ON THE DATES STATED AND THE CHARGES ARE CORRECT.

THIS CLAIM IS APPROVED AND ORDERED FROM THE APPROPRIATEION INDICATED ABOVE.

DATE

AUTHORIZED OFFICIAL



Payment Invoice

E. Fillmore Ave. Culvert Replacement - PIN 5763.88

Description This project involves the replacement of the existing concrete culvert with a precast concrete three-sided frame culvert.

Payment Number 3

Pay Period 08/30/2025 to 10/03/2025

Prime Contractor Oakgrove Construction Inc.

Payment Status Pending

Awarded Project Amount \$589,219.01

Authorized Amount \$589,219.01

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
Section: 1 Description					
0010	203.02	CY	80.040	\$30.000	\$2,401.20
UNCLASSIFIED EXCAVATION AND DISPOSAL					
0030	203.07	CY	41.040	\$60.000	\$2,462.40
SELECT GRANULAR FILL					
0060	207.21	SY	165.480	\$2.000	\$330.96
GEOTEXTILE SEPARATION					
0070	207.26	SY	87.000	\$16.000	\$1,392.00
PREFABRICATED COMPOSITE STRUCTURAL DRAIN					
0100	304.12	CY	91.050	\$55.000	\$5,007.75
SUBBASE COURSE, TYPE 2					
0130	404.1989	TON	92.000	\$115.000	\$10,580.00
19 F9 BINDER COURSE ASPHALT, 80 SERIES COMPACTION					
0140	404.3789	TON	131.960	\$125.000	\$16,495.00
37.5 F9 BASE COURSE ASPHALT, 80 SERIES COMPACTION					
0150	407.0103	GAL	58.420	\$10.000	\$584.20
STRAIGHT TACK COAT					

Project Total: \$85,542.51

Payment Invoice:

10/14/2025

E. Fillmore Ave. Culvert Replacement - PIN 5763.88

Line Number	Item	Unit	Current Paid Quantity	Unit Price	Amount
0170	553.020001	EACH	0.250	\$15,000.000	\$3,750.00
COFFERDAMS (TYPE 2)					
0210	562.0101	SY	7.600	\$2,500.000	\$19,000.00
REINFORCED CONCRETE SPAN UNITS					
0240	595.50000018	SF	1,206.000	\$4.000	\$4,824.00
SHEET-APPLIED WATERPROOFING MEMBRANE					
0260	608.0101	CY	1.840	\$1,300.000	\$2,392.00
CONCRETE SIDEWALKS AND DRIVEWAYS					
0270	609.0401	LF	114.000	\$75.000	\$8,550.00
CAST-IN-PLACE CONCRETE CURB TYPE VF6					
0310	619.01	LS	0.103	\$31,000.000	\$3,193.00
BASIC WORK ZONE TRAFFIC CONTROL					
0340	620.04	CY	20.000	\$125.000	\$2,500.00
STONE FILLING (MEDIUM)					
0350	620.0801	CY	8.000	\$135.000	\$1,080.00
BEDDING MATERIAL, TYPE 1					
0360	625.01	LS	0.200	\$5,000.000	\$1,000.00
SURVEY OPERATIONS					
					Section Total: \$85,542.51
					Project Total: \$85,542.51

Summary

Current Approved Work:	\$85,542.51	Approved Work To Date:	\$481,630.11
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$0.00	Retainage To Date:	\$0.00
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$85,542.51	Payments To Date:	\$481,630.11
Previous Payment:	\$354,667.60	Previous Payments To Date:	\$396,087.60

Payment Invoice:

10/14/2025

E. Fillmore Ave. Culvert Replacement - PIN 5763.88

SB

WHEREAS, on April 28, 2025, the Town Board of Aurora approved Local Law 4-2025, Establishing a Six-Month Moratorium on new applications for rezoning requests; and

WHEREAS, Local Law 4-2025 was filed with the NYS Department of State on May 8, 2025; and

WHEREAS, Section 5 of the Local Law states the term of the Moratorium may be extended for up to two additional periods of up to three months each by resolution of the Town Board upon a finding of necessity for such extension; and

WHEREAS, a three (3) month extension is required on the Moratorium to allow more time for the Comprehensive Plan to be completed and adopted.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board approves a three (3) month extension on the Moratorium, until February 8, 2026, in order to protect the health, safety, and welfare of the residents of the Town of Aurora and to maintain the status quo with respect to zoning code designations.

Motion to approve the Change Order No. 2 in the amount of \$7,652.00 from LaBella changes to be made to the future land use map and other work to be performed on the Comprehensive Plan project due to the extension of the project to December 31, 2025:

- Original contract: \$49,960.00
- Net change by previous change order(s): \$2,388.00
- Contract sum prior to this change order: \$52,348.00
- Amount of this change order: \$7,652.00
- New contract sum including this change order: \$60,000.00

Funds for this increase will be disbursed from B FUND FUND BAL.

B8097.400



CONTRACT MODIFICATION SHORT FORM

DATE: 10/02/2025
CLIENT: Town of Aurora
PROJECT: Comprehensive Plan
TASK TITLE: Draft, Final Plan, SEQR and Adoption
REQUESTED BY: Derik Kane

PROPOSAL NUMBER: _____
PROJECT NUMBER: 2243684
PHASE NUMBER: 7
MODIFICATION NUMBER: 1

DESCRIPTION OF SCOPE/BUDGET CHANGE (reference attached scope and fee exhibits if applicable):
Increased budget to be in compliance with Erie county contract (contracted \$54,000 with required \$6,000 match)
Add hours to allow for revisions of recommendations and land use map,
Complete final public workshop, complete SEQR and plan adoption

SCHEDULE:

Changes to Schedule: _____ Start: _____ Completion Date: 12/31/2025

This Modification Form is considered an extension of our original Agreement for this project dated 7/24/2024 and all terms and conditions of the original Agreement apply. This Contract Modification (including schedule and fee) is only valid for 30 days from issuance.

BUDGET/FEE:

1. Previously-approved budget/fee for this task: \$52,348.00
2. Labor: ☒ LUMP SUM FEE or \$7,652.00
☐ TIME & MATERIALS ESTIMATE \$ _____
3. Sub-Consultant Estimate: \$ _____
4. Reimbursables Estimate: \$ _____
5. Total for this Modification (lines 2+ 3+ 4): \$ _____
6. TOTAL Revised Budget/Fee: (lines 1 +5) \$60,000.00
7. Additional Retainer Required: \$ _____

Please review and call with any questions. Receipt of this signed document and any additional retainer required will be authorization to schedule this work. We look forward to working with you on this project.

LABELLA:

Signature: Derik Kane
Printed Name: Derik Kane

Title: Project Manager/Senior Planner
Date: 10/02/2025

CLIENT AUTHORIZATION TO PROCEED:

Signature: _____
Printed Name: _____

Title: _____
Date: _____

COMMENTS/DIRECTION: _____

CC: _____



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**QUOTE**

as of 10/14/2025

Bill to:

Town of Aurora, NY
575 Oakwood Ave.
East Aurora, NY 14052

Ship to:

Town of Aurora, NY
575 Oakwood Ave.
East Aurora, NY 14052

Reseller (Remit To):

LiftOff LLC
Attn: Ron Braatz
1667 Patrice Circle
Crofton, MD 21114

Terms:

Due on Receipt

Payment Options:

ACH Payment (preferred) or check

Quote Description

G SKU Item Name	Part Number	Term in Months	Price/User/ Month	Licenses	Cost/Year
Exchange Online Plan 1 GCC	3MS-00001	12	4.00	33	\$1,584.00
M365 Apps for Enterprise GCC	3WS-00001	12	12.00	8	\$1,152.00

Total: \$2,736.00**Pricing Information:**

- All prices are displayed in United States Dollars.
- Product and pricing data are updated frequently and may change without notice.
- Pricing valid for 14 days
- License orders are paid up front, are non-refundable, and are one-year licenses that renew each year.
- License reductions, upgrades, or cancellations may only occur at the annual renewal date.

In order to proceed, send a Purchase Order to 365licensing@liftoffonline.com. Once we have the Purchase Order, we will immediately send an invoice. Once we receive payment, we will place the order.

Customer Terms for Cloud Services Agreement US Public Sector

This agreement is between **LiftOff LLC** (“we”, “us”, and “our”) and **Town of Aurora, NY** (“you” and “your”). It is effective when we accept it. Key terms are defined in 8.

1. General.

Right to use. You may access and use Office 365, and install and use a Client (if any) included with your Subscription, only as described in this agreement. All other rights are reserved.

Acceptable use. You will use Office 365 only per the AUP. You will not use Office 365 in any way that infringes a third party’s patent, copyright, or trademark or misappropriates its trade secret. You may not reverse engineer, decompile, work around technical limits in, or disassemble Office 365, except if applicable law permits despite this limit. You may not rent, lease, lend, resell, transfer, or host Office 365 to or for third parties.

Compliance. You will comply with all laws and regulations applicable to your use of Office 365. In providing Office 365, we and our Providers will comply with all laws and regulations (including applicable security breach notification law) that generally apply to IT service providers. You will obtain any consents required: (1) to allow you to access, monitor, use, and disclose user data; and (2) for us to provide Office 365. If you are an educational institution, you will obtain any parental consent for end users’ use of Office 365 as required by applicable law.

Customer Data. Customer Data is used only to provide you Office 365. This use may include troubleshooting to prevent, find and fix problems with Office 365’s operation. It may also include improving features for finding and protecting against threats to users. Neither we nor our Providers will derive information from Customer Data for any advertising or other commercial purposes. We will enable you to keep Customer Data separate from consumer services. Customer Data will not be disclosed unless required by law or allowed by this agreement. Your contact information may be provided so that a requestor can contact you. If law requires disclosure, we will use commercially reasonable efforts to notify you, if permitted. Customer Data may be transferred to, and stored and processed in, any country we or our Providers maintain facilities, unless you provision your tenant in the United States. If you do, Microsoft will provide Office 365 from data centers in the United States, and storage of the following customer data at rest will be located in data centers only in the United States: (i) Exchange Online mailbox content (e-mail body, calendar entries, and the content of e-mail attachments), and (ii) SharePoint Online site content and the files stored within that site.

Changes. Office 365 may be changed periodically, after which you may need to agree to new terms. You may be required to run a client software upgrade on devices using Office 365 after a change to maintain full functionality.

Use rights. Use rights specific to Office 365 are posted online at the link to the AUP.

2. Confidentiality and Security.

We and our Providers will (a) maintain appropriate technical and organizational measures, internal controls, and data security routines intended to protect Customer Data against accidental loss or change, unauthorized disclosure or access, or unlawful destruction and (b) not disclose Customer Data, except as required by law or expressly allowed. Neither party will make any public statement about this agreement’s terms without the other’s prior written consent.

3. Term, Termination, and Suspension.

Term and termination. This agreement will remain in effect for three years subject to your right under applicable law to terminate for convenience.

Customer Data. You may extract Customer Data at any time. If your Subscription expires or terminates, we will keep your Customer Data in a limited account for at least 90 days so you may extract it. We may delete your Customer Data after that.

Regulatory. If a government rule or regulation applies to us or our Providers, but not generally to other businesses, and makes it difficult to operate Office 365 without change, or we or our Providers believe this agreement or Office 365 may conflict with the rule or regulation, we may change Office 365 or terminate the agreement. If we change Office 365 to come into compliance, and you do not like the change, you may terminate.

Suspension. We may suspend use of Office 365: (1) if reasonably needed to prevent unauthorized Customer Data access; (2) if you do not promptly respond under §5 to intellectual property claims; or (3) for non-payment; or (4) if you violate the AUP. A suspension will be in effect only while the condition or need exists and, if under clause (1) or (2), will apply to the minimum extent necessary. We will notify you before we suspend, unless doing so may increase damages. We will notify you at least 30 days before suspending for non-payment. If you do not fully address the reasons for suspension within 60 days after we suspend, we may terminate your Subscription.

4. Limited warranty; disclaimer.

We warrant that Office 365 will meet the SLA terms during the Subscription; your only remedy for breach of warranty is stated in the SLA. *We provide no (and disclaim to the extent permitted by law any) other warranties, express, implied, or statutory, including warranties of merchantability or fitness for a particular purpose.*

5. Duty to protect.

Defense. We or our Providers will defend you against any claims made by an unaffiliated third party that Office 365 infringes its patent, copyright, or trademark or misappropriates its trade secret.

Remedies. If we or our Providers reasonably believe that a claim under §5 may bar your use of Office 365, we or our Providers will seek to: (1) obtain the right for you to keep using it; or (2) modify or replace it with a functional equivalent and notify you to stop use of the prior version. If these options are not commercially reasonable, we or our Providers may terminate your rights to Office 365 and refund any payments for unused Subscription rights.

Other obligations. To the extent permitted by law, you will (1) notify us promptly of a claim under this §5 and (2) allow us or our Providers to assist in your defense or settlement. You will provide reasonable help to defend. We or our Providers will reimburse you for reasonable out-of-pocket expenses incurred in giving that help and pay the amount of any resulting adverse final judgment (or settlement the protecting party consents to). Neither we nor our Providers will be bound by any settlement to which we do not agree in writing, this §5 provides the exclusive remedy for these claims.

Limits. The obligations of us and our Providers in this §5 won't apply to a claim or award based on: (1) Customer Data; (2) software not provided by us or our Providers; (3) modifications you make to Office 365, or materials you provide or make available as part of using Office 365; (4) your combination of Office 365 with, or damages based on the value of, a product, data, or business process not provided by us or our Providers; or (5) your use of a Microsoft trademark without their express, written consent, or your use of Office 365 after being notified to stop due to a third-party claim.

6. Limited liability.

Each party's (and our Providers') maximum aggregate liability for any claim related to this agreement is limited to direct damages up to the fees that you paid for Office 365 during the 12 months before the claim arose (or \$5,000.00 if you paid no fees). *Neither party nor our Providers will be liable for lost revenues or indirect, special, incidental, consequential, punitive, or exemplary damages, even if the party knew they were possible.* The limits and exclusions in this §6 apply to the extent permitted by law, but do not apply to (1) obligations under §5; or (2) intellectual property infringement or misappropriation.

7. Agreement mechanics.

You must send notice by regular mail, return receipt requested, to the address on the Portal (effective when delivered). We may email notice to your account administrators (effective when sent). You may not assign this agreement, or any right or duty under it. If part of this agreement is held unenforceable, the rest remains in force. Failure to enforce this agreement is not a waiver. The parties are independent contractors. This agreement does not create an agency, partnership, or joint venture. This agreement is governed by the laws applicable to Customer, without regard to conflict of laws. This agreement (including the SLA and AUP) and our price sheet are the parties' entire agreement on this subject and supersedes any concurrent or prior communications. Agreement terms that require performance, or apply to events that may occur, after termination or expiration will survive, including §5. Office 365 and the Client are subject to U.S. export jurisdiction. You must comply with the U.S. Export Administration Regulations, the International Traffic in Arms Regulations, and end-user, end-use, and destination restrictions. For more information, see <http://www.microsoft.com/exporting/>. Our Providers may deliver Office 365, and the rights granted to us also apply to them.

8. Definitions.

"AUP" means the acceptable use policy at <http://www.microsoftvolumelicensing.com/Downloader.aspx?DocumentId=5502>.

"Client" means device software that we or our Providers provide you with Office 365.

"Customer Data" means all data, including all text, sound, or image files that are provided to us or our Providers by, or on behalf of, you through your use of Office 365.

"Office 365" means (1) Exchange Online, Exchange Online Archiving, SharePoint Online, Lync Online, and Office Web Apps included in Office 365 Enterprise Plans E1, E2, E3, E4, K1, and K2; and Office 365 Government Plans G1, G2, G3, G4, K1, and K2; and (2) Exchange Online Archiving; Exchange Online Protection; Exchange Online Plans 1, 2, Basic, and Kiosk; SharePoint Online Plans 1, 2, and Kiosk; Office Web Apps Plans 1 and 2; and Lync Online Plans 1, 2, and 3.

"Portal" means the Online Services Portal for Office 365 (see <http://www.microsoft.com/online>).

"Providers" means our affiliates, licensors, and suppliers, including Microsoft and its applicable affiliates.

"SLA" means the service level commitments we or our Providers make regarding delivery and performance of Office 365 (see <http://www.microsoft.com/licensing/contracts>).

"Subscription" means an order for a quantity of Office 365.

Williamson Law Book Company

790 Canning Parkway Victor, New York 14564

6B

Town of Aurora
Accounts Payable
575 Oakwood Ave
East Aurora, NY 14052

October 15, 2025

Annual Software Support Contract

Enclosed is an invoice renewing your Software Support coverage for the following program(s)

Highway Superintendent Software

(11/1/25 through 10/31/26)

This agreement is between Williamson Law Book Company (WLB) and Town of Aurora (customer) and will provide annual software support and maintenance as described herein.

Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s). Support will be provided by internet, phone or fax during normal business hours.
- Notice of all program enhancements and their benefits.
- All state mandated changes at no extra charge.

The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB)

Charges for this Software Support shall be \$1,072.00 as specified on the enclosed invoice.

*****Please sign and return one copy of this contract with your payment*****

Thank you,



Williamson Law Book Company

Accepted for the Town of Aurora

By: _____ Title: _____ Date: _____

SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



MA

6C

townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.ny.gov

MEMO _____

TO: Aurora Town Board
FROM: Kathleen Moffat
RE: Budget Amendment: Special Counsel Budget Line
DATE: 10/27/25

Budget Line A 1420.416 Special Counsel is overspent by \$587.14. I respectfully request approval to increase the line using Contingent Funds. The amendment is as follows:

- Decrease A 1990 Contingent Account by \$10,000
- Increase A 1420.416 Special Counsel by \$10,000

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



6D
townclerk@townofaurora.com

TOWN OF AURORA

Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

TOWN COUNCIL MEMBERS

Luke Wochensky
lwochensky@townofaurora.com

Joseph M. McCann
jmccann@townofaurora.com

Raymond M. Wrazen
rwrazen@townofaurora.com

SUPT. OF HIGHWAYS
David M. Gunner
(716) 652-4050
highway@townofaurora.com

CODE ENFORCEMENT
OFFICER
Elizabeth Cassidy
(716) 652-7591
building@townofaurora.com

ASSESSOR
Stephen R. Pigeon
assessor@townofaurora.com
(716) 652-0011

DIR. OF RECREATION
Christopher Musshafen
(716) 652-8866
chris@townofaurora.com

TOWN ATTORNEY
Brigid M. Maloney

TOWN JUSTICE
Jeffrey P. Markello
James F. Granville

HISTORIAN
Robert L. Goller
(716) 652-7944
historian@townofaurora.com

FAX: (716) 652-3507

September 19, 2025

To: Charles Snyder, Supervisor
Luke Wochensky, Councilman
Joseph McCann, Councilman
Raymond Wrazen, Councilman

From: Stephen R. Pigeon, Assessor

Re: Ethics Class

This letter is a request to attend the Ethics class on Friday, November 7, 2025. This class is required for continuing education for all assessors. The cost for this registered class is \$140.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen R. Pigeon", written over a horizontal line.

Stephen R. Pigeon
Assessor

TOWN OF AURORA
SITE PLAN REVIEW APPLICATION

6E

Date submitted: 10/3/25
Applicant name: WNY West Falls INC -Vivander Grill
Applicant Phone/Email: 716-725-9972 WNYENERGY@hotmail.com
Applicant address: 1045 Davis Rd West Falls NY 14170
Property owner: WNY West falls INC
Owner's address 1045 Davis Rd West Falls NY 14170
Property address: 1045 Davis Rd West Falls NY 14170
SBL # (s) 186.00-5-32.2
Prior owner /
Is site adjacent to or within 500 feet of an 'R' District? yes

=====

Proposed Project: Replace Canopy
Commercial ☒ Multi family ☐ Number of dwelling units ☐
Zone: C2 Total property Acreage: 1.07 Acreage covered by bldg .029 canopy
Square footage of building: 1280 Cubic footage of building: n/a
Aggregate square footage of other buildings on property: 12,328.5

Fees, based on number of improved acres*

**Additional professional services, including but not limited to traffic study and SEQRA review, utilized by the Town during the review process shall be borne by the applicant*

0-1 Acres: \$250 1.01-5Acres: \$500 5.01-10 Acres: \$1,000 >10 Acres: \$1,500

Fee: \$ 250
Receipt: # 713107

Received by M. Zuh
Town Clerk/Deputy Clerk

SEQR action: ☐ Type I (Long EAF) ☐ Type II (Long EAF) ☒ Unlisted (Short EAF)

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Town Supervisor Snyder and Town Board
FROM: Richard Miga, Assistant Code Enforcement Officer
DATE: October 14, 2025

The Building Department has accepted a Site Plan application for 1045 Davis Road, West Falls, (SBL # 199.01-1-18), as submitted by WNY West Falls Inc. 1045 Davis Road is located in the C-2 - Commercial zoning district. This application is an amendment to the site plan reviewed and approved on 1/27/25 for the Corner Market. The scope of the amendment is for the replacement of the existing canopy with a new canopy for the existing gas pumps. There are no changes proposed for the mart or self-storage buildings.

Town Code section 95-2C requires the Town Board to refer to the Site Plan application to the Planning Board for their review and recommendation. Additionally, the application shall be referred to Erie County Department of Environment and Planning due to the proximity of the property to a State Highway (Rt. 240/Davis Rd.).

This is an Unlisted action for purposes of SEQR.

If you have any questions, please contact me at 652-7591.

Richard Miga

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Corner Market Canopy Replacement			
Name of Action or Project: Canopy Replacement			
Project Location (describe, and attach a location map): 1045 Davis Rd West Falls NY 14170			
Brief Description of Proposed Action: Replace Gas Canopy			
Name of Applicant or Sponsor: WNY WEST FALLS INC		Telephone: 716-725-9972 E-Mail: wnyenergy@Hotmail.com	
Address: 1045 Davis Rd			
City/PO: West Falls		State: NY	Zip Code: 14170
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO ☒ YES ☐
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO ☒ YES ☐
3. a. Total acreage of the site of the proposed action?		1.87 acres	
b. Total acreage to be physically disturbed?		.029 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		1.87 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☒ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify): ☐ Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	☐	☒	☐
b. Consistent with the adopted comprehensive plan?	☐	☐	☒
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	☐	☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	☒	☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	☒	☐	
b. Are public transportation services available at or near the site of the proposed action?	☐	☐	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☐	☐	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	☐	☒	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	☒	☐	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	☒	☐	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	☒	☐	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☒	☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	☒	☐	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☒	☐	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☐ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	☒	☐
16. Is the project site located in the 100-year flood plan?	NO	YES
	☒	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	☒	☐
a. Will storm water discharges flow to adjacent properties?	☒	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	☐	☐

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	☒	☐

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	☒	☐

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	☒	☐

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: <u>Varinder Gill</u> Date: <u>10/3/2025</u>		
Signature: <u></u> Title: <u>VP</u>		



Proposed Site Plan

1
Scale: 1" = 30'-0"

TOWN OF AURORA
575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

6F

MEMO

TO: Supervisor Snyder and Town Board Members

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: October 7, 2025

The Building Department has received a site plan application for 711 Knox Rd as submitted by Fred Perez, as agent for World Mission Society Church of God. This application includes both the addition of an entry security booth and the continued use of the property as a seminary school and place of religious study. A site plan is required for a place of religious instruction as per 116-8.4A(2) and 116-8.5A(1).

General Municipal Law Section 239-m requires the application to be sent to the Erie County Department of Environment and Planning due to proximity to a County highway (Knox Rd).

The application will be on the November Planning Board agenda as per Town Code section 95-3C. Once the Town Board has the Planning Board's recommendation, the Town Board has historically scheduled a public hearing on site plan applications. A SEQRA determination must be made prior to any decision by the Town Board.

This is a Type II action for purposes of SEQRA.

Please contact me with any questions.

liz

**TOWN OF AURORA
SITE PLAN REVIEW APPLICATION**

Date submitted: 07/14/2025

Applicant name: World Mission Society Church of God, attn: Fred Perez

Applicant Phone/Email: 732-513-7343 / building.planning@zionusa.org

Applicant address: 880 Jackson Avenue, New Windsor New York 12553

Property owner: World Mission Society Church of God

Owner's address 880 Jackson Avenue, New Windsor New York 12553

Property address: 711 Knox Road

SBL # (s) 163.00-3-23

Prior owner Christ the King Seminary

Is site adjacent to or within 500 feet of an 'R' District? Yes

=====

Proposed Project: Add Security Booth & operate seminary school & place
Commercial Multi family Number of dwelling units *of religious study*
Zone: RR/A Total property Acreage: 117.9 Acreage covered by bldg 3.6
Square footage of building: 144 Cubic footage of building: 1008
Aggregate square footage of other buildings on property: 2159853

Fees, based on number of improved acres*

**Additional professional services, including but not limited to traffic study and SEQRA review, utilized by the Town during the review process shall be borne by the applicant*

0-1 Acres: \$250 1.01-5 Acres: \$500 5.01-10 Acres: \$1,000 >10 Acres: \$1,500

Fee: \$ 250 - CK#102
Receipt: # 713235 7/21/25 (X)

Received by KAROL DIC
Town Clerk/Deputy Clerk

SEQR action: Type I (Long EAF) ✓ Type II SHORT EAF Unlisted (Short EAF)



From:
World Mission Society Church of God

LETTER OF PROPOSED USE, July 14th, 2025,

To:
Town of East Aurora
The Aurora Municipal Center
575 Oakwood Avenue
East Aurora, New York 14052

Subject: Statement of Existing and Proposed Use – 711 Knox Road, East Aurora, NY

To Whom It May Concern,

On behalf of the **World Mission Society Church of God**, we are submitting this letter to clarify the existing and proposed use of the property located at **711 Knox Road, East Aurora, NY**.

The property was formerly operated by the Catholic Church as a **seminary school** under the name **Christ the King Seminary**, serving as an educational and religious training facility. The World Mission Society Church of God has acquired this property for the purpose of continuing its use in a similar manner—as a **seminary school and place of religious study and training**.

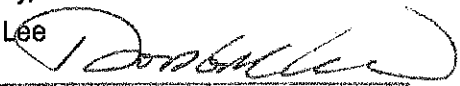
We confirm that:

- There will be **no change in the use** of the property.
- The property will continue to function as a seminary school and a religious facility.
- All operations will be consistent with its historical use, serving as an educational and spiritual center for our members.

Should you require additional information or documentation regarding the intended use, we are happy to provide it and to cooperate fully to ensure compliance with all local requirements.

Thank you for your time and consideration.

Sincerely,
Daniel Lee



Pastor

World Mission Society Church of God
building_planning@zionusa.org

Short Environmental Assessment Form

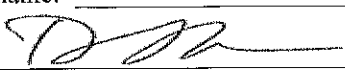
Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Entrance Security Building			
Project Location (describe, and attach a location map): 711 Knox Road, Town of Aurora			
Brief Description of Proposed Action: Modify the existing two lane entrance to 2 ingress lanes and one egress lane, including the addition of a 343 SF security building (144 SF floor area); security gates; landscaping and minor grading. Total site disturbance 13,200+/- SF.			
Name of Applicant or Sponsor: World Mission Society Church of God, attn: Jorge N. Robles Flores		Telephone: 845.728.4724 E-Mail: jorge.robles@zionusa.org	
Address: 880 Jackson Avenue			
City/PO: New Windsor		State: New York	Zip Code: 12553
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO ☒
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: town building department			YES ☒
3. a. Total acreage of the site of the proposed action? 117.9+/- acres b. Total acreage to be physically disturbed? 0.303 acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 117.9+/- acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: ☐ Urban ☒ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☒ Residential (suburban) ☐ Forest ☒ Agriculture ☐ Aquatic ☐ Other(Specify): ☐ Parkland			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
☐ Shoreline ☐ Forest ☒ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☒ Urban ☐ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	☒	☐
16. Is the project site located in the 100-year flood plan?	NO	YES
	☒	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
a. Will storm water discharges flow to adjacent properties?	☐	☒
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	☒	☐
If Yes, briefly describe:	☐	☒
_____ on-site storm pipe system		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
_____ _____	☒	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
_____ _____	☒	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
_____ _____	☒	☐
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: <u>Dominick Arico, PE, Sponsor for Applicant</u> Date: <u>07.10.25</u>		
Signature: <u></u> Title: <u>Project Engineer</u>		

PROPOSED SECURITY BOOTH

276'-1"
TO P.L.

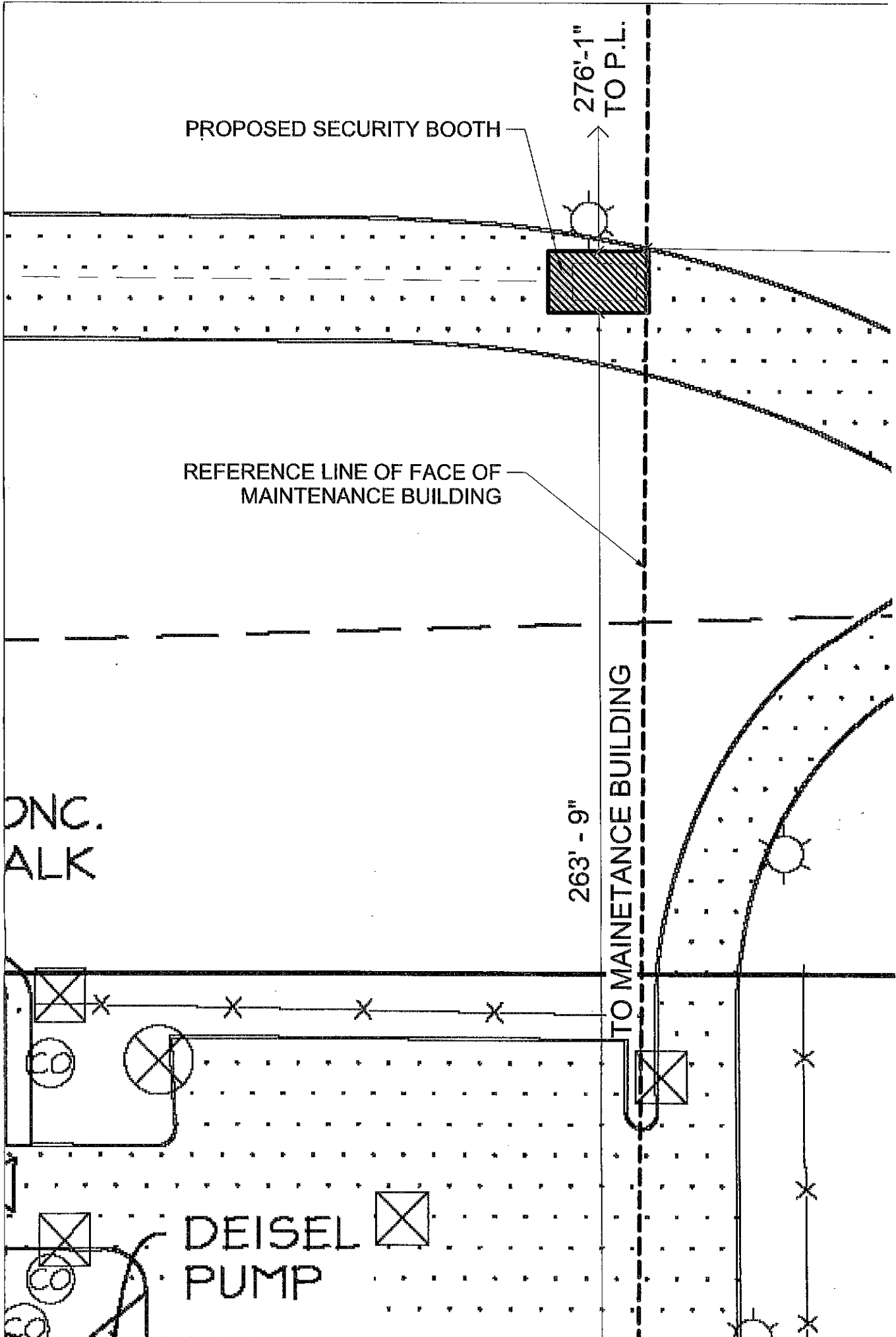
REFERENCE LINE OF FACE OF
MAINTENANCE BUILDING

263' - 9"

TO MAINTENANCE BUILDING

ONC.
ALK

DEISEL
PUMP



66

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board Members

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: October 24, 2025

I respectfully request approval to attend a DEC workshop on implementing the NFIP (floodplain administration class) at the Tompkins County Highway facility in Ithaca NY on 11/12/25 from 9am-1:30pm. Mileage will be approximately \$205.80 and will come out of budget line A3620-404.

Thank you,
liz

NYSFSMA 2026 Annual Conference

SAVE THE DATES!

📅 Tues., April 28 – Thurs., April 30, 2026

📍 The Delta by Marriott Utica (Utica, NY)

Call for abstracts will be released in the coming weeks. Conference materials and registration are expected to open early next year.



Upcoming DEC Workshop

Implementing the NFIP at a Local Level

November 12, 2025 | 9:00 am - 1:30 pm

📍 **Tompkins Co. Highway** (170 Bostwick Rd, Ithaca, NY 14850)

NYSDEC in partnership with Tompkins Co. Soil & Water will be providing a half day workshop on floodplain management. The intended audience is local code, zoning, and planning officials.

The course will include:

- Introduction to the National Flood Insurance Program
- Duties of the Local Floodplain Administrator
- Reading & Interpreting Maps Workshop

7A

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: SEPTEMBER 2025

ADMINISTRATIVE:

Reports:

- We have 17,057 members registered in our recreation system.
- We had 309 activity registrations.
 - 236 total registrants (86% residents, 14% non-residents)
- We generated \$26,346 in sales.
- Credit card purchases totaled 82% (96% on-line, 4% office)
 - 2024 to 2025 comparison:

▪ Total sales from 1/1/2024 – 9/30/2024	\$284,015
▪ Total sales from 1/1/2025 – 9/30/2025	\$300,423

Our fall programs have begun! Swim lessons, EAST, Adult Volleyball, and Rising Road Runners are just some of the activities happening this month. EA Schools have been great to work with keeping our residents active!

Day Camp field trip planning has been a large focus for our office. Chris and Meaghan recently took a trip to the Buffalo AKG Art Museum to learn about their offerings with several other recreation departments. They will also be heading to Letchworth to learn about what they offer as well as their Autism Nature Trail, which is described as "thoughtfully designed, inclusive outdoor experience that supports and celebrates neurodiversity."

Chris has also spent many mornings at the high school training our volunteer lifeguards for our popular Dawn Dunkers lap swim program. We have 10 adult volunteers this year!

Submitted by: Chris Musshafen, Director of Recreation and Aquatics



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

To: Mayor Peter Mercurio & Village Board; Supervisor Charles Snyder & Town Board

From: Patrick Welch, Chief of Police

Date: October 14th, 2025

Re: Monthly Report – September 2025

General Information

Meetings:

In addition to Village Board, Town Board and Staff meetings I also attended the following:

- Erie County Police Chief's Association Monthly Meeting
- WNY Police Chief's Monthly Meeting
- Conducted five pistol permit final interviews
- Attended WNY Law Enforcement Foundation September 11th Memorial
- Attended a presentation on September 18th by Flock Safety on fixed mounted license plate readers
- Met throughout the month with four different vendors on replacing copy machines in the police department that are over 8 years old and becoming difficult to service with lack of parts available
- Held interviews for part-time Public Safety Dispatcher and recommended Tyler Baker, of East Aurora to the board on September 16th for appointment.



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

DWI	2(24)	1(11)	3(35)
Warrant Arrests	1(11)	0(2)	1(13)
Sex Crimes	0(1)	0(1)	0(2)
Reckless Endangerment	0(2)	0(0)	0(2)
Traffic Tickets	104(685)	38(249)	142(1203)
Parking Tickets	10(270)	0(0)	10(270)
Domestics	6(29)	1(20)	7(49)
9.41 MHL/22.09 PHL	2(16)	1(12)	3(28)
Extreme Risk Protection Order	0(1)	0(1)	0(2)
Car Seat Installations	0(6)	0(0)	0(6)

Training:

In the month of September, Lt. Specht attended a three-week mandatory NYS Police Supervision school at the Erie County Law Enforcement Training Academy. This training must be completed within a year of being promoted to a supervisory role within a police agency. The coursework focuses on:

- How to manage subordinates that once held the same rank as you
- The added liability of being responsible for not only yourself but the other officers on your shift
- Sexual Harassment and all types of Harassment in the workplace
- Use of Force reporting to NYS
- How to manage officers responding to and the after effect of mental health crisis situations
- Commanding a crime scene and preserving evidence for processing by Detectives
- Report Review for Supervision



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

- And much more...

The entire department completed the annual "Bloodborne Pathogens for Law Enforcement". This is a required training course through PERMA, the Village's risk insurance carrier.

Arrests / Investigations

Outside of the arrests and reported crimes in the above chart, Officers also investigated the following of note:

- On September 28th, officers responded to an apartment complex on Maple Road for a mental health welfare check of a 30 year old male. Officers encountered a despondent male who was showing signs of irrational behavior and violent tendencies. Officers had dealt with the male subject three days prior and determined that he needed to be admitted to ECMC for a mental health evaluation. Once informed of the officer's decision the male became combative and squared off with officers in a fighting stance. One officer warned the male subject that she would use her conducted energy device (Taser) to which the subject screamed "go ahead" and remained violent. That same officer deployed two probes with the taser device into the male subject's torso and the device did as designed and caused temporary neuromuscular incapacitation (NMI). The subject fell to the ground and immediately complied with officers as they secured him in handcuffs. The subject was then transported to ECMC without further incident. The subject was also charged with two sections of the NYS Penal law and will appear in court at a later date. Neither the subject or the officers were injured as a result of the incident.

Miscellaneous

The DPW mechanics have the newly purchased Ford Explorer Police vehicle outfitted and it is in service. This vehicle is designated as the supervisor's car. The mechanics are working on finishing up the installation of the necessary equipment in the new Ford F-150 Police Pickup truck. This truck was delivered in August and has been used by officers for "no



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

parking" posting and bicycle pickup but will be a fully operational police patrol vehicle by the end of the month.

Erie Wyoming Transmission Solution (EWTS): Open Houses

Thursday, Nov. 6: 10 am-1 pm
Aurora Town Library, East Aurora

Wednesday, Nov. 12: 4-7 pm
Elma Public Library, Elma



An Avangrid company

7C

