

TOWN OF AURORA
TOWN BOARD WORK SESSION
September 16, 2025

The following members of the Aurora Town Board met on Tuesday, September 16, 2025 at 6:30 p.m. for the purpose of holding a work session. The Board met in-person at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York.

Present:	Luke Wochensky	Councilman
	Joseph McCann	Councilman
	Raymond M. Wrazen	Councilman
	Charles D. Snyder	Supervisor
Absent/Excused:	Brigid Maloney	Town Attorney
Others Present:	David Gunner	Highway Superintendent
	Elizabeth Cassidy	Code Enforcement Officer
	Roger LeBlanc	Dog Control Officer

Supervisor Snyder opened the session at 6:30 p.m. with the recitation of the Pledge of Allegiance to the Flag.

1) In-Law Code Edits:

Code Enforcement Officer Cassidy reviewed the changes that were made to the In-Law Code. The definition was changed slightly to state that an in-law apartment is a separate dwelling unit within an owner-occupied Single-Family dwelling and that it cannot be sold or marketed as a double or duplex.

Other changes to the code include: Section 116-8.1B (4) all utility hookups will be single service and be metered for gas, water and electric. Section 116-8.1D (2), Section 116-8.2D (3), Section 116-8.3D (4), Section 116-8.4D (3) and Section 116-8.6E (4) in-law apartment add – shall not exceed 50% of the size of the dwelling within or attached to in size.

Changes will be put on hold until the Comprehensive Plan is finalized.

2) Alarm and Site Plan Code Edits:

Code Enforcement Officer Cassidy reviewed the changes that were made to the Alarm code. Chief of Police, of the Town of Aurora changed to Chief of Police, whose jurisdiction includes the Town of Aurora. Building Superintendent was changed to Code Enforcement Officer. 5 South Grove Street was changed to just say Aurora Municipal Center.

Code Enforcement Officer Cassidy reviewed the changes that were made to the Site Plan Chapter 95. Section 95-1D changed to, To conform with current zoning, the Official Map, and Comprehensive Plan, if any, now or in the future. Superintendent of Buildings was changed to Code Enforcement Officer. Section 95-2B (4) added – Construction for the purposes of accessibility. Section 95-3C, changed to, Thereafter, the Code Enforcement Officer will distribute the application to the Town Board for referral to the Planning Board, as well as to any other individuals, agencies or bodies that may be appropriate for their review, report and recommendation. Section 95-3G, changed to, Such a written recommendation shall be made by the Planning Board within 60 days of any public hearing held by the Planning Board or the submission of a completed site plan review application to the Planning Board. Section 95-3I was changed to 95-3J. A new 95-3I was created: Within 45 days of receiving a recommendation from the Planning Board, and to further aid in determining public opinion and concerns, the Town Board shall schedule a public hearing. Section 95-3J, changed to, Within 45 days of the public hearing, the Town Board shall approve, disapprove or approve with modifications an applicant's final site plan. Section 95-4B(1)(a), changed to, The name, address, email and phone number of the applicant and authorization of the owner if different from the applicant; the name and address of the owner(s) of record, if different from the applicant; and the name, address, email and phone number of the person or firm preparing the site plan and any related maps or sketches. Section 99-31A(5) added, No accessory building/structure shall be erected in the front yard.

3) Lighting Code:

Code Enforcement Office Cassidy stated that there is no current code for lighting. This new code includes the following sections. Purpose and Intent; Definitions; Applicability; Exempt and Prohibited outdoor light; General standards for all out lighting installations; Residential lighting standards; Commercial lighting standards; Procedure; and Prohibited acts; and penalties for offenses.

4) Dog Control:

Highway Superintendent Gunner and Dog Control Officer LeBlanc are requesting the Town Board approve proposals to provide Dog Control Services to the Town of Holland and the Town of Sardinia beginning January 1, 2026, due to the new regulations from the state and talk of future regulations. Marilla and Elma have combined their Dog Control services. Councilman Wochensky questioned about insurance and who would take responsibility. A contract like we have with the Police Department would have to be drawn up. Mr. Gunner will try to obtain a copy of the contract between Marilla and Elma.

5) Flag Process:

Town Board discussed developing a policy for flag procedures.

The work session ended at 8:02 pm.

Karin L. Dojnik
Deputy Town Clerk