

Town of Aurora
Warrant Report

Unposted Batch Totals

Fund	Fund Description	Invoice Batch	Manual Checks	Purchase Cards	Total
Unposted Batch Grand Totals		\$0.00	\$0.00	\$0.00	\$0.00

Posted Batch Totals

Fund	Fund Description	Invoice Batch		Manual Checks		Purchase Cards		Total
		Paid	Unpaid	Paid	Unpaid	Paid	Unpaid	
A00	GENERAL FUND	\$33,833.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,833.62
B00	PART TOWN FUND	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
DB0	HIGHWAY PART TOWN FUND	\$26,955.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,955.58
H70	VILLAGE BRIDGE REPAIRS	\$34,141.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,141.66
L30	CONSOLIDATED LIGHTING DIST.	\$43.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43.14
S30	SANITARY SEWER DISTRICT NO. 3	\$0.00	\$0.00	\$52,250.00	\$0.00	\$0.00	\$0.00	\$52,250.00
TA0	TRUST AND AGENCY	\$284.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$284.86
W60	SW6 - WATER DISTRICT 6	\$0.00	\$0.00	\$3,815.63	\$0.00	\$0.00	\$0.00	\$3,815.63
ZP0	PRIVATE WATER SYSTEM	\$971.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$971.42
Posted Batch Grand Totals		\$97,230.28	\$0.00	\$56,065.63	\$0.00	\$0.00	\$0.00	\$153,295.91

Report Grand Totals

Fund	Fund Description	Invoice Batch		Manual Checks		Purchase Cards		Total
		Paid	Unpaid	Paid	Unpaid	Paid	Unpaid	
A00	GENERAL FUND	\$33,833.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,833.62
B00	PART TOWN FUND	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
DB0	HIGHWAY PART TOWN FUND	\$26,955.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,955.58
H70	VILLAGE BRIDGE REPAIRS	\$34,141.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,141.66
L30	CONSOLIDATED LIGHTING DIST.	\$43.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43.14
S30	SANITARY SEWER DISTRICT NO. 3	\$0.00	\$0.00	\$52,250.00	\$0.00	\$0.00	\$0.00	\$52,250.00
TA0	TRUST AND AGENCY	\$284.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$284.86
W60	SW6 - WATER DISTRICT 6	\$0.00	\$0.00	\$3,815.63	\$0.00	\$0.00	\$0.00	\$3,815.63
ZP0	PRIVATE WATER SYSTEM	\$971.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$971.42
Grand Totals		\$97,230.28	\$0.00	\$56,065.63	\$0.00	\$0.00	\$0.00	\$153,295.91

V# 1647 - 1720
1718

3B

AURORA TOWN COURT

5A

JEFFREY P. MARKELLO
TOWN JUSTICE



JAMES F. GRANVILLE
TOWN JUSTICE

MEMORANDUM

TO: Aurora Town Board

FROM: Jeffrey P. Markello and James F. Granville

DATE: 12/2/25

RE: Approval is requested to hire the following five court officers for the Aurora Town Court

Michael Fumanti	David L. Fitch, Jr.	William Scheck
65 Tampa Drive	10758 Crump Road	12190 Anne Drive
West Seneca 14220	Holland 14080	Alden 14004
Scott Badaszewski	Santino Calabro	
280 Choate Avenue	75 Brompton Court	
Buffalo 14220	Orchard Park 14127	
		*all officers are non-residents

Per the 2026 budget, the hourly wage is: \$33.85

Effective starting date: January 5, 2026

SUPERVISOR
Charles D. Snyder
(716) 652-7590
ssnyder@townofaurora.com



5B-1-5

town

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurorany.gov

To: Aurora Town Board

From: Martha Libroek, Town Clerk

Date: December 3, 2025

Re: Azar Design Co. Payments – East Fillmore Bridge
– Church Street Bridge
– Brooklea Bridge
– Cornwall Road Culvert
– Shearer Ave Bridge

Please consider approval of the following:

Payment no. 22 to Azar Design Co. in the amount of \$13,416.71 for professional services rendered from November 1 through November 28, 2025 for the East Fillmore Avenue bridge replacement project; and

Payment no. 22 to Azar Design Co. in the amount of \$6,359.03 for professional services rendered from November 1 through November 28, 2025 for the Church Street bridge replacement project; and

Payment no. 9 to Azar Design Co. in the amount of \$2,688.38 for professional services rendered from November 1 through November 28, 2025 for the Brooklea bridge replacement project; and

Payment no. 12 to Azar Design Co. in the amount of \$1,965.84 for professional services rendered from November 1 through November 28, 2025 for the Cornwall Road culvert replacement project; and

Payment no. 9 to Azar Design Co. in the amount of \$8,071.46 for professional services rendered from September 27 through October 30, 2025 for the Shearer Ave. bridge replacement project; and

Payment no. 10 to Azar Design Co. in the amount of \$1,640.24 for professional services rendered from November 1 through November 28, 2025 for the Shearer Ave. bridge replacement project.

Funds will be disbursed from H7 5120.210

5B-1



**RE: East Fillmore Over Tannery Brook
PIN 5763.88**

Progress Report No. 22: November 1, 2025 through November 28, 2025

Achievements

- Revised the Flood Encroachment Study report
- Performed the Pen Ultimate estimate

Scheduled Statement

- The bridge is open. Only minor items to complete

Budget Statement

- We are under budget

Planned For Next Month

- Complete the project

Items Required

- Nothing at this time

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

**FEDERAL AID PROJECT
SPONSOR CONSULTANT REIMBURSEMENT REQUEST**

FIN 421LL (05/12)

PAYEE ID: 16-1210859 (FEDERAL ID)	NYS Comptroller's Contract No.	Est. No. 22
Work Period (this est.) FROM 11/01/25 TO 11/28/25		
Payee Name: Azar Design Co., Formally Foit-Albert Associates 295 Main Street, Suite 200 Buffalo New York 14203	Current Completion Date MIR Date _/_/_. (completed by SPONSOR)	
Original Contract Amount		\$194,783.63
Current Contract Amount		\$269,435.63
(includes thru approved S.A. NO.)		
RRDA NO. (if applicable)		

	Consultant Prepares	Sponsor use only
1. Total work reported on previous estimates	\$236,657.61	
2. Work reported on this estimate	\$13,416.71	
3. Total work reported to date (must equal page 2)	\$250,074.32	
4. Adjustments (Sponsor use only)		
Reason _____		
5. Retainage thru current estimate	\$0.00	
6. Total work reported less retainage	\$250,074.32	
7. Previous payments	\$236,657.61	
8. Payment requested or processed	\$13,416.71	

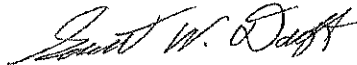
CERTIFICATION BY CONSULTANT

I, Scott W. Dabb , do hereby certify that I am Controller of Folt-Albert Associates, PC, consultant for the work referred to in the foregoing reimbursement request, that I am the person in whose name, the foregoing account against the State of New York is rendered; that the labor, materials, expenses or services charged for were actually delivered, incurred or rendered, as named, heretofore, and that the prices charged are just and reasonable; that the expenses detailed herein were actually incurred; that the services specified were actually rendered as charged; and further, that no percentage or compensation has been paid or promised to be paid to any manager, trustee, officer or employee of said institution, department, board of commission by reason of the claimant having been allowed to sell to, incur expenses for, or render services to, said institution; and also, that to the best of my knowledge and belief, no manager, trustee, officer or employee of said institution, department, board of commission has or has had, any interest directly or indirectly in said article, materials, expenses or services; and that no part of the foregoing account has been paid, and that the above statement is true and correct.

By my signature I further certify that all partial payments due to subconsultants or subcontractors in accordance with Article 5 of the subject consultant agreement have been paid.

December 3, 2025

(DATE)



(SIGNATURE)

CERTIFICATION BY SPONSOR

I, _____, do hereby certify that I am the _____
(Name) (Title)

in the supervision of the work described in the attached consultant's reimbursement request; that the materials, labors and services have been furnished and the work properly performed in accordance with the contract and that payment in the sum of \$ _____ can be made on this contract without detriment of the interests of the sponsor, _____ to the best of my knowledge and belief.

(DATE)

(SIGNATURE)



**FORMERLY
FOIT-ALBERT ASSOCIATES**

5B-2

**RE: Church Street Over Tannery Brook
PIN 5763.87**

Progress Report No. 22: November 1, 2025 through November 28, 2025

Achievements

- Performed a final walk through
- Performed the Pen Ultimate estimate

Scheduled Statement

- The road is open!

Budget Statement

- We are under budget.

Planned For Next Month

- Finalize closeout

Items Required

- Nothing at this time

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

**FEDERAL AID PROJECT
SPONSOR CONSULTANT REIMBURSEMENT REQUEST**

FIN 421LL (05/12)

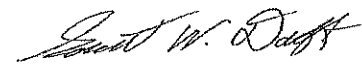
PAYEE ID: (FEDERAL ID)	16-1210859	NYS Comptroller's Contract No.	Est. No. 22
		Work Period (this est.) FROM 11/01/25 TO 11/28/25	
Payee Name:		Current Completion Date	
Azar Design Co., Formerly Foit-Albert Assoc		MIR Date <u> / / </u>	
295 Main Street, Suite 200		(completed by SPONSOR)	
Buffalo			
New York			
14203			
		Original Contract Amount	\$160,698.92
		Current Contract Amount	\$266,075.30
		(includes thru approved S.A. NO.)	
		RRDA NO. (if applicable)	

	Consultant Prepares	Sponsor use only
1. Total work reported on previous estimates	\$271,945.26	
2. Work reported on this estimate	\$6,359.03	
3. Total work reported to date (must equal page 2)	\$278,304.29	
4. Adjustments (Sponsor use only)		
Reason _____		
5. Retainage thru current estimate	\$0.00	
6. Total work reported less retainage	\$278,304.29	
7. Previous payments	\$271,945.26	
8. Payment requested or processed	\$6,359.03	

CERTIFICATION BY CONSULTANT

I, Scott W. Dabbs, do hereby certify that I am Controller of Azar Design Co, consultant for the work referred to in the foregoing reimbursement request, that I am the person in whose name, the foregoing account against the State of New York is rendered; that the labor, materials, expenses or services charged for were actually delivered, incurred or rendered, as named, heretofore, and that the prices charged are just and reasonable; that the expenses detailed herein were actually incurred; that the services specified were actually rendered as charged; and further, that no percentage or compensation has been paid or promised to be paid to any manager, trustee, officer or employee of said institution, department, board of commission by reason of the claimant having been allowed to sell to, incur expenses for, or render services to, said institution; and also, that to the best of my knowledge and belief, no manager, trustee, officer or employee of said institution, department, board of commission has or has had, any interest directly or indirectly in said article, materials, expenses or services; and that no part of the foregoing account has been paid, and that the above statement is true and correct.

By my signature I further certify that all partial payments due to subconsultants or subcontractors in accordance with Article 5 of the subject consultant agreement have been paid.

<u>December 3, 2025</u> (DATE)	 (SIGNATURE)
-----------------------------------	---

CERTIFICATION BY SPONSOR

I, _____, do hereby certify that I am the _____
 (Name) (Title)

In the supervision of the work described in the attached consultant's reimbursement request; that the materials, labors and services have been furnished and the work properly performed in accordance with the contract and that payment in the sum of \$ _____ can be made on this contract without detriment of the interests of the sponsor, _____ to the best of my knowledge and belief.

_____ (DATE)	_____ (SIGNATURE)
-----------------	----------------------



5B-3

**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Brooklea Drive over Tannery Brook
PIN 5765.46**

Progress Report No. 9: November 1, 2025 through November 28, 025

Achievements

- Updated all sections of the DAD.

Scheduled Statement

- The project is on schedule

Budget Statement

- On Budget.

Planned For Next Month

- Finalize the draft DAD
- Prepare for a Public Info meeting

Items Required

- Nothing at this time.

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

**FEDERAL AID PROJECT
SPONSOR CONSULTANT REIMBURSEMENT REQUEST**

FIN 421LL (05/12)

PAYEE ID: 16-1210859 (FEDERAL ID)	NYS Comptroller's Contract No.	Est. No. 9
Work Period (this est.) FROM 11/01/25 TO 11/28/25		
Payee Name: Azar Design Co., Formerly Foit-Albert Assoc 295 Main Street, Suite 200 Buffalo New York 14203	Current Completion Date MIR Date __/__/__, (completed by SPONSOR)	
	Original Contract Amount	\$316,500.00
	Current Contract Amount	\$316,500.00
	(includes thru approved S.A. NO.)	
	RRDA NO. (if applicable)	

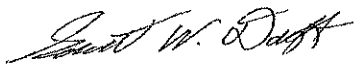
	Consultant Prepares	Sponsor use only
1. Total work reported on previous estimates	\$87,424.43	
2. Work reported on this estimate	\$2,688.38	
3. Total work reported to date (must equal page 2)	\$90,112.81	
4. Adjustments (Sponsor use only)		
Reason _____		
5. Retainage thru current estimate	\$0.00	
6. Total work reported less retainage	\$90,112.81	
7. Previous payments	\$87,424.43	
8. Payment requested or processed	\$2,688.38	

CERTIFICATION BY CONSULTANT

I, Scott W. Dabbs, do hereby certify that I am Controller of Azar Design Co, consultant for the work referred to in the foregoing reimbursement request, that I am the person in whose name, the foregoing account against the State of New York is rendered; that the labor, materials, expenses or services charged for were actually delivered, incurred or rendered, as named, heretofore, and that the prices charged are just and reasonable; that the expenses detailed herein were actually incurred; that the services specified were actually rendered as charged; and further, that no percentage or compensation has been paid or promised to be paid to any manager, trustee, officer or employee of said institution, department, board of commission by reason of the claimant having been allowed to sell to, incur expenses for, or render services to, said institution; and also, that to the best of my knowledge and belief, no manager, trustee, officer or employee of said institution, department, board of commission has or has had, any interest directly or indirectly in said article, materials, expenses or services; and that no part of the foregoing account has been paid, and that the above statement is true and correct.

By my signature I further certify that all partial payments due to subconsultants or subcontractors in accordance with Article 5 of the subject consultant agreement have been paid.

December 3, 2025 0
(DATE)


(SIGNATURE)

CERTIFICATION BY SPONSOR

I, _____, do hereby certify that I am the _____
(Name) (Title)

in the supervision of the work described in the attached consultant's reimbursement request; that the materials, labors and services have been furnished and the work properly performed in accordance with the contract and that payment in the sum of \$ _____ can be made on this contract without detriment of the interests of the sponsor, _____ to the best of my knowledge and belief.

(DATE)

(SIGNATURE)



SB-4

**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Cornwall Rd over Cazenovia Creek
PIN 5765.55**

Progress Report No. 12: November 1, 2025 through November 28, 2025

Achievements

- Attended Public Meeting.
- Redid the wetland examination to verify lines
- Updated DAD

Scheduled Statement

- The project is on schedule

Budget Statement

- On Budget.

Planned For Next Month

- Address comments
- Resubmit DAD for Design Approval

Items Required

- Any additional comments.

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

**FEDERAL AID PROJECT
SPONSOR CONSULTANT REIMBURSEMENT REQUEST**

FIN 421LL (05/12)

PAYEE ID: 16-1210859 (FEDERAL ID)	NYS Comptroller's Contract No.	Est. No. 12
Work Period (this est.) FROM 11/01/25 TO 11/28/25		
Payee Name: Azar Design Co., Formerly Foit-Albert Assoc 295 Main Street, Suite 200 Buffalo New York 14203	Current Completion Date MIR Date __/__/__ (completed by SPONSOR)	
	Original Contract Amount	\$253,750.56
	Current Contract Amount (includes thru approved S.A. NO.) RRDA NO. (if applicable)	\$253,750.56

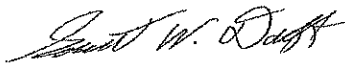
	Consultant Prepares	Sponsor use only
1. Total work reported on previous estimates	\$100,587.88	
2. Work reported on this estimate	\$1,965.84	
3. Total work reported to date (must equal page 2)	\$102,553.72	
4. Adjustments (Sponsor use only) Reason _____		
5. Retainage thru current estimate	\$0.00	
6. Total work reported less retainage	\$102,553.72	
7. Previous payments	\$100,587.88	
8. Payment requested or processed	\$1,965.84	

CERTIFICATION BY CONSULTANT

I, Scott W. Dabb, do hereby certify that I am Controller of Azar Design Co, consultant for the work referred to in the foregoing reimbursement request, that I am the person in whose name, the foregoing account against the State of New York is rendered; that the labor, materials, expenses or services charged for were actually delivered, incurred or rendered, as named, heretofore, and that the prices charged are just and reasonable; that the expenses detailed herein were actually incurred; that the services specified were actually rendered as charged; and further, that no percentage or compensation has been paid or promised to be paid to any manager, trustee, officer or employee of said institution, department, board of commission by reason of the claimant having been allowed to sell to, incur expenses for, or render services to, said institution; and also, that to the best of my knowledge and belief, no manager, trustee, officer or employee of said institution, department, board of commission has or has had, any interest directly or indirectly in said article, materials, expenses or services; and that no part of the foregoing account has been paid, and that the above statement is true and correct.

By my signature I further certify that all partial payments due to subconsultants or subcontractors in accordance with Article 5 of the subject consultant agreement have been paid.

December 3, 2025 0
(DATE)


(SIGNATURE)

CERTIFICATION BY SPONSOR

I, _____, do hereby certify that I am the _____
(Name) (Title)

in the supervision of the work described in the attached consultant's reimbursement request; that the materials, labors and services have been furnished and the work properly performed in accordance with the contract and that payment in the sum of \$ _____ can be made on this contract without detriment of the interests of the sponsor, _____ to the best of my knowledge and belief.

(DATE)

(SIGNATURE)



5B-5

**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Shearer Ave over Tannery Brook
PIN 5765.54**

Progress Report No. 9: September 27, 2025 through October 30, 2025

Achievements

- Addressed some comments from the Draft DAD
- Resubmitted DAD

Scheduled Statement

- . The project should meet the schedule.

Budget Statement

- On Budget.

Planned For Next Month

- Address comments
- Hold public informational meeting
- Seek Design Approval

Items Required

- Comments to the DAD.

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

**FEDERAL AID PROJECT
SPONSOR CONSULTANT REIMBURSEMENT REQUEST**

FIN 421LL (05/12)

PAYEE ID: 16-1210859 (FEDERAL ID)	NYS Comptroller's Contract No.	Est. No. 9
Work Period (this est.) FROM 9/27/25 TO 10/31/25		
Payee Name: Azar Design Co., Formerly Foit-Albert Assoc 295 Main Street, Suite 200 Buffalo New York 14203		
Current Completion Date MIR Date <u> </u> / <u> </u> / <u> </u> (completed by SPONSOR)		
Original Contract Amount		\$251,392.59
Current Contract Amount (includes thru approved S.A. NO.) RRDA NO. (if applicable)		\$251,392.59

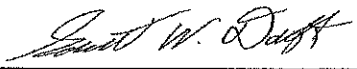
	Consultant Prepares	Sponsor use only
1. Total work reported on previous estimates	\$106,238.96	
2. Work reported on this estimate	\$8,071.46	
3. Total work reported to date (must equal page 2)	\$114,310.42	
4. Adjustments (Sponsor use only) Reason _____		
5. Retainage thru current estimate	\$0.00	
6. Total work reported less retainage	\$114,310.42	
7. Previous payments	\$106,238.96	
8. Payment requested or processed	\$8,071.46	

CERTIFICATION BY CONSULTANT

I, Scott W. Dabb, do hereby certify that I am Controller of Azar Design Co, consultant for the work referred to in the foregoing reimbursement request, that I am the person in whose name, the foregoing account against the State of New York is rendered; that the labor, materials, expenses or services charged for were actually delivered, incurred or rendered, as named, heretofore, and that the prices charged are just and reasonable; that the expenses detailed herein were actually incurred; that the services specified were actually rendered as charged; and further, that no percentage or compensation has been paid or promised to be paid to any manager, trustee, officer or employee of said institution, department, board of commission by reason of the claimant having been allowed to sell to, incur expenses for, or render services to, said institution; and also, that to the best of my knowledge and belief, no manager, trustee, officer or employee of said institution, department, board of commission has or has had, any interest directly or indirectly in said article, materials, expenses or services; and that no part of the foregoing account has been paid, and that the above statement is true and correct.

By my signature I further certify that all partial payments due to subconsultants or subcontractors in accordance with Article 5 of the subject consultant agreement have been paid.

November 5, 2025 0
(DATE)


(SIGNATURE)

CERTIFICATION BY SPONSOR

I, _____, do hereby certify that I am the _____
(Name) (Title)

in the supervision of the work described in the attached consultant's reimbursement request; that the materials, labors and services have been furnished and the work properly performed in accordance with the contract and that payment in the sum of \$ _____ can be made on this contract without detriment of the interests of the sponsor, _____ to the best of my knowledge and belief.

(DATE)

(SIGNATURE)



**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Shearer Ave over Tannery Brook
PIN 5765.54**

Progress Report No. 10: November 1, 2025 through November 28, 2025

Achievements

- Held the public meeting
- Updated the cut and fill lines

Scheduled Statement

- . The project should meet the schedule.

Budget Statement

- On Budget.

Planned For Next Month

- Submit final DAD and seek Design Approval

Items Required

- Comments to final DAD

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

**FEDERAL AID PROJECT
SPONSOR CONSULTANT REIMBURSEMENT REQUEST**

FIN 421LL (05/12)

PAYEE ID: 16-1210859 (FEDERAL ID)	NYS Comptroller's Contract No.	Est. No. 10
Work Period (this est.) FROM 11/01/25 TO 11/28/25		
Payee Name: Azar Design Co., Formerly Foit-Albert Assoc 295 Main Street, Suite 200 Buffalo New York 14203	Current Completion Date MIR Date <u> / / </u> (completed by SPONSOR)	
Original Contract Amount		\$251,392.59
Current Contract Amount (includes thru approved S.A. NO.) RRDA NO. (if applicable)		\$251,392.59

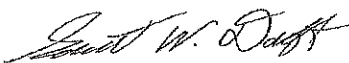
	Consultant Prepares	Sponsor use only
1. Total work reported on previous estimates	\$114,310.42	
2. Work reported on this estimate	\$1,640.24	
3. Total work reported to date (must equal page 2)	\$115,950.66	
4. Adjustments (Sponsor use only) Reason _____		
5. Retainage thru current estimate	\$0.00	
6. Total work reported less retainage	\$115,950.66	
7. Previous payments	\$114,310.42	
8. Payment requested or processed	\$1,640.24	

CERTIFICATION BY CONSULTANT

I, Scott W. Dabb, do hereby certify that I am Controller of Azar Design Co, consultant for the work referred to in the foregoing reimbursement request, that I am the person in whose name, the foregoing account against the State of New York is rendered; that the labor, materials, expenses or services charged for were actually delivered, incurred or rendered, as named, heretofore, and that the prices charged are just and reasonable; that the expenses detailed herein were actually incurred; that the services specified were actually rendered as charged; and further, that no percentage or compensation has been paid or promised to be paid to any manager, trustee, officer or employee of said institution, department, board of commission by reason of the claimant having been allowed to sell to, incur expenses for, or render services to, said institution; and also, that to the best of my knowledge and belief, no manager, trustee, officer or employee of said institution, department, board of commission has or has had, any interest directly or indirectly in said article, materials, expenses or services; and that no part of the foregoing account has been paid, and that the above statement is true and correct.

By my signature I further certify that all partial payments due to subconsultants or subcontractors in accordance with Article 5 of the subject consultant agreement have been paid.

November 5, 2025 0
(DATE)


(SIGNATURE)

CERTIFICATION BY SPONSOR

I, _____, do hereby certify that I am the _____
(Name) (Title)

in the supervision of the work described in the attached consultant's reimbursement request; that the materials, labors and services have been furnished and the work properly performed in accordance with the contract and that payment in the sum of \$ _____ can be made on this contract without detriment of the interests of the sponsor, _____ to the best of my knowledge and belief.

(DATE)

(SIGNATURE)

5C

PUBLIC HEARING NOTICE

Please take notice, that the Town of Aurora Town Board will hold a Public Hearing on Monday, December 22, 2025 at 11:00 a.m. at the Aurora Municipal Center located at 575 Oakwood Avenue, East Aurora, New York, 14052, to hear public comment on development (addition to an existing building) on an ODA lot at 1073 Davis Road, West Falls, NY.

All interested parties are entitled to be heard upon the said proposal at said public hearing. A copy of the proposal is available for review at the offices of the Town Clerk during normal business hours or on the Town website www.townofaurorany.gov

By Order of the Town Board of the Town of Aurora
Martha L. Librocks
Town Clerk
Town of Aurora

TOWN OF AURORA

575 OAKWOOD AVE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

(716) 652-7591

FAX (716) 652-3507

MEMO

TO: Supervisor Snyder & Town Board Members
FROM: Chairman Doug Crow, Planning Board
DATE: December 4th, 2025

=====

The following actions were taken at the December 3rd, 2025, meeting of the Planning Board

Chris Contento made a motion to the Planning Board to recommend to the Town Board approve the request for an ODA at 1073 Davis Road, as submitted by Robert Hopkins to construct an addition on an existing building, on the existing non-conforming ODA lot

Second by Chelsea Root

Upon vote being taken:

Ayes- 5

Noes- 0

Motion Carried



**TOWN OF AURORA
OPEN DEVELOPMENT AREA APPLICATION**

To Be Completed By Applicant

PETITIONER: Name: Robert Hopkins Jr
 Address: 216 Old Glenwood Rd
West Falls NY 14170
 City State Zip
 Fax: N/A
no internet

PROPERTY OWNER (if different from petitioner):

Name: RNH 1055 LLC
 Address: 145 Ellicott Rd West Falls Ph. No. _____

PROJECT ADDRESS: 1073 Davis Rd 186.00-5-38
 No. Street SBL No.

PROJECT DESCRIPTION: Addition to existing building on ODA Lot.

Signature of Applicant: Robert Hopkins Jr

State of New York) SS:
 County of Erie)

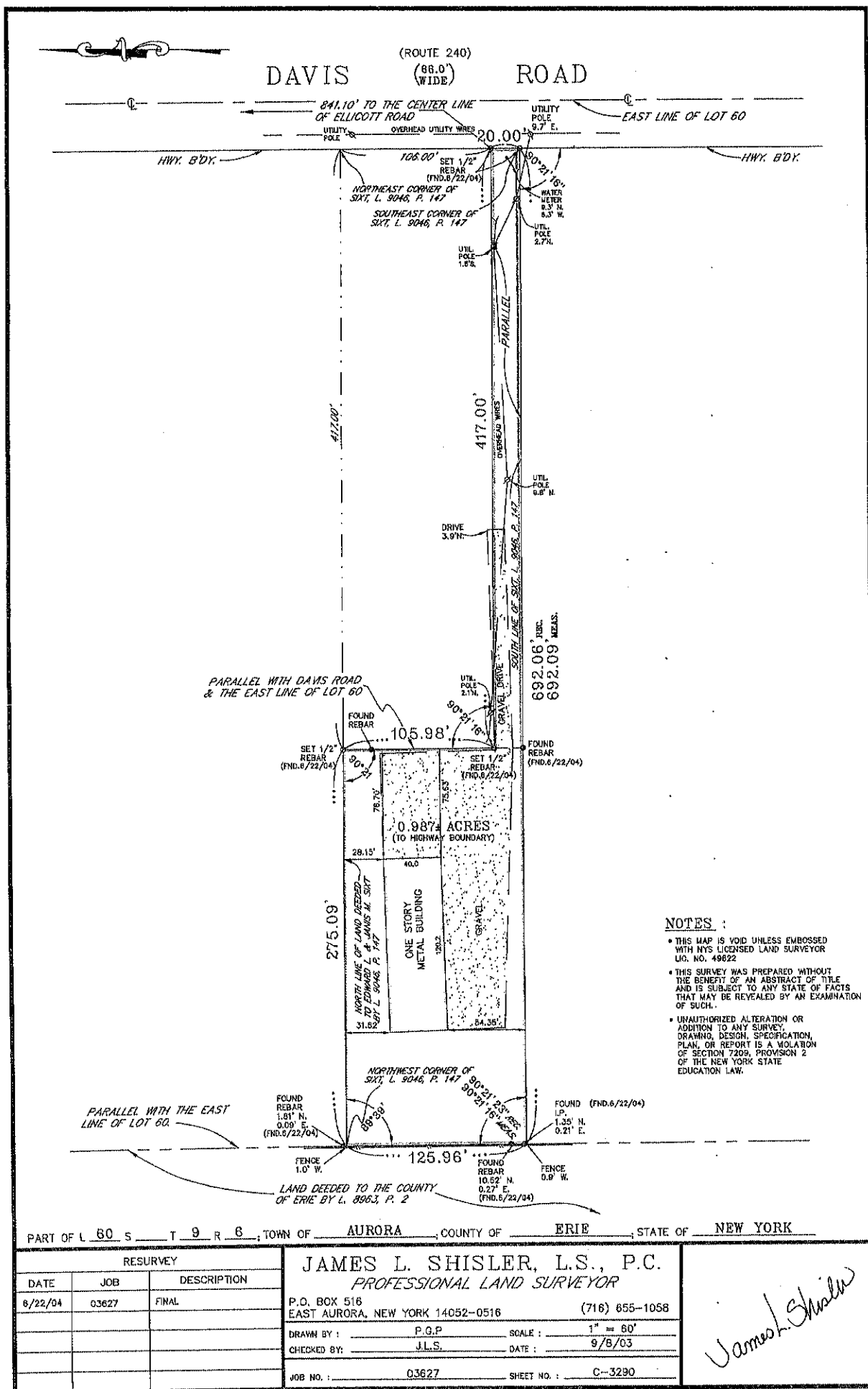
On the 20th day of November, in the year 2005, before me, the undersigned, a notary public in and for said state, personally appeared Robert J. Hopkins, personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) and they by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

KARIN L. DOJNIK
 Notary Public, State of New York
 Reg. # 01DO6445148
 Qualified in Erie County
 Commission Expires December 12, 2026

OFFICE USE ONLY:			
File #:	Number of Lots	Total Acreage	Zoning
Open Development Area Review Application Fee		\$	
Materials Received by			
Town Clerk & Fee Paid		Accepted by	Date

TOWN OF AURORA 5 SOUTH GROVE STREET, EAST AURORA, NY 14052
(716) 652-3280 FAX (716) 652-3507 www.townofaurora.com



ZBA #1528
11/19/2025

MINUTES OF A MEETING AS HELD BY THE
ZONING BOARD OF APPEALS OF THE
TOWN OF AURORA

CASE #1528 – RNH 1055 LLC/Robert Neil Hopkins Jr.
1073 Davis Road, West Falls, NY

Decision:

After due deliberation by the members of the Zoning Board of Appeals of the Town of Aurora, County of Erie and State of New York, the following motion was made by Paul Ernst and seconded by Davis Heussler to grant the petitioner the following variances to permit an addition to the existing building at 1073 Davis Road, West Falls, NY:

- 55 feet frontage
- 2.21 acre lot size
- 124.37 feet front yard setback
- 21.85 feet side yard setback
- 55 feet ingress/egress width
- 70.04 feet lot width
- No driveway bump-outs required

These variances are granted in accordance with the testimony and exhibits presented. This is a Type 2 action for purposes of SEQ. R.

Upon a vote being taken:

Ernst	Aye
Heussler	Aye
Carl	Aye
Burkhardt	Aye
Felton	Aye

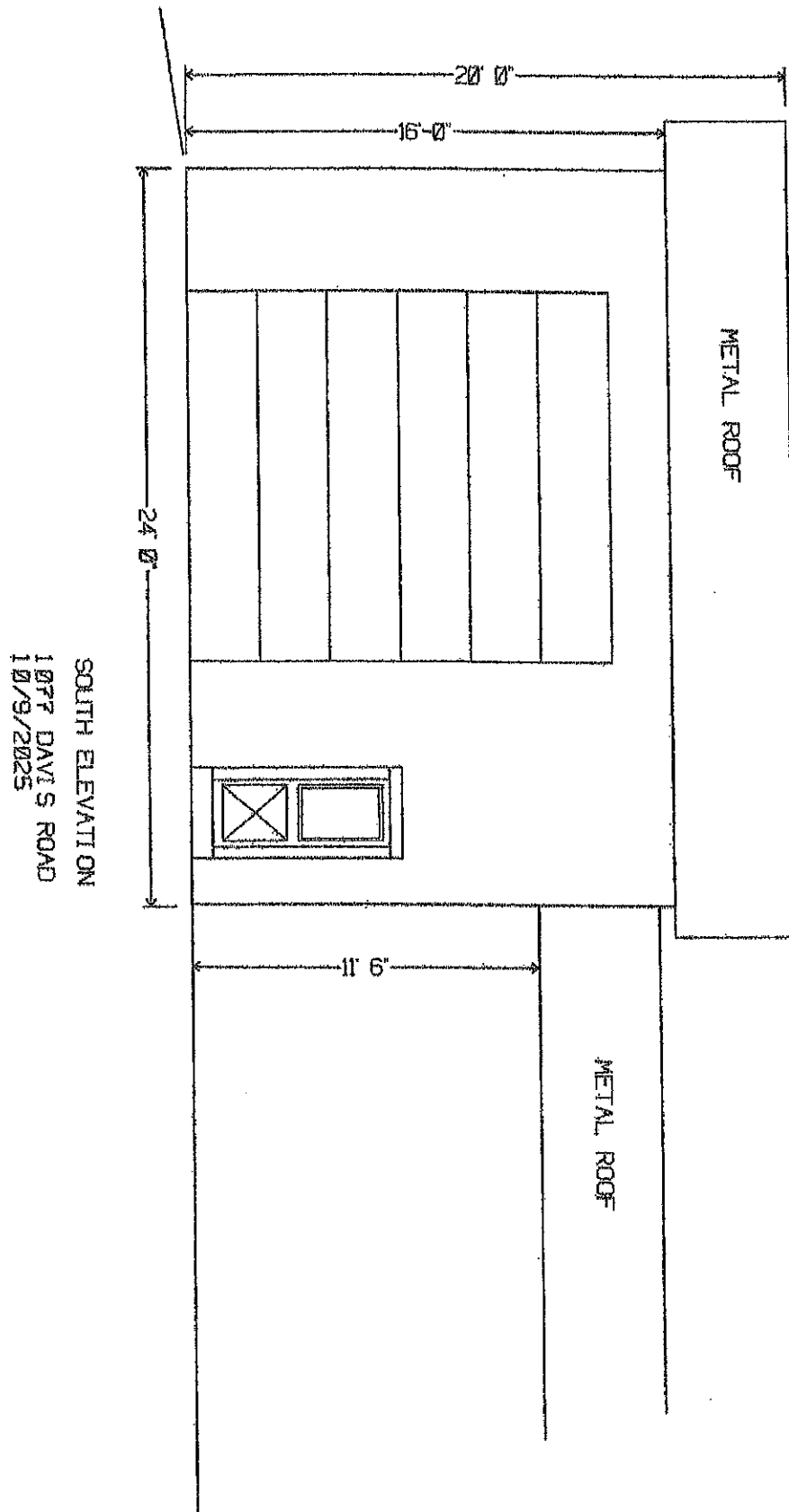
Ayes- five

Nays- none

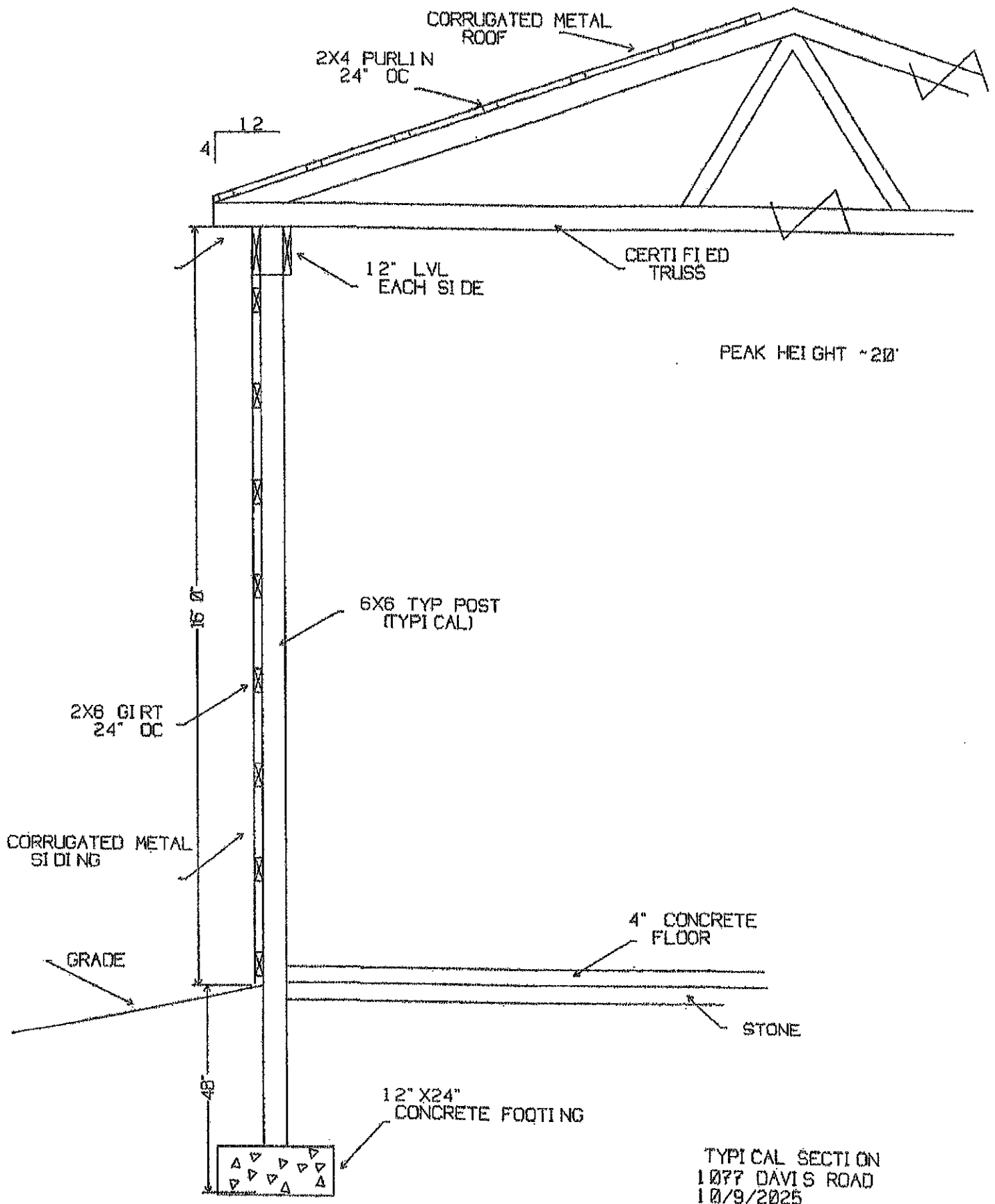
Motion carried.

PROPOSED

EXISTING



SOUTH ELEVATION
1077 DAVIS ROAD
10/9/2025



Whereas, Fred Perez, as agent for World Mission Society Church of God, has submitted a Site Plan Review Application for a security booth at 711 Knox Road, East Aurora, NY; and

Whereas, at their November 5, 2025 meeting the Aurora Town Planning Board recommended approval of the site plan for the addition of a security booth on the property and the continued use of the property as a place of religious instruction; and

Whereas, on November 24, 2025, the Town Board held a public hearing on the Site Plan application at which time they heard no comments for or against the proposal; and

Whereas, the Code Enforcement Officer determined this to be a Type II action under SEQRA and therefore no further environmental review is needed.

Now, therefore, be it

RESOLVED that the Site Plan for 711 Knox Road, SBL#163.00-3-23, East Aurora, NY, consisting of a new security booth, as shown on the 11/8/2025 amended drawing, and the continued use of the property as a place of religious instruction is approved.

RESOLVED that the Town Board of the Town of Aurora declares itself lead agency with regard to SEQR for the Site Plan application for canopy and gas pump replacement at 1045 Davis Road; and

RESOLVED that after considering the action stated herein, reviewing the criteria contained in Section 617.11 of the Rules and Regulations of the State Environmental Quality Review Act, determines that the action is an Unlisted action; and further

RESOLVED that the Town Board of the Town of Aurora has determined that this Unlisted action will result in no significant adverse impacts on the environment, and therefore, an environmental impact statement need not be prepared; and further

RESOLVED that a negative declaration is issued with regard to the Site Plan for a canopy and gas pump replacement at 1045 Davis Road, West Falls, NY.

Project:

1045 Davis - Site Plan

Date:

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☒	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☒	☐
3. Will the proposed action impair the character or quality of the existing community?	☒	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☒	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☒	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☒	☐
7. Will the proposed action impact existing:	☒	☐
a. public / private water supplies?	☒	☐
b. public / private wastewater treatment utilities?	☒	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☒	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☒	☐
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☒	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☒	☐

Whereas, WNY West Falls, Inc., has submitted a Site Plan Review application for the replacement of the existing canopy over the gas pumps at 1045 Davis Road, West Falls, NY; and

Whereas, at the November 5, 2025 Planning Board meeting the replacement of the gas pumps was added to the request and at that same meeting the Planning Board recommended approval of the amendment to the Site Plan application to add the fuel pumps and recommended approval of both the canopy and fuel pump replacement; and

Whereas, on November 24, 2025, the Town Board held a public hearing on the Site Plan application at which time they heard no comments for or against the proposal; and

Whereas, the Code Enforcement Officer determined this to be an unlisted action under SEQRA and the Town Board found that the project will not result in any significant adverse environmental impacts.

Now, therefore, be it

RESOLVED that the Site Plan to replace the canopy, including an amendment to replace the gas pumps, at 1045 Davis Road, SBL#186.00-5-32.2, West Falls, NY is approved.

6A

Motion to acknowledge the resignation of Bryan Smith from Erie County Sewer District (ECSD) No. 8 Board of Managers and recommend that Councilmember Jessica Armbrust replace Bryan on ECSD No. 8 Board of Managers.

Charles Snyder

From: Fiegl, P.E., Joseph L. <Joseph.Fiegl@erie.gov>
Sent: Tuesday, November 18, 2025 10:21 AM
To: Charles Snyder
Subject: ECSD No. 8 Board of Managers

Good morning Supervisor Snyder,

I hope all is well.

As you are aware, Erie County Sewer District (ECSD) No. 8 services portions of the Town of Aurora and oversight of the sewer district is provided by a Board of Managers comprised of people living in or working for the communities served. All current Board appointments end on December 31st and while Town Councilmember Ray Wrazen has indicated he is willing to serve again, based on the e-mail earlier today the other Town of Aurora representative, Bryan Smith, is looking to step down after many years of service.

I am reaching out to you to see if the Town would like to recommend someone to replace Bryan. Bryan was on the Board as a former Town Engineer; so you are aware typically elected officials, representatives from Engineering or Highway Departments, and interested citizens have served on the Boards. Please note: Board appointments are made by the County Executive, subject to confirmation by the County Legislature. That said, historically recommendations from local municipalities have been well received.

I welcome any questions you may have. I can be reached at 716-858-7537 or by this e-mail address.

Please let me know when you have an opportunity. Thank you.

-Joe

Joseph Fiegl, P.E., BCEE | Deputy Commissioner
Erie County | Div. of Sewerage Management
95 Franklin St., Room 1034 | Buffalo, NY 14202
P:+1(716)858-7537 | F:+1(716)858-6257
Joseph.Fiegl@erie.gov | <http://www.erie.gov>

Charles Snyder

GB

From: Davis Heussler <
Sent: Wednesday, November 5, 2025 12:16 PM
To: Charles Snyder; pernst@ffae.biz
Subject: ZBA

Chuck - just confirming it's my intent to discontinue my position on the ZBA when my term expires at the end of the year.

Davis Heussler
Sent from my iPhone

Charles Snyder

6C

From: David Gunner
Sent: Friday, November 14, 2025 8:31 AM
To: Charles Snyder; Joe McCann; Raymond Wrazen; Luke Wochensky;
Cc: Elizabeth Deveso; Michael Ingelfinger; Kathleen Moffat; Martha Libroch
Subject: Deputy Superintendent of Highways

Good morning,

I David M. Gunner Town of Aurora Superintendent of Highways appoint Michael Ingelfinger to the position of Deputy Superintendent of Highways effective January 1, 2026. Please add that change to the 2026 organizational chart. Also please change the stipend for the position from line A5010.101 from Justin Smith to Michael Ingelfinger effective January 1, 2026. Michael will attend my swearing in ceremony on 12/31/25 at 8:00 AM and will fill out his oath card with me at that time.

A5010.101 - \$4,500.00

Thanks,
Dave



6D

BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.
- Budget transfers must be made PRIOR to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

DEPARTMENT HEAD NAME (printed): David Gunner
SIGNATURE: [Signature] DATE: 12/2/15

1. \$	<u>21000</u>	FROM:	<u>A 7110.410</u>	<u>Parks Fuel</u>	\$	<u>5,702.02</u>
		TO:	<u>A 7110.424</u>	<u>Park Maintenance of Equipment</u>	\$	<u>(1,590.96)</u>
		REASON:	<u>To cover unexpected equipment repairs</u>			
2. \$	<u>87</u>	FROM:	<u>A 7110.410</u>	<u>Parks Fuel</u>	\$	<u>3,702.02</u>
		TO:	<u>A 7110.464</u>	<u>Parks P&M</u>	\$	<u>(86.83)</u>
		REASON:	<u>expenses went slightly over projections</u>			
3. \$	<u>5,014</u>	FROM:	<u>DB 5140.401</u>	<u>Brush & weeds Mst</u>	\$	<u>5,014.17</u>
		TO:	<u>DB 5130.432</u>	<u>Shop Materials & supplies</u>	\$	<u>(4,737.10)</u>
		REASON:	<u>Crack sealer repairs unexpected</u>			
4. \$	<u>356</u>	FROM:	<u>A 7110.410</u>	<u>Parks Fuel</u>	\$	<u>3,615.02</u>
		TO:	<u>A 7189.105</u>	<u>Knox Park Seasonal Labor</u>	\$	<u>(356)</u>
		REASON:	<u>Knox events</u>			
5. \$		FROM:				
		TO:				
		REASON:				

APPROVALS:

SUPERVISOR SIGNATURE : _____
TOWN BOARD MEETING APPROVAL DATE: _____

Date: _____
Action #: _____

SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



GE :K
:K
(716) 652-7580
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.ny.gov

MEMO _____

TO: Aurora Town Board
FROM: Kathleen Moffat
RE: Budget Amendment: ZP Water
DATE: 12/08/25

I respectfully request approval to amend the budget to correct an overdrawn appropriation account. The amendment is as follows:

- Increase revenue line ZP 2140 Metered Water Sales by \$2,400
- Increase appropriation line ZP 8320.401 Source of Supply Power & Pumping by \$2,400

Month Year Reported: ----> November 2025 CLERK'S MONTHLY REPORT
Town Name: -----> Town of Aurora
Prepared By: -----> Martha L. Librock
Date Submitted: -----> Dec, 01 2025

7A

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description rpt_RT_CMR_03_2011	Item Count	Total Revenue	Town Portion	Other Disburses
100	SPORTING LICENSE REVENUE	11	695.00	38.29	656.71
200	DOG LICENSE REVENUE	100	1,261.00	1,148.00	113.00
301	MARRIAGE LICENSE	2 ✓	80.00	35.00	45.00
303	CERTIFIED MARRIAGE CERTIFICATE	4	70.00 ✓	70.00	0.00
304	ONE-DAY MARRIAGE OFFICIANT LICENSE	1	25.00 ✓	25.00	0.00
602	DEATH CERTIFICATE	3	240.00 ✓	240.00	0.00
Report Totals:		121	2,371.00	1,556.29	814.71

REVENUES TO SUPERVISOR - CLERK FEES	408.29
REVENUES TO SUPERVISOR - DOG FEES	1,148.00
TOTAL TOWN REVENUES TO SUPERVISOR:	1,556.29

Amount paid to NYS DEC REVENUE ACCOUNTING	656.71
Amount paid to DEPT. OF AG. AND MARKETS	113.00
Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES	45.00
TOTAL DISBURSED TO OTHER AGENCIES:	814.71

TOTAL DISBURSED: 2,371.00

DECEMBER 1 2025 CHARLES D. SNYDER Supervisor,
State of New York, County of Erie, Town of Aurora

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me
this 2nd day of December 20 25

Martha L. Librock
Town Clerk

Karin L. Dojnik Notary Public

KARIN L. DOJNIK
Notary Public, State of New York
Reg. # 01DO6445148
Qualified in Erie County
Commission Expires December 12, 2026



7B

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052

From: Martha L. Librock, Town Clerk

Monthly Statement – Water Fee Collection

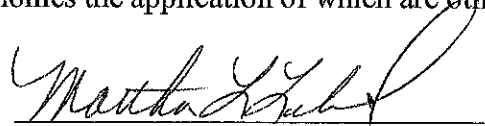
To: Charles D. Snyder, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of **November, 2025** in connection with the collection of water fees, excepting only such fees the application and payment of which are otherwise provided for by law:

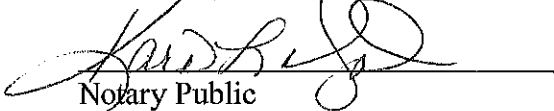
Received From	Type of Receipt	Amount
Water Billing	Water Bills	\$ 2,237.47
	Total Received	\$ 2,237.47

State of New York
County of Erie
Town of Aurora

Martha L. Librock, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to water fee collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.


Martha L. Librock, Town Clerk

Subscribed and Sworn to before me
this 2nd day of December, 2025


Notary Public

KARIN L. DOJNIK
Notary Public, State of New York
Reg. # 01DO6445148
Qualified in Erie County
Commission Expires December 12, 2026



7C

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052

From: Martha L. Librock, Town Clerk

Monthly Statement – Tax Collection

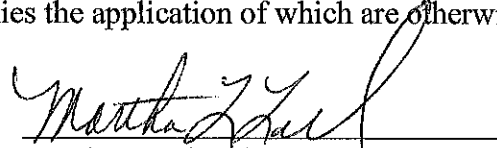
To: Charles D. Snyder, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of **November, 2025** in connection with the collection of taxes, excepting only such fees the application and payment of which are otherwise provided for by law:

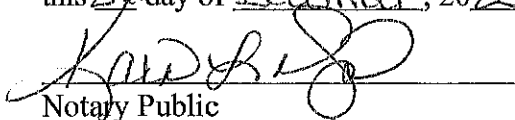
Received From	Type of Receipt	Amount
Taxes	Town/County tax	\$ 161,513.19
Taxes	Penalties	12,113.50
Taxes	Interest	2,333.49
Taxes	NOW Acct Interest	\$ 11.73
Taxes		
	Total Received	\$ 175,971.91

State of New York
County of Erie
Town of Aurora

Martha L. Librock, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to tax collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.


Martha L. Librock, Town Clerk

Subscribed and Sworn to before me
this 20~~th~~ day of December, 2025


Notary Public

KARIN L. DOJNIK
Notary Public, State of New York
Reg. # 01DO6445148
Qualified in Erie County
Commission Expires December 12, 2026